

City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Tuesday December 19, 2023 - 6:00 PM

City Council – Regular Meeting

Del Rey Oaks City Council

Scott Donaldson – Mayor

Kim Shirley – Vice Mayor

Jeremy Hallock – Councilmember

John Uy – Councilmember

Bill Ragsdale-Cronin - Councilmember

6:00 PM – Called to Order:

The meeting was called to order by Mayor Donaldson.

Roll Call:

Present: Mayor Donaldson, Councilmember Shirley, Councilmember Hallock, Councilmember Ragsdale-Cronin and Councilmember Uy.

Absent: None

Also Present: City Manager Guertin, City Attorney Lorca, City Clerk Minami

Pledge of Allegiance:

Mayor Donaldson led the Pledge of Allegiance

Public Comment: None

PUBLIC COMMENT IS CLOSED

CONSENT AGENDA: *Action Items*

A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. November 14, 2023, Regular City Council Meeting Minutes
2. November 8, 2023, Regular Planning Commission Meeting Minutes

B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Financials November 2023
2. Fire Department Response Report, November 2023
3. Police Activity Report November 2023

C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Approval of 2024 Regional Agencies Boards & Committees Representatives Appointment List
2. Approval of the 2024 City Meeting Calendar
3. Approval of the appointment of Councilmember John Uy as Vice Mayor for the 2024 calendar year.

4. Consider a Contribution of \$2,500 to the Monterey County Business Council as Part of a Regional Local Match for the MCBC to Host the Small Business Development Center
5. Authorize the Establishment of a Deputy City Clerk/Permit Clerk Position in the Fiscal Year 2023-24 Budget

A motion was made by **Council Member Hallock**, seconded by **Council Member Uy** to approve the consent agenda item as presented with the exception of Item 4.C.1. to be further discussed.

Council Member Ragsdale-Cronin pulled item 4.C.1. to express his request to be assigned to Monterey One Water. Would like to be the primary representative for the city because of his experience and he is a good fit, it's in his wheelhouse and has relationships with board members.

Further discussion was had regarding an email that Council Member Ragsdale Cronin stated that he sent about this assignment.

Mayor Donaldson: Good relationship. The board isn't operations, its policy focused.

Suggested the primary position to Ragsdale-Cronin and asked if Council Member Uy would be secondary on the Seaside County Sanitation District.

Council Member Uy: Only one primary role and likes it and it fits into his schedule. Unfair to ask.

Council Member Hallock: Offers even trade with him for Monterey Peninsula Water Management District primary.

Council Member Shirley: The council owes this assignment Council Member Ragsdale-Cronin, was appointed late and it fits into his schedule. Deserves it.

PUBLIC COMMENT:

Helen Birdsong: He is a good fit.

Public Comment closed

Mayor Donaldson: Table this for January to find something that works.

A motion was made by **Council Member Shirely**, seconded by **Council Member Uy** to accept item 4.C.1. with the placement of Council Member Ragsdale-Cronin as the primary rather than Mayor Donaldson on the Monterey One Water Board.

Mayor Donaldson: Wants to compromise and work on primary positions and is being forced out of this position.

Motion passed with a **ROLLCALL VOTE:**

Council Member Uy- Yes
Council Member Hallock- Abstain
Council Member Shirley- Yes
Council Member Ragsdale-Cronin- Yes
Mayor Donaldson:- No

NEW BUSINESS:

A. Adopt Resolution 2023-22 to Approve Professional Services Agreement with Whitson Engineers and Denise Duffy & Associates for Engineering and Environmental Services for the South Boundary Road Realignment and General Jim Moore Blvd Intersection Project

Andy Hunter of Whitson Engineering answered questions from Council regarding timing, water, utilities, and the request to have periodic updates. He gave some details of how the road will eventually look like.

Motion passed unanimously 5-0

No Public Comment Received

B. First Reading of Tobacco Retailer License Ordinance and Smoke Free Public Place Ordinance.

City Manager Guertin: Reviews meetings and the need for two ordinances. Wanted to be in line with other local cities and tried to capture all in both ordinances.

Council Member Uy: Problems in other cities?

City Manager Guertin: None that he has heard of, but still new.

Council Member Hallock: Pleasure to work with Council Member Shirley, the Blue Zone and the County. Future work to be done and has fast tracked item.

City Attorney Lorca: This is an action item.

Council Member Shirley: Safeway signage for no smoking isn't enforced. Would like an amendment for signage. Multi-unit buildings. Thanks Council Member Hallock.

Mayor Donaldson: Appreciates swift action and collaboration.

Public comment:

Helen Birdsong: The Oaks board member and wants the multi-unit buildings included.

Celia: Gave hand out regarding 81 cities that have passed it. Suffers from asthma and wants city to pass it in Multi Unit buildings.

Sun Street Center: Spoke about vaping programs at 6th grade level.

Blue Zone: Clean air, smoke free outdoor spaces.

Public Comment Closed.

A motion was made by **Council Member Shirley**, seconded by **Council Member Hallock** to approve the first reading of Tobacco Retailer License Ordinance.

Motion passed unanimously 5-0

A motion was made by **Council Member Hallock**, seconded by **Council Member Shirley** to approve the first reading of Smoke Free Public Place Ordinance.

Motion passed unanimously 5-0

Public Comment: None

NEXT MEETING DATE: Tuesday, January 23, 2024 at 6:00pm

ADJOURNMENT: 7:28pm

Attest:

Date:
