

# **City of Del Rey Oaks**

**City Hall  
650 Canyon Del Rey Blvd  
Del Rey Oaks, CA 93940**



## **Action Minutes**

**Tuesday, November 18, 2025**

**6:00 PM**

**City Council – Regular Meeting**

**Del Rey Oaks City Council**

**Scott Donaldson – Mayor  
Jeremy Hallock – Vice Mayor  
John Uy – Councilmember  
Kim Shirley – Councilmember  
Mike Burger – Councilmember**

**6:00 PM – Called to Order:**

The meeting was called to order by Mayor Donaldson

**Roll Call:** Present: Vice Mayor Hallock, Councilmember Shirley, Councilmember Burger, Councilmember Uy and Mayor Donaldson.

**Absent:** None

**Also Present:** City Manager Guertin, City Attorney Lorca, City Clerk Minami, and Deputy City Clerk/Permit Clerk Batra

**Pledge of Allegiance:**

Led by Mayor Donaldson

**Public Comment:**

None

**CONSENT AGENDA:**

**A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**

1. October 28, 2025 City Council Meeting Minutes
2. September 10, 2025 Planning Commission Minutes

**B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**

1. Fire Department Response Report, October 2025
2. Police Activity Report, October 2025
3. Financial Reports, October 2025

**C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**

1. Consider Contribution to the Food Bank for Monterey County in Response to Federal SNAP Funding Gap
2. Consider Adoption of an Ordinance Amending Chapter 12.04 of the Del Rey Oaks Municipal Code - Second Reading of Ordinance 322

**PUBLIC COMMENT:**

None

A motion was made by **Councilmember Hallock**, seconded by **Councilmember Uy**, to Approve the Consent Agenda as presented.

**Motion passed unanimously 5-0**

**OLD BUSINESS:**

**None**

**NEW BUSINESS:**

**A. Consideration of a Letter of Support for State Water Resources Control Board Modification of Cease-and-Desist Order WR 2016-0016**

**City Manager Guertin explains there are 3 versions to hear about tonight.**

A Neutral Letter of Support — Supports the CDO modification based primarily on the increase in supply from Pure Water Monterey and its expansion.

A Letter Supporting CDO Modification + Desalination — Includes all elements of the neutral letter but additionally expresses support for the Monterey Peninsula Water Supply Project desalination facility as a long-term water supply solution.

A letter similar to the Letter of Support sent from the Mayor's Association of Monterey.

**City Manager Guertin introduces Mike McCullough of Monterey One Water:**

**Mr. McCullough** reviewed the different letters and the Cease-and-Desist Order and reviewed the following points:

- \*9 letters so far from other jurisdictions
- \*Communities have been struggling for over 30 years.
- \*Healthy Real Estate Market
- \*Monterey One Water passed their own resolution and is asking for our support.
- \*The last 4 years have proved to make a good track record.
- \*Still must stay within limits.

**Councilmember Shirley:** Favors the neutral letter with some minor edits. Reviews them.

**Councilmember Burger:** Read somewhere that we are using the same amount of water as in the Eisenhower era, found it interesting.

**Councilmember Uy:** Can a resident send a letter?

**Mike McCullough:** Yes, they read the letters. Has the template, if needed. The board was impressed by a project that solves a problem.

**Councilmember Hallock:** Fully supports the Mayor's version of the letter.

**Councilmember Shirley:** Would like to make some minor changes to the Neutral Letter of Support: Change the word stakeholders to community, she wants to keep in the RENA numbers section because it's part of a larger, regional issue.

**Councilmember Uy:** In favor of a neutral Letter of Support with modification. Make the paragraph about RENA numbers applicable to Del Rey Oaks, use the phrase "working on RENA numbers".

**Councilmember Hallock:** Agrees with the modifications, either the neutral letter or the mayors letter is suitable to send.

**Councilmember Burger:** Fine with either, too.

**PUBLIC COMMENT:**

**None**

A motion was made by **Councilmember Shirley** and seconded by **Councilmember Uy** to approve the sending of the Neutral Letter of Support, including the changes stated.

**Motion passed unanimously 5-0**

**B. Consider Adopting a Policy Guiding the Allocation of Additional Water Resources**

**City Manager Guertin** reviews the recommendation to the City Council to adopt a Policy guiding the allocation of additional water resources.

The policy guiding the allocation of additional water resources has been reviewed in detail with the Planning Commission on November 12, 2025, and it was approved and recommended for consideration by the City Council tonight.

Recommends that the City prioritize allocation of available water to the following not in any priority order:

- Construction of Accessory Dwelling Units (ADUs) and Junior ADUs (JADUs);
- Economic development projects, including small commercial uses;
- Municipal facilities and public services; and
- Residential remodels and expansions that enhance existing housing stock

**Councilmember Shirley:** Appreciates the work that was put into this policy, likes the tracking and reporting.

**Councilmember Burger:** Does Ord 98 go away in lieu of additional water? Thanks the Planning Commission for their recommendation.

**City Manager Guertin:** No

**Councilmember Uy:** Likes the strategic tools for housing and public services. Equity in water allocation in the coming years is important.

**Councilmember Hallock:** Thanks City Manager Guertin, and agrees with other City Council members. Appreciates discretionary recommendation. Thanks the Planning Commission.

**Mayor Donaldson:** Allocation makes sense and thanks City Manager Guertin and Planning Commission.

**PUBLIC COMMENT:**

**None**

A motion was made by **Councilmember Shirley** and seconded by **Councilmember Burger** to adopt the presented Policy Guiding the Allocation of Additional Water Resources

**Motion passed unanimously 5-0**

**STAFF REPORTS:**

- A. Council Reports are in the packet
- B. City Manager Guertin reported that the Exclusive Right to Negotiate with City Ventures has been terminated. The City will move forward. Coming back to Council regarding the process for a Request for Proposals on future development.

**Closed Session: As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.**

- A. **Public Comment on Closed Session Items: Anyone wishing to address the City Council on an item to be discussed in closed session may do so now. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this public comment period.**

**None**

**Adjournment to closed session at 6:45 pm**

**B. Closed Session Items:**

- 1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** (Government Code Section 54956.8)

**Property:** 899 Rosita Rd, Del Rey Oaks, CA 93940 (APN 012-551-006-000)

**Agency Negotiator:** City Manager John Guertin Negotiating Parties: City of Del Rey Oaks and Hana Gardens Del Rey Oaks (Del Rey Oaks Garden Center)

**Under Negotiation:** Price and Terms of Payment

- 2. **PUBLIC EMPLOYEE CONTRACT NEGOTIATION** - Government Code § 54957

Employee Contract Negotiation of the City Manager

**Meeting commenced to open session: 7:45**

**City Attorney Lorca: The City Council provided direction on both items and no further reportable action was taken.**

**NEXT MEETING DATE:** Tuesday, December 16, 2025 at 6:00 pm

**ADJOURNMENT:** 7:45 pm

**Attest:** \_\_\_\_\_

**Date:**-----