



AGENDA REQUEST & STAFF REPORT

MEETING DATE: November 13, 2024

SUBJECT: ARPA Update and Reallocation Considerations

RECOMMENDED MOTIONS:

1. Move approval to reallocate \$1,883,608 in returned ARPA funds to ARPA Revenue Replacement category and reserve in the General Fund.
2. Move approval to reallocate \$1,064,626 in internal project funds remaining after 12/31/2024 to roll over to the ARPA Revenue Replacement category. These projects are ARPA Administration, Health Services Homeless Outreach Services, Health Services Covid Unit Team, and Health Services Public Health Response and Recovery.
3. Move approval of specific projects from General Fund reserve funds as determined by the Board of Commissioners.

BACKGROUND AND POLICY IMPLICATIONS:

On November 4, 2024, Finance staff presented proposed next steps for remaining ARPA funds and this is a continuation of that conversation. The request includes three parts:

1. Reallocate returned ARPA funds to the ARPA Revenue Replacement category
In August 2023, the Board of Commissioners fully allocated all remaining ARPA funds. With the return of some funds due to the completion of some of those projects, there are now ARPA funds available for reallocation, in the table below.

Project	Funds Available for Reallocation
Homeless/Managed Camp	\$1,500,000
Homeless/Managed Camp reserve	\$300,000
District Attorney's Office Community Violence Prevention	\$59,304
Health Services Contact Tracing	\$24,304.48
Total	\$1,883,608

2. Reallocate remaining internal ARPA funds to ARPA Revenue Replacement category
 For existing internal ARPA projects, the funds listed below are projected to be expended after December 31, 2024. These funds would be reallocated to revenue replacement and then earmarked within the General Fund reserve for the same projects until completion of their intended use as previously approved by the Board. This request is to update approved ARPA reporting categories only and does not change the amount of funds available nor funds requested.

Rollover Project	Proposed Rollover Funds
ARPA Administration	\$79,658
DCHS Homeless Outreach Services	\$529,662
DCHS Covid Unit Team & Public Health Response and Recovery	\$455,306
Total	\$1,064,626

3. Consider projects to earmark with new General Fund Reserve funds.
 Proposed projects include the original \$1,800,000 allocation for homeless/managed camp and new requests, listed in the table with summaries below and full requests attached.

Proposed Project	Proposed Earmarks for GF Reserve from ARPA funds
Homeless/Managed Camp	\$1,800,000
ARPA Administration	\$111,000
Terrebonne Sanitary District	\$75,000
Tumalo Sanitary District	\$25,000
Health Services: Homeless Outreach Services Team Additional Funds	\$45,000
Health Services: Public Health Response and Recovery Timeline Extension	\$0
Shepherd's House	\$225,000
Proposals Total Amount	\$2,367,000

Homeless/Managed Camp

On behalf of the Coordinated Houseless Response Office (CHRO), on March 12, 2024, the Central Oregon Intergovernmental Council (COIC) issued a solicitation from qualified entities to design, develop, and operate temporary shelter sites in Deschutes County. Of the \$1.8 million allocated to homeless/managed camps, \$1.5 million has been allocated to the CHRO Request for Qualifications (RFQ) process, although funds have yet to be contracted out. The remaining \$300,000 has not yet had a specific contract/purpose finalized.

ARPA Administration

Funds allocated to ARPA administration support ongoing staff time for management of the

grant. Previous allocations include \$392,000 in July of 2021, and \$162,000 in March 2024. Due to several factors including large increases in health plan costs and PERS rates, the most recent allocation was too low based on a projection for covering costs through December 2026. Finance is requesting \$111,000 to partially cover an existing 1.0 regular duration FTE position, responsible for both ARPA management and countywide budget functions.

Sanitary Districts (requests attached)

Terrebonne and Tumalo Basin Sanitary Districts both presented to the Board of Commissioners on Monday October 28, 2024, with their requests as noted below. Their related memos are attached to this staff report.

- Terrebonne Sanitary District Request: \$75,000
- Tumalo Basin Sanitary District Request: \$25,000

Health Services (request attached)

Homeless Outreach Services Team:

Allocate an additional \$45,000 to the Homeless Outreach Services Team through the approved June 2026 budget timeline. The Board of County Commissioners (BOCC) originally approved supporting 3.0 full-time equivalent (FTE) with ARPA funds through June 30, 2026, with an overall amount of \$1,518,619. Due to higher personnel costs than originally budgeted, Health Services is requesting an additional \$45,000 to the original allocation of \$1,518,619 to support the team through June 30, 2026.

Public Health Response and Recovery:

Allow expenditure of unspent Public Health Response and Recovery ARPA funds after December 2025. Approximately \$157,000 of ARPA-1.9 will be unspent, and the department requests approval to continue expenditure on the remaining 2.0 FTE after December 2025 until December 2026. This will allow Public Health to maintain a needed expert emergency preparedness team to plan for, and quickly respond to, emerging health threats, and coordinate timely health alerts and communications to the public with continued logistical support for emergency and medical supply needs.

Shepherd's House (request attached)

Shepherd's House is requesting \$225,000 for the purchase of a home to expand shelter services for houseless women and children. That request is attached.

BUDGET IMPACTS:

Any funds reallocated to the ARPA Revenue Replacement category would increase funds within the General Fund. Staff would create a General Fund reserve with the amount approved today and would earmark funds for specific projects as approved.

ATTENDANCE:

Robert Tintle, Chief Financial Officer
Cam Sparks, Budget and Financial Planning Manager
Laura Skundrick, Management Analyst