



**848th REGULAR MEETING
OF THE
BOARD OF TRUSTEES**
926 East Blanco Road
Salinas, CA. 93901

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Salinas, CA 93901

(831) 422-6438 p
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Office Hours:
Monday – Friday
8 a.m. – 4:30 p.m.

Jeff Cecilio
Board Chair
County at Large

Don Cranford
Vice Chair
County at Large

Nancy Amadeo
Secretary
City of Marina

Jason Campbell
Trustee
City of Seaside

Ray Coopersmith
Trustee
County at Large

Mary Ann Carbone
Trustee
City of Sand City

Louise Goetzelt
Trustee
City of Del Rey Oaks

Jim Tashiro
Trustee
City of Salinas

Diane de Lorimier
Trustee
City of Monterey

November 8, 2022

~AGENDA~

12:00 P.M. Noon

We strive to host inclusive, accessible meetings that enable all individuals, including individuals with disabilities, to engage fully. To request an accommodation or for inquiries about accessibility, please contact the District.

1. CALL TO ORDER:

2. ROLL CALL – ESTABLISHMENT OF QUORUM:

3. PUBLIC INPUT: (Limited to 3 minutes)

The consent calendar includes routine items that can be approved with a single motion and vote. A member of the Board of Trustees may request that any item be pulled from the Consent Calendar for separate consideration

4. CONSENT CALENDAR:

- A. APPROVAL OF THE MINUTES: September 2022**
- B. PAYROLL WARRANTS: September 2022 \$73,276.04**
- C. PAYROLL WARRANTS: October 2022 \$75,532.15**
- D. COMMERCIAL WARRANTS: September 2022 \$150,430.04**
- E. COMMERCIAL WARRANTS: October 2022 \$37,945.47**
- F. UMPQUA BANK: August 2022 \$20,414.92**
- G. UMPQUA BANK: September 2022 \$6,999.80**
- H. TIME DISTRIBUTION: September 2022**
- I. TIME DISTRIBUTION: October 2022**
- J. BALANCE SHEET: September 2022**
- K. BALANCE SHEET: October 2022**
- L. SCHEDULE OF EXPENDITURES: September 2022**
- M. SCHEDULE OF EXPENDITURES: October 2022**

5. BUSINESS ITEMS:

- A. Confirm date for annual Holiday Party, to see if December 13th works for most**
- B. Discussion and approval of Bret Ives consulting proposal for Strategic Planning**

6. MONTHLY OPERATIONS REPORT: Ken Klemme, District Manager

7. TRUSTEE COMMENTS:

Adjournment to January 10, 2023 at noon

**DRAFT MINUTES OF THE 846th REGULAR
MEETING OF THE BOARD OF TRUSTEES OF THE
MONTEREY COUNTY MOSQUITO ABATEMENT DISTRICT
September 13, 2022**

A meeting of the Board of Trustees of the Monterey County Mosquito Abatement District was held on September 13, 2022, at the District Office in Salinas, California.

MEMBERS PRESENT:

Jeff Cecilio, Chair, County of Monterey
Don Cranford, Vice Chair, County of Monterey
Nancy Amadeo, Secretary, City of Marina
Jim Tashiro, City of Salinas
Diane de Lorimier, City of Monterey
Jason Campbell, City of Seaside
Mary Ann Carbone, City of Sand City
Ray Coopersmith, County of Monterey

STAFF PRESENT:

Ken Klemme, District Manager
Mona Sloan, Administrative Assistant

MEMBERS ABSENT:

Louise Goetzelt, City of Del Rey Oaks

GUESTS PRESENT:

Liz Pozzebon, DrPH, REHS Director, County of San Luis Obispo, Environmental Health
Gina Herbst, GIS Analyst III, County of San Luis Obispo, Environmental Health
Brent Ives, BHI Consulting

1. CALL TO ORDER:

Board Chair Jeff Cecilio called the 846th Regular Meeting to order at 12:00 PM

2. ROLL CALL:

Administrative Assistant Mona Sloan called roll; it was determined that a quorum was present

3. PUBLIC COMMENTS:

NONE

4. CONSENT CALENDAR:

- A. APPROVAL OF THE MINUTES: August 2022
- B. PAYROLL WARRANTS: August 2022 \$72,671.16
- C. COMMERCIAL WARRANTS: August 2022 \$128,489.99
- D. UMPQUA BANK: July 2022 \$17,920.31
- E. TIME DISTRIBUTION: August
- F. BALANCE SHEET: August
- G. SCHEDULE OF EXPENDITURES: August

With no further inquiries, **Trustee Tashiro moved to approve the consent calendar pending correction of a spelling error in Manager's report; Trustee Cranford seconded; the motion passed unanimously.**

5. BUSINESS ITEMS:

A. Liz Pozzebon, Environmental Health Director for San Luis Obispo County presents contract for mosquito services to the Board of trustees for approval.

Liz Pozzebon addressed the Board with a power point presentation defining the impact the Districts trapping services has had within her county. Pozzebon explained that a 2009 benefit assessment failed to pass after being put on the ballot in 2016. Therefore, the partnerships established between our District, which provides services to the northern part of the county and the San Barbara Mosquito Abatement District which services the southern part have greatly benefitted the 300,000 residents of the County of San Luis Obispo. She went on to say that because of our services the County is able to establish a mosquito response plan that is available to residents online.

After Board input, **Trustee Amadeo moved to approve the contract as submitted; Trustee de Lorimier seconded; the motion passed unanimously.**

B. Brent Ives, BHI Consulting, presents proposal for a strategic/succession plan for consideration.

Brent Ives outlined his proposal for a 5-year succession plan for the District that would include meeting with staff and trustees via workshops. He conveyed his experience working with various Special District's for over 20 years and what he could do for the District. In the end, Ives submitted a pragmatic and strategic vision that was well received by the Board, with final approval tabled until the October Board meeting.

C. Consideration and approval of service contract between the City of Salinas and Monterey County Mosquito Abatement District.

Manager Klemme submitted a flat-rate monthly maintenance contract between the District and City of Salinas regarding service of approximately 3,500 catch basins as well as maintenance services for the Santa Rita Creek.

After discussion, **Trustee Tashiro moved to approve the contract as submitted; Trustee Carbone seconded; the motion passed unanimously.**

D. Consideration and approval of service contract between the County of Monterey Water Resources Agency and the Monterey County Mosquito Abatement District.

Manager Klemme explained to the Board that the City of Salinas assisted Water Resources with weed maintenance, but needs additional help from the District. Klemme said he may have to hire a technician to fulfill the task and will determine that as work progresses.

After discussion, **Trustee Amadeo moved to approve the contract as submitted; Trustee de Lorimier seconded; the motion passed unanimously.**

E. Ken Klemme presented the settlement agreement from PG & E for Board approval.

Manager Klemme submitted a settlement agreement from PG & E for costs associated with delays during construction.

After discussion, **Trustee Carbone moved to approve the agreement as presented; Trustee Amadeo seconded; the motion passed unanimously.**

F. MVCAC 91st Annual Conference 1/29/23 – 2/1/23 Disneyland Hotel, Anaheim

Manager Klemme polled Trustees to ascertain who would be interested in attending the conference. The majority of members confirmed they would like to attend with one member absent and one member, undecided. Administrative Assistant Sloan will proceed with all arrangements.

6. MONTHLY OPERATIONS REPORT: Ken Klemme, District Manager/Biologist

Manager Klemme informed the Board that our Zoom phone system is up and running. Klemme also let the Board know the District was set up on the “Next Door” app. which reaches approximately 80,000 residents. He relayed that this is a great source for public communication and outreach. Klemme also informed the Board that staff manned our annual booth at the Monterey County Fair and it went really well. Lastly, we are performing mowing in the field, but our equipment is currently broken down and waiting on repairs.

7. **TRUSTEE COMMENTS:**

Trustee Carbone told the Board that crew are tearing down the rest of the building that was next to the Costco in Sand City.

8. **ADJOURNMENT:**

With no further inquiries, Board Chair Cecilio adjourned the meeting at 12:54 pm. to the next regularly scheduled meeting on October 11, 2022 at noon.

Jeff Cecilio, Board Chair

ATTEST:

Nancy Amadeo, Secretary