

Del Rey Oaks City Council's Representative to the
Monterey County Mosquito Abatement District (MCMAD) Board of Trustees

Report: Mar 2024

The MCMAD met at Noon on March 12, 2024. (See attached March Agenda)

The meeting was held at 926 E. Blanco Road in Salinas

The minutes of the February 2024 meeting were approved (attached).

The board approved the draft succession plan for the district, with the addition of an "emergency back-up" section to the plan.

The board is still reviewing investments options.

The board approved the policy change concerning substance abuse, with the addition of a paragraph addressing those employees with (drone) pilots licenses.

The board reviewed and discussed the initial draft 24-25 fiscal year annual budget. Questions were asked and feedback was given. The budget committee will be meeting, and then brief the board of trustees at the April meeting.

Monthly Operations Report:

- a. With the recent rains, ponds and other locations are filling with water. Both the Frog Pond and Laguna Seca are full. At this time, with the recent rains, most of the water is flowing, thus not prone to mosquito larvae breeding at this time.
- b. The team viewed mosquito the fish breeding program at another, large agency and came back with some ideas to expand the MCMAD's program.

Monthly Administrative Report:

- a. The district is working to get on the "Public Access" TV channels.
- b. The district is evaluating its public media outreach, it appears that some outlets have not reached the intended audiences.
- c. It was announced that there are two open seats on LAFCO's board.
- d. The Chair of the MCMAD Board of Trustees, Jeff Cecilio, is the Secretary of the Monterey Special District Association.
- e. The new Administrative Assistant is Kelly Gutierrez (sp?): Moan Sloan will be retiring in April.
- f. The District passed its County Health Department inspection.
- g. The district provided a tour of the facilities to the Monterey County Environmental Health Department.
- h. The next meeting for the Monterey County Mosquito Abatement District Board of Trustees will be at Noon on April 9, 2024, at 926 East Blanco Rd, Salinas, CA 93901.



862nd REGULAR MEETING

OF THE BOARD OF TRUSTEES

926 East Blanco Road
Salinas, CA. 93901

March 12, 2024

~AGENDA~

12:00 P.M. Noon

926 East Blanco Road

Salinas, CA 93901

(831) 422-6438 p

Office Hours:
Monday – Friday
8 a.m. – 4:30 p.m.

Jeff Cecilio
Board Chair
County at Large

Don Cranford
Vice Chair
County at Large

Nancy Amadeo
Secretary
City of Marina

Ian Oglesby
Trustee
City of Seaside

Ray Coopersmith
Trustee
County at Large

Mary Ann Carbone
Trustee
City of Sand City

Louise Goetzelt
Trustee
City of Del Rey Oaks

Jim Tashiro
Trustee
City of Salinas

Jeff Glass
Trustee
City of Monterey

We strive to host inclusive, accessible meetings that enable all individuals, including individuals with disabilities, to engage fully. To request an accommodation or for inquiries about accessibility, please contact the District.

1. **CALL TO ORDER:**

2. **AGENDA MANAGEMENT:**

3. **ROLL CALL – ESTABLISHMENT OF QUORUM:**

4. **PUBLIC INPUT: (Limited to 3 minutes)**

The consent calendar includes routine items than can be approved with a single motion and vote. A member of the Board of Trustees may request that any item be pulled from the Consent Calendar for separate consideration

5. **CONSENT CALENDAR:**

- A. **APPROVAL OF THE MINUTES: February 2024**
- B. **PAYROLL WARRANTS: February 2024 \$94,493.07**
- C. **COMMERICAL WARRANTS: February 2024 \$35,084.75**
- D. **UMPQUA BANK: January 2024 \$2,659.85**
- E. **TIME DISTRIBUTION: February 2024**
- F. **BALANCE SHEET: February 2024**
- G. **SCHEDULE OF EXPENDITURES: February 2024**

6. **BUSINESS ITEMS:**

- A. **Approval of District's Succession Plan to be integrated with Strategic Plan**
- B. **In response to AB 2188, approval to change policy #2190 Substance Abuse**
- C. **First reading of the 24-25 fiscal year annual budget - Trustee Tashiro**

7. **MONTHLY TECHNICIAN REPORT:** Tersa Soria, Mosquito Technician

8. **MONTHLY ADMINISTRATIVE REPORT:** Ken Klemme, District Manager

9. **TRUSTEE COMMENTS:**

Adjournment to: April 9, 2024

**DRAFT MINUTES OF THE 861st REGULAR
MEETING OF THE BOARD OF TRUSTEES OF THE
MONTEREY COUNTY MOSQUITO ABATEMENT DISTRICT
February 13, 2024**

A meeting of the Board of Trustees of the Monterey County Mosquito Abatement District was held on February 13, 2024, at the District Office in Salinas, California.

MEMBERS PRESENT:

Don Cranford, Vice Chair, County of Monterey
Mary Ann Carbone, City of Sand City
Jim Tashiro, City of Salinas
Jeff Glass, City of Monterey
Ian Oglesby, City of Seaside
Louise Goetzelt, City of Del Rey Oaks
Ray Coopersmith, County of Monterey

STAFF PRESENT:

Ken Klemme, District Manager
Mona Sloan, Administrative Assistant
Philip Maschmeyer, Operations Supervisor

MEMBERS ABSENT:

Nancy Amadeo, Secretary, City of Marina
Jeff Cecilio, Chair, County of Monterey

1. CALL TO ORDER:

Board Vice Chair Don Cranford called the 861st Regular Meeting to order at 11:55AM

2. ROLL CALL:

Administrative Assistant Mona Sloan called roll; it was determined that a quorum was present

3. PUBLIC COMMENTS:

NONE

4. CONSENT CALENDAR:

- A. APPROVAL OF THE MINUTES: January 2024
- B. PAYROLL WARRANTS: January 2024 \$104,548.28
- C. COMMERCIAL WARRANTS: January 2024 \$36,748.28
- D. UMPQUA BANK: December 2023 \$4,687.34
- E. TIME DISTRIBUTION: January 2024
- F. BALANCE SHEET: January 2024
- G. SCHEDULE OF EXPENDITURES: January 2024
- H. FIRST QUARTER 2023 FINANCIAL STATEMENTS

With no further inquiries, **Trustee Goetzelt moved to approve the consent calendar as presented, Trustee Carbone seconded; the motion was passed unanimously.**

5. **BUSINESS ITEMS:**

A. Approval of District's Succession Plan to be Integrated with Strategic Plan

Manager Klemme presented the Succession Plan to the Board for approval. After discussion, it was agreed more information was needed and Klemme was directed to present a detailed update at the March Board meeting.

B. Discussion of Investment Options for the District

Manager Klemme researched several investment options and after input from the Board, it was suggested additional choices should be considered. Klemme will report back to the Board at the March Board meeting.

C. In Response to AB 2188, Approval to Change Policy #2190 Substance Abuse

Discussion was held regarding the change to Policy #2190. Trustees requested clarification regarding Federal requirements as it applies to our drone pilots. Manager Klemme will research and respond at the March Board meeting.

D. In Response to SB 848, Approval to Change in Policy #2040 Leave time

After discussion, **Trustee Goetzelt moved to approve the policy change as presented; Trustee Oglesby seconded; the motion passed unanimously.**

E. Set Up Ad-Hoc Budget Committee for FY 2024-2025 Budget

Trustees Cranford, Coopersmith & Tashiro volunteered for the Ad-Hoc Budget Committee for the upcoming fiscal year.

With no further discussion, **Trustee Goetzelt moved to approve the committee as presented; Trustee Glass seconded; the motion passed unanimously.**

6. **MONTHLY OPERATIONS REPORT: Philip Maschmeyer, Operations Supervisor**

Philip Maschmeyer briefed the Board on the District operations for the month of January. Although there were only (4) services requests, the season is just getting started and the heavy rains have produced a lot of mosquito larvae. In the Elkhorn area, we treated (32) different sources as well as (42) sources in Prunedale and (34) in Monterey and adjoining cities. Staff attended the Mosquito and Vector Control Association Conference (MVCAC) at the end of January as well as Farm Day in King City. On the social media front, we produced (3) videos with (2) uploaded to You Tube and (1) to Tic Tok. After taking care of a few equipment issues during our monthly building inspection we are geared up for a busy mosquito season.

7. **MONTHLY ADMINISTRATIVE REPORT: Ken Klemme, District Manager/Biologist**

Manager Klemme informed the Board that he has sent a letter to all City Clerks inquiring how we can get media access on public TV. All District Trustees have new email addresses that will be used moving forward. Klemme also stated that he will be attending the annual insurance workshop and Board meeting of the Vector Control Joint Powers Association (VCJPA) on February 29th – March 1st and will apprise the Board of the goals and objectives for the upcoming fiscal year.

8. **TRUSTEE COMMENTS:**

NONE

9. **ADJOURNMENT:**

With no further inquiries, Board Vice Chair Cranford adjourned the meeting at 12:24 PM to the next regularly scheduled meeting on March 12, 2024 at noon.

Jeff Cecilio, Board Chair

ATTEST:

Nancy Amadeo, Secretary