

City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Wednesday, March 13, 2024 - 6:00 PM

Planning Commission – Regular Meeting

Del Rey Oaks Planning Commission

Mike Hayworth – Chair

Denise Wood – Vice Chair

George Jaksha – Commissioner

Gary Kreeger – Commissioner

Louise Goetzelt - Commissioner

Ann Ahmadi – Commissioner

Celine Pinet - Commissioner

6:00PM – Called to Order:

The meeting was called to order by Chair Hayworth.

Roll Call:

Present: Chair Hayworth, Vice Chair Wood, Commissioner Jaksha, Commissioner Goetzelt, Commissioner Kreeger, Commissioner Pinet and Commissioner Ahmadi

Staff Present:

City Manager Guertin and City Clerk Minami

Pledge of Allegiance:

Chair Hayworth led the Pledge of Allegiance.

Consent Agenda:

A. Adopt February 14, 2024, Planning Commission Meeting Minutes

A motion to approve was made by Commissioner Kreeger and seconded by Commissioner Goetzelt. Minutes were approved 7-0

Public Comment:

None

Reports:

The February Building Activity Report was accepted unanimously.

Old Business:

None

New Business:

City Manager Guertin presented the Annual Progress Report on the Implementation of the General Plan

No public comment received

**A motion to recommend the item to be taken to the City Council by Commissioner Goetzelt and seconded by Commissioner Ahmadi
Passed 7-0**

Applicant's Name:	Vincent Machi
Owner's Name:	Vincent Machi
File Number:	ARC #24-02
Site Location:	985 Rosita Rd
Planning Area:	APN #012-544-011
CEQA Determination:	Categorically Exempt pursuant to Guidelines § 15061(c) and 15301
Project Description:	Requesting Architectural Review to add a 238 square foot addition to the rear of the single family dwelling.
Recommended Action:	Analyze provided material, make appropriate findings, impose conditions as appropriate, and give direction to staff.

Vice Chair Wood steps down from dais, due to proximity of her home to the project.

Applicant explains the project expansion since last month's meeting and answered questions from the Commissioners regarding extra bathroom and fence.

Commissioner Kreeger makes Motion to Approve ARC #24-02 as presented, Commissioner Goetzelt seconds the motion.

No Public Comment Received

Passes 6-0

Vice Chair Wood comes back to the dais.

Applicant's Name:	Jeffrey and Whitney Ernest
Owner's Name:	Jeffrey and Whitney Ernest
File Number:	ARC #24-03 & VAR #24-01
Site Location:	919 Via Verde
Planning Area:	APN #012-542-003
CEQA Determination:	Categorically Exempt pursuant to Guidelines § 15061(c) and 15301
Project Description:	Requesting Architectural Review
and	Variance to add an 817 square
foot	addition to the rear and
side of single-	family dwelling.
Recommended Action:	Analyze provided material, make appropriate findings, impose conditions as appropriate, and give direction to staff.

Applicant explains the project and the variance request.

Chair Hayworth: Consider Variance first and then the ARC application.

Public Comment for support from several neighbors.

Applicant takes questions and concerns from Commissioners regarding variance requirements, side yard setback and request.

Chair Hayworth states that A,B,C of variance application must be met in order to approve.

No Public Comment Received

Commissioner Goetzelt makes Motion to Approve VAR #24-01 as presented in Items A, B, and C on Variance Application, Commissioner Jaksha seconds the motion.

A roll call vote was held and passed unanimously.

Commissioner Jaksha	Yes
Commissioner Goetzelt	Yes
Commissioner Pinet	Yes
Commissioner Kreeger	Yes
Vice Chair Wood	Yes
Commissioner Ahmadi	Yes
Chair Hayworth	Yes

Applicant takes questions from Commissioners regarding roof line and colors for ARC 24-03.

Commissioner Kreeger makes Motion to Approve ARC #24-03 as presented, Commissioner Goetzelt seconds the motion.

No Public Comment Received

Announcements:

Commission Kreeger: Earth Day and the Ice Cream Social April 20, 2024.

Vice Chair Wood: Hopefully movie in the park on the night of the 20th also. Learned a lot at PC conference.

Commissioner Ahmadi: Learned a lot and enjoyed the PC conference and through are bills coming through CA, due to budget cuts.

Next Meeting:

Wednesday, April 10, 2024 at 6pm

Adjournment:

7:05pm

All enclosures and materials regarding this agenda are available for public review at Del Rey Oaks City Hall. Information distributed to the Planning Commission at the meeting becomes part of the public Record. A copy of written material, pictures, etc. should be provided to the Secretary for this purpose.