

City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Wednesday, February 8, 2023 - 6:00 PM

Planning Commission – Regular Meeting

Del Rey Oaks Planning Commission

Mike Hayworth – Chair

George Jaksha – Commissioner

Gary Kreeger – Commissioner

Denise Wood – Commissioner

Mike Burger – Commissioner

Bill Ragsdale-Cronin – Vice Chair

Louise Goetzelt - Commissioner

6:00 PM – Called to Order:

The meeting was called to order by Chair Hayworth.

Roll Call:

Present: Chair Hayworth, Commissioner Jaksha, Commissioner Burger, Commissioner Wood, Commissioner Kreeger, Commissioner Goetzelt and Vice Chair Ragsdale-Cronin.

Staff Present:

City Manager Guertin and Deputy City Clerk Minami

Planner Denise Duffy

Pledge of Allegiance:

Chair Hayworth led the Pledge of Allegiance.

Consent Agenda:

A. Adopt December 14, 2022, Planning Commission Meeting Minutes

A motion was made by Commissioner Goetzelt, seconded by Commissioner Burger to adopt the December 14, 2022, Planning Commission Meeting Minutes.

Commissioner Wood:	AYE
Commissioner Burger:	AYE
Commissioner Kreeger:	AYE
Commissioner Jaksha:	AYE
Commissioner Ragsdale-Cronin:	AYE
Commissioner Goetzelt:	AYE
Chair Hayworth:	AYE

Item passed unanimously 7-0

Public Comment:

Open for General Public Comment; No public comment was made.

Reports:

Building Activity Report January 2023

The Building Activity Report was accepted unanimously.

Old Business: None

New Business:

CONSIDER RECOMMENDATION to the City Council for submittal of the Annual Progress Report (APR) to the Office of Planning and Research (OPR) and the Office of Housing and Community Development (HCD)
Denise Duffy and Associates

Denise Duffy presents the report to the Commission and asks for questions or comments.

Commissioner Goetzelt: Airport General Plan completed 2 years ago.

Denise Duffy: Will make that update for the time frame.

A motion was made by Commission Ragsdale-Cronin to recommend that the Annual Progress Report (APR) to the Office of Planning and Research (OPR) and the Office of Housing and Community Development (HCD) be submitted to the City Council with changes, seconded by Commissioner Kreeger.

Commissioner Wood:	AYE
Commissioner Burger:	AYE
Commissioner Kreeger:	AYE
Commissioner Jaksha:	AYE
Commissioner Ragsdale-Cronin:	AYE
Commissioner Goetzelt:	AYE
Chair Hayworth:	AYE

Item passed unanimously 7-0

Applicant's Name: Carmel Point Landscapes

Owner's Name: Brent Fontes

File Number: ARC 23-01

Site Location: 20 Carlton Drive

Planning Area: APN# 012-581-010

Project Description: Requesting Architectural Review to add a 22'8"x37'6" patio and pergola to the rear of the Single Family Home.

CEQA Determination: Categorically Exempt pursuant to Guidelines § 15301 and 15061(b)

Recommended Action: Analyze provided material, make appropriate findings, impose conditions as appropriate, and give direction to staff.

Commissioner Ragsdale-Cronin and Chair Hayworth step down from dais and
Commission Jaksha takes over as Chair

Liz, Applicant: Explains project.

Commissioner Wood: Materials?

Liz: Trex.

Commissioner Burger: Neighbors?

Liz: No issues.

A motion was made to approve ARC 23-01 as submitted by Commissioner Kreeger and seconded by Commissioner Wood

Commissioner Wood:	AYE
Commissioner Burger:	AYE
Commissioner Kreeger:	AYE
Commissioner Jaksha:	AYE
Commissioner Goetzelt:	AYE

Item passed unanimously 5-0

Commissioner Ragsdale-Cronin and Chair Hayworth come back to the dais.

Announcements / Comments by Planning Commissioners:

Deputy City Clerk Minami and the entire Commission had a conversation regarding Muni Code electronic agenda packet and the new process for the Commission, to stay consistent with the Council.

No other announcements or comments by Commissioners

Next Meeting Date:

Wednesday, March 8, 2023

Adjournment:

6:30 PM

Attest:

Date:
