

City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Tuesday October 22, 2024 - 6:00 PM

City Council – Regular Meeting

Del Rey Oaks City Council

**Scott Donaldson – Mayor
John Uy – Vice Mayor
Jeremy Hallock – Councilmember
Kim Shirley – Councilmember**

6:00 PM – Called to Order:

The meeting was called to order by Mayor Donaldson

Roll Call: Present: Mayor Donaldson, Vice Mayor Uy, Councilmember Shirley, and Councilmember Hallock.

Absent: Councilmember Ragsdale-Cronin

Also Present: City Manager Guertin, City Attorney Lorca, City Clerk Minami, Administrative Services Technician Matthews and Deputy City Clerk Batra.

Pledge of Allegiance:

Led by Mayor Donaldson

Public Comment:

Helen Birdsong: Expresses sadness over passing of Council Member Ragsdale-Cronin. References no smoking inside multiunit buildings with shared ventilation, notes there aren't any "No Smoking" signs and feels there should be upon entering city. People still smoking on road behind The Oaks, and in the greenbelts. Expresses interest in Public Works Supervisor Fucci cleaning up city-owned vegetation in greenbelt between The Oaks and the rest of the city, and along the 218.

Bryan Shields: Field Director from Norcal Carpenters Union, located in Marina. Cover Santa Cruz and Monterey counties. Introduces self and discusses construction, in particular unions as a solution to the exploitation of construction workers, particularly of undocumented workers who get taken advantage of but have no legal recourse. Here to start dialogue. Thanks Council.

Alice Green: Lives on Saucito Avenue, reads into record Article 34 of the General Plan, referencing the requirement of General Plan and CEQA mitigation monitoring to have the Planning Commission to review the General Plan annually and report to City Council on actions taken to carry out implementation programs of the Plan.

PROCLAMATION:

- A.** Mayor Donaldson acknowledges Breast Cancer Awareness month and the widespread negative impact of cancer
- B.** Vice Mayor Uy celebrates LGBTQ+ History Month
- C.** Vice Mayor Uy recognizes contributions of Filipino American community. Explains "barong tagalog", the national Filipino costume for men, invites all to a brief recess to enjoy lumpia and pansit in celebration.

BRIEF RECESS

6:46 PM – Called Back to Order:

The meeting was called back to order by Mayor Donaldson

CONSENT AGENDA:

A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. September 24, 2024, City Council Meeting Minutes

B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Financials September 2023 - September 2024
2. Fire Department Response Report, September 2024
3. Police Activity Report, September 2024

C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

None

A motion was made by **Council Member Shirley**, seconded by **Vice Mayor Uy** to approve the Consent Agenda as presented.

Motion passed unanimously 4-0

PUBLIC COMMENT:

None

OLD BUSINESS:

- A. None**

NEW BUSINESS:

- A. Consider Approval for the City Manager to execute a Project Specific Maintenance Agreement with Caltrans covering FORTAG project improvements.**

City Manager Guertin: Discusses Master and Supplemental agreement with TAMC to maintain segments of FORTAG trail in city limits. This agreement gives us the ability and requirement to maintain project-specific sections along Caltrans easement. The maintenance agreement only pertains to areas and facilities directly related to the FORTAG project. References maps showing maintenance areas.

Council Member Shirley: Are we responsible North Side near car wash?

City Manager Guertin: Already maintain that, highlighted area is just for the drainage so it is connected. Will have more efficient striping for lane exiting Safeway parking lot turning right so people turning left don't block people turning right. Additional green

striping along City Hall and area surrounding underpass, as well the fence and stairs going down in the park.

Vice Mayor Uy: Thanks Mayor Donaldson and City Manager Guertin; excited about trail, is asset to the community. Appropriate to maintain it well so we have trail for a long time. What is assessment of long term maintenance cost over time?

City Manager Guertin: No cost estimates as of now; project is a minimum of 10 years out from maintenance, so cost projections for that time uncertain. Anticipated Mechanism of funding is Measure X funding through TAMC.

Vice Mayor Uy: Great; should look at budgeting for trail maintenance in the future, and look for state or federal grants to offset costs.

Council Member Hallock: Thanks Mayor Donaldson and City Manager Guertin for presentation. Not truly a "free" trail from the state; will have a fiscal impact on city budget. Future grants would be nice; recused self from final trail decision meeting for ethical reasons. Will there be any assistance with maintenance issues? Additional TAMC funds, or maybe spare funds might be available. Measure X funding?

Council Member Hallock: 11 or so; can't project future costs, but know we are behind. Seasonal constraints; what is impact and is there any indication of how much budget has already been spent?

City Manager Guertin: Would need to ask TAMC project manager.

Council Member Shirley: What is the process to get encroachment permit for this from the state? Is it easy to get?

City Manager Guertin: Under normal circumstances is not easy; under an agreement like this, streamlines the process.

Council Member Shirley: Great; happy we are doing this.

Mayor Donaldson: Thanks City Manager Guertin. Affirms working with other jurisdictions and Caltrans to define responsibilities can be challenging, so defining this up front is critical. Questions jurisdictional border with Seaside down by Safeway: wants assurance that Seaside will be responsible for their part of that area.

City Manager Guertin: Already in discussion; Seaside has a maintenance agreement as well.

A motion was made by **Council Member Shirley**, seconded by **Vice Mayor Uy** to approve the City Manager to execute a Project Specific Maintenance Agreement with Caltrans covering FORTAG project improvements as presented.

Motion passed unanimously 4-0

PUBLIC COMMENT:

None

Consider Approval Amendment #1 to the Contract with Julian Tree Care for the Calfire Grant Funded Fire Prevention Project

City Manager Guertin: Overview of history of Calfire grant, equipment purchases for ongoing maintenance, and contract with Julian Tree Care to date. Money leftover in grant, Calfire would like us to spend as much of the grant possible to do as much work as possible, but needs to be contiguous with previously approved project area. Can add from Via Verde all along park, down above Rosita Road and down into Work Memorial Park. Working with Public Works Supervisor Fucci and Julian Tree Service to identify those areas and quote costs. This is an amendment to expand as far as we can and get as much value as possible from grant funding. Work already completed along Via Verde. Want to add additional area within scope from kiosk to stairs, and extend beyond Paloma Road on Rosita Road to border of airport on city-owned property. Expansion moves down hillside to the Garden Center, and would help to mitigate potentially dangerous invasive eucalyptus growth.

Vice Mayor Uy: Happy City Manager Guertin is working with this to protect our community and prevent loss of insurance companies and homeowner insurance policies due to wildfire risk. Tree Service work is neat and clean. When and how should we budget in future to further reduce wildfire fuel?

City Manager Guertin: Typically part of Public Works Supervisor Fucci's maintenance schedule with crews and new equipment. This project has reduced fire fuel back to a level that can be maintained by city. Will take a couple years to see what ongoing maintenance will look like, may need a crew every 5 years to keep clear.

Council Member Hallock: Community looking beautifully manicured, residents adjusting to the changes. Prudent effort for insurance and aesthetic purposes. Thanks for hard work and organizing this.

Council Member Shirley: Happy to have grant big enough to cover extra work. Do we need to budget more money for Public Works to maintain this moving forward?

Mayor Donaldson: Echo fellow Council Members comments; is dramatic change, but overwhelming support for both insurance effect and health of forest. Thanks City Manager Guertin.

A motion was made by **Council Member Shirley**, seconded by **Council Member Hallock** to Amendment #1 to the Contract with Julian Tree Care for the Calfire Grant Funded Fire Prevention Project as presented.

Motion passed unanimously 4-0

PUBLIC COMMENT:

Helen Birdsong: Asks to remember The Oaks in fire fuel cleanup; need the adjacent greenbelt cleaned up. Insurance more than tripled; expensive. Cleared as much as can on The Oaks property, asking to have adjacent city greenbelt cleared.

B. Tree Donation from PG&E - Information Only

City Manager Guertin: Recognizes Public Works Supervisor Fucci for being proactive in managing regrowth in fire fuel reduction areas. Supervisor Fucci is working to mitigate tree and undergrowth removal by procuring around 70 surplus trees/plants from PG&E to ensure low maintenance re-growth with high survivability in our climate/conditions. Presents slides of examples of types of trees to be planted.

Vice Mayor Uy: Expresses thanks, excited new trees to be planted in city.

Council Member Hallock: Thanks staff; praises resourcefulness and excited about color trees/plants will bring to the park.

Council Member Shirley: Thanks City Manager Guertin for presentation. Appreciates that there is a plan in place and that Public Works Supervisor Fucci is restoring greenery. Will Public Works need more than just Supervisor Fucci to help maintain in future?

Mayor Donaldson: Public Works Supervisor Fucci works hard, is very resourceful, and helps beautify the city. Thanks Supervisor Fucci for his daily work in the city.

STAFF REPORTS:

A. Council Reports

CORRESPONDENCE:

A. Notice of Availability of Revised Draft Housing Element 6th Cycle Update and Joint Planning Commission and City Council Meeting on Oct. 30th - 6pm

City Manager Guertin: October 30, 2024 Joint Session with City Council and Planning Commission to address Housing Element comments from HCD. Focus is on Chapter 7, where new programs are found.

B. MST Highlights

C. TAMC Highlights

D. Mosquito Abatement District

NEXT MEETING DATE: Tuesday, November 19, 2024 at 6:00pm

ADJOURNMENT: 7:18 pm

Attest:

Date:
