



BOARD OF COMMISSIONERS

AGENDA REQUEST AND STAFF REPORT

MEETING DATE: November 29, 2021

SUBJECT: Consideration of a contract with Parametrix Inc to provide Phase II services associated with the Terrebonne Wastewater Feasibility Study.

RECOMMENDED MOTION:

Move to approve Agreement #2021-926 with Parametrix Inc in the amount of \$300,000 for Phase II services associated with the Terrebonne Wastewater Feasibility Study, with written findings #1 and #2 contained in the staff report.

BACKGROUND AND POLICY IMPLICATIONS:

Parametrix Inc is the engineering firm that was hired by Deschutes County in the spring of 2020 to develop the Terrebonne Wastewater Facility Plan Update (Project), currently approaching completion. Through the course of the Project, opportunities have emerged to potentially implement portions of the plan as it is being assembled due to American Recovery Plan funding availability, partnership opportunities with other agencies, and the potential availability of federal infrastructure funding.

In October 2021, the Board approved a \$300,000 budget to fund the continued momentum of a Terrebonne Wastewater System by authorizing work scope elements to assist with formation of a Sanitary District, fund 30% design of system improvements, and provide assistance in pursuit of grant funding (federal and state) to take advantage of potential near term opportunities.

In response to the direction of the Board, staff has negotiated a contract scope with Parametrix Inc to address this next phase of work. Staff has negotiated a \$300,000 not-to-exceed contract with Parametrix Inc for Board consideration utilizing allowable procurement provisions to expeditiously and seamlessly continue the work in Terrebonne.

BUDGET IMPACTS:

The Board has authorized a \$300,000 budget for this work via its allocation of American Relief Program funding, of which water/wastewater infrastructure investment is a qualified use.

FINDINGS:

Per the Attorney General's Model Public Contract Rules related to Engineering Consultant Selection (Direct Appointment, OAR 137.048.0200 1.d), as adopted by reference in Deschutes County Code Section 2.37.020), the County may approve a contract via direct appointment under certain conditions. For contracts in excess of \$250,000, the Board must make written findings that in continuation of a project with extensive estimated fee, the contracting agency finds:

1. The contract promotes efficient use of public funds and resources which result in substantial savings to the County; and,
2. The contracting process does not encourage favoritism or substantially diminish competition in award of the contract.

The above findings are supported in that Parametrix was originally selected via a formal selection procedure per the Model Rules, and the work contained in the contract is a continuation of work previously studied, described and planned in an earlier contract with Parametrix. Given the complexity of proposed solutions, momentum in establishment of a Sanitary District with community stakeholders and relationships established with funding agencies, continuation of this project is prudent to maximize the opportunity for a successful Sanitary District and Project in Terrebonne.

ATTENDANCE:

Chris Doty, Road Department