



BOARD OF COMMISSIONERS

AGENDA REQUEST & STAFF REPORT

MEETING DATE: October 22, 2025

SUBJECT: Approval of Document No. 2025-1003, a Notice of Intent to Award a contract for the Deschutes County Solid Waste HVAC Replacement

RECOMMENDED MOTION:

Move approval of Document No. 2025-1003, a Notice of Intent to Award a contract for the Deschutes County Solid Waste HVAC Replacement.

BACKGROUND AND POLICY IMPLICATIONS:

Deschutes County Facilities Department prepared bid solicitation documents for the Deschutes County Solid Waste Admin building HVAC replacement project. The project scope includes the removal and replacement of the Solid Waste Admin building HVAC system which is served by six furnace/heat pump units and 1 P-TAK unit that serves the IT room. HVAC units #4 & 6 have failed and no longer provide cooling and are at the end of their service life. In addition to the Administration building, the HVAC unit that serves the Transfer Station breakroom will be replaced. All eight units are 19 years old and the typical life expectancy for this equipment is 15-20 years.

The project was advertised in the *Daily Journal of Commerce* and posted on the *Deschutes County website* on September 3 through 5, 2025. The Department reviewed the bids on October 9, 2025.

Three HVAC contractors attended the mandatory pre-bid site visit, and three bids were submitted. The three responsive bids are summarized below.

<u>BIDDER</u>	<u>TOTAL BID AMOUNT</u>
Cascade Heating & Specialties Inc.	\$254,961.00
Temp-Rite Mechanical LLC.	\$303,072.00
Alliant Systems Inc.	\$349,517.00

This action issues a Notice of Intent to Award the contract to the apparent low bidder, Cascade Heating and Specialties Inc., and allows seven days for concerned parties to protest the award. If there is no protest within the seven-day period, the contract will be awarded to the apparent low bidder.

BUDGET IMPACTS:

The project cost has been identified as part of Fund 613 Solid Waste Capital Project Reserve

ATTENDANCE:

Brent Harding, Facilities Project Coordinator

Shannon Ostendorff, Facility Operation Manager