



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: June 28, 2023

SUBJECT: Award of agreement with Parametrix for sole source Solid Waste Management Facility Siting Phase II consulting services

RECOMMENDED MOTIONS:

- 1) Move approval of Resolution 2023-038 for the sole source procurement of Solid Waste Management Facility Siting Phase II consulting services with Parametrix, Inc.
- 2) Move approval of Board signature of Document No. 2023-596 with Parametrix, Inc. for Solid Waste Management Facility Siting Phase II consulting services in the amount of \$799,220.

BACKGROUND AND POLICY IMPLICATIONS:

In November 2021, the Board of County Commissioners approved a Notice of Intent to Award a Contract for Solid Waste Management Facility Siting consultant services to Parametrix, Inc. The scope of work included the development of siting criteria, coordinating public outreach, organizing and participating in monthly Solid Waste Advisory Committee (SWAC) meetings, meeting with state and federal regulatory agencies, and implementing the Phase I screening process. Over the past 19 months, the project team and SWAC have evaluated potential sites County-wide and has recommended to two candidate sites for the next phase of site screening. Parametrix has also provided limited technical assistance on a parallel process to potentially acquire Bureau of Land Management (BLM) property that is being pursued through a Congressional legislative process.

At this time, Parametrix has essentially completed the Phase I scope of work addressed under their current agreement. Staff has met with the Parametrix team to develop a scope of work and budget for Phase II of the siting effort. Phase II will involve more detailed and in depth evaluation of the candidate sites including field work involving a number of disciplines such as biology, botany, archaeology and engineering and conducting on site geophysical and exploratory work to assess geology and groundwater conditions at the sites. The estimated cost for the Phase II siting work is \$799,220.

Attachment B outlines the findings in support of proceeding with a sole source procurement with Parametrix for Phase II of the project. As Knott Landfill is anticipated to reach capacity in late 2029, time is truly of the essence in keeping on a track to select a final

site and navigate the land use authorization and permitting processes. Continuing to work with Parametrix will provide time efficiency in keeping the process moving forward. Of particular note, the work performed by Parametrix to date has provided the team with insight and knowledge of the candidate sites, including issues surrounding those sites, developed relationships with the SWAC members, regulatory and land use agencies with permitting and approval authority over the project, and gained familiarity with the communities that have participated and submitted comments on the project to date. Bringing an alternate firm on board for Phase II would require time for the firm to acquire the level of knowledge and familiarity that Parametrix has developed to date. Additional time will also be required to develop and issue a Request for Proposals, conduct an evaluation of proposals received, negotiate a scope of work and fees and award a contract for the work.

A legal notice for the sole source procurement was posted in the Bend Bulletin from Saturday, June 3 through Saturday, June 10 and no protests were received.

BUDGET IMPACTS:

Funds have been budgeted in the FY24 budget for Phase II of the Solid Waste Management Facility Siting Project. The scope does not currently include work related to the evaluation of potential Bureau of Land Management (BLM) sites. Solid Waste staff recently met with BLM and congressional legislative staff to better understand the legislative process and potential timeline. Solid Waste will develop a scope of work for preliminary site assessment for either one or both of the potential BLM sites under consideration in July/August, 2023.

ATTENDANCE:

Chad Centola, Director of Solid Waste
Tim Brownell, Incoming Director of Solid Waste