

City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Tuesday November 19, 2024

6:00 PM

City Council – Regular Meeting

Del Rey Oaks City Council

**Scott Donaldson – Mayor
John Uy – Vice Mayor
Jeremy Hallock – Councilmember
Kim Shirley – Councilmember**

6:00 PM – Called to Order:

The meeting was called to order by Mayor Donaldson

Roll Call: Present: Mayor Donaldson, Vice Mayor Uy, Councilmember Shirley, and Councilmember Hallock.

Absent: None

Also Present: City Manager Guertin, City Attorney Lorca, City Clerk Minami, and Deputy City Clerk Batra.

Pledge of Allegiance:

Led by Mayor Donaldson

Public Comment:

None

Presentation:

David Stoldt, General Manager of MRWMD

Gave an overview and slide show of Proposed 2024-25 Water Allocation Process

Mr. Stoldt answered questions from Council Members throughout the presentation.

Slide show is attached

CONSENT AGENDA:

A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. October 22, 2024, City Council Meeting Minutes
2. March 13, 2024, Planning Commission Meeting Minutes

B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Financials October 2023 - October 2024
2. Fire Department Response Report, October 2024
3. Police Activity Report, October 2024

C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

None

A motion was made by **Council Member Hallock**, seconded by **Council Member Shirley** to approve the Consent Agenda as presented.

Motion passed unanimously 4-0

PUBLIC COMMENT:

None

OLD BUSINESS:

- A.** Receive a Presentation on the Short-term Rental Program and Transient Occupancy Tax-Information only

City Manager Guertin showed a slide show with the final Measure R election results. He further explained that the yearly increase will be used for general use. The increase could be up to \$30,000.00 annually. Staff is looking into 3rd party management company to help with the auditing and monitoring of all of the STR's. Software is needed. We need the assistance, it takes a lot of staff time to handle the amount of licenses. The council will be presented with more information in or around February.

All of the City Council is happy the Measure passed and is in favor of moving forward with a plan to hire consultants to run the program.

Public Comment:

Gary Kreeger: Supports staff needing help; it's a lot of work. Wants the city to revise the Ordinance to address issues such as density.

NEW BUSINESS:

- A.** Award Contract and Authorize the City Manager to Sign an Agreement with Coastal Paving and Excavating in the amount of \$410,410.00 plus a 15% Contingency for the Rosita Road Emergency Repair Project.

City Manager Guertin: Explains the bid and the contingency amount.

The City Council asked about the timeline, project management, the rolled curb, and the need for a sidewalk on the creek side.

Victor Davi, Coastal Paving: Answers questions and concerns and that the completion will be hampered by bad weather.

A motion was made by **Council Member Shirley**, seconded by **Vice Mayor Uy** to approve the City Manager to sign an Agreement with Coastal Paving and Excavating in the amount of \$410,410.00 plus a 15% Contingency for the Rosita Road Emergency Repair Project.

Motion passed unanimously 4-0

PUBLIC COMMENT:

None

STAFF REPORTS:

City Manager Guertin: Focused on new staff in the city clerk's office, it is a very busy place with a lot of training and cross-training going on while the day-to-day tasks get done too. Ron in Public Works is still very busy as always. He appreciates the hard work from everyone.

The developers are learning about the property, doing their due diligence. The E.R.N. was ambitious but they are getting a handle on the biological issues right now. They are going in eyes wide open. Planning another gathering at Moose Lodge in the future, for ideas.

A. Council Reports in packet

CORRESPONDENCE:

A. MST Highlights


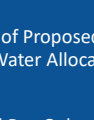
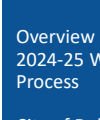
B. TAMC Highlights

NEXT MEETING DATE: Tuesday, December 17, 2024 at 6:00pm

ADJOURNMENT: 7:40 pm

Attest:

Date:



Overview of Proposed
2024-25 Water Allocation
Process

City of Del Rey Oaks

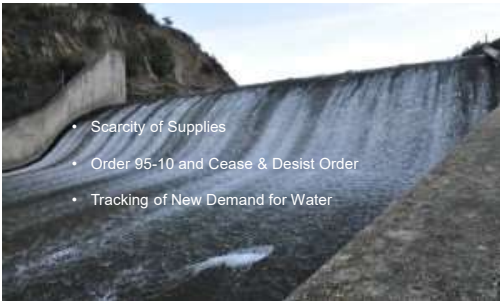
David J. Stoldt
General Manager

November 19, 2024

MONTEREY PENINSULA
WATER
MANAGEMENT DISTRICT

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Why Do We Allocate Water?



- Scarcity of Supplies
- Order 95-10 and Cease & Desist Order
- Tracking of New Demand for Water

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Allocation and the Permit Process

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How is an Allocation Like a Bank Account?



Bank Statement			
ABUZ BANK 123 St. Apple Avenue Newtown, NY			
Account No. 0123456789			
Date	Particulars	Debit	Credit
Nov 15	Transfer from branch		\$10,000.00
Oct 25	12563	5.00	
Oct 10	Check Book	50.00	
Sept 2	12594	50.00	
			\$9,850.00

- District places allocation into Jurisdiction's account (a credit)
- As Jurisdiction authorizes water for projects, utilizing a "Water Release Form," District debits Jurisdiction's account
- As Jurisdiction's account balance diminishes, it may request a new allocation (credit) from the District
- As available unallocated supply diminishes, a new water supply project must be brought online

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District History of Water Allocation

- 1980s – Each jurisdiction was assigned a portion of existing water supply so each could plan for future with a known amount of water.
- 1985 – District initiates review of building plans to determine capacity to use water
- 1990 – District develops “Allocation EIR” to determine viable capacity of existing supplies and to determine mitigations required
- 1993 – Moves to allocation of new supplies, e.g. Paralta Well

Photo of a poster from the 1980s:

Jurisdiction	Percentage
MONTEREY COUNTY	30%
SAN BENITO COUNTY	10%
SAN LUIS OBISPO	10%
PLACER	10%
YUBA	10%
CITY OF MONTEREY	10%
STOCKTON	10%

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graph TD; A[Developer draws plans;  
Counts water needed] --> B[Developer obtains "Water Release Form" from Jurisdiction]; B --> C[Obtain "Water Permit" from District;  
Debit Allocation]; C --> D[Developer obtains "Building Permit"]; D --> E[Final inspection by District upon completion – Adjust as necessary];
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The flowchart illustrates the permit cycle process. It begins with a green box: "Developer draws plans; Counts water needed". A red arrow points down and right to a yellow box: "Developer obtains 'Water Release Form' from Jurisdiction". From there, a red arrow points left to a blue box: "Obtain 'Water Permit' from District; Debit Allocation". Another red arrow points down and left to another yellow box: "Developer obtains 'Building Permit'". Finally, a red arrow points left to a blue box: "Final inspection by District upon completion – Adjust as necessary".

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What Brings Us to Allocation of New Water?



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How Much Water is There to Allocate?

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Tentative Schedule



	Item
September 12	Technical Advisory Committee meeting
October 21	Update to District Board
Oct/Nov	Visit Board of Supervisors/City Councils
November 18	Follow-Up to District Board
December 16	First Reading of Ordinance
January 27	Second Reading of Ordinance
30 Days Later	Ordinance Becomes Effective
Q4 2025	PWM Expansion Online

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How Much Water is There?

Source of Supply	Amount Available
Carmel River	3,376 AF
Seaside Basin	1,474 AF
Pure Water Monterey (Base)	3,500 AF
Pure Water Monterey Expansion	2,250 AF
Aquifer Storage & Recovery (ASR)	1,210 AF
Sand City Desal	200 AF
Seaside Basin Wheeled from Others	20 AF
Malpaso LLC	86 AF
Total	12,116 AF

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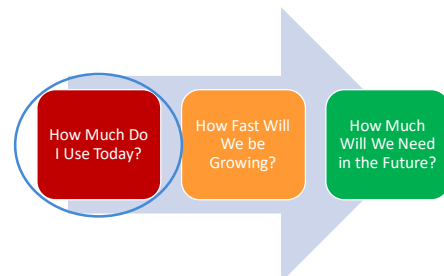
Allocations Will Not Solve Everything

- Cease & Desist Order (CDO) remains outstanding until State Water Board lifts it.
- Moratorium on new meters remains until CDO is lifted.
- Only remodels or renovations on sites with existing meters will be possible until then.
- Permits only for long-term projects until PWM Expansion is online.

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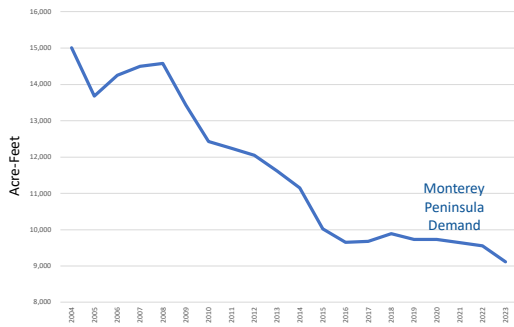
Water Demand Forecasting – 3 Simple Questions



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Water Demand – Last 20 Years



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How Much Supply is "Excess" Today?

Factors affecting available supplies:

- Cal-Am in-lieu storage program for Seaside Groundwater Basin could require 700 AFY
- In dry years, PWM Expansion could be 345 AFY less, Sand City desal 40 AFY less, and ASR must rely on storage
- Demand can fluctuate based on weather & economy
- Losses
- Initially, leave a "factor of safety" of 1,000 AFY

	Amount
Total Supplies Available	12,116 AF
Minus Current Demand	(9,557 AF)
Available	2,559 AF
Less Initial "Factor of Safety"	(1,000 AF)
Net Available	1,559 AF

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How Much Supply is Needed to Meet Current Demand?

Look to recent historical supply to meet customer demand

Supply to Meet Customer Demand	Amount
Last 3-Years	9,440 AF
Last 5-Years	9,557 AF
Last 10-Years	9,819 AF

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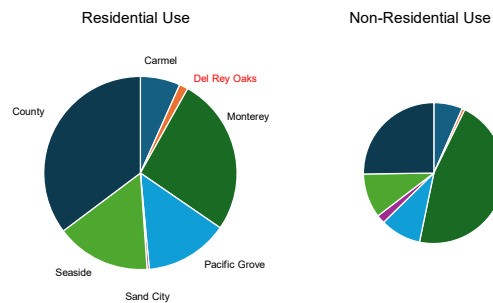
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How Much Water do Jurisdictions Need?

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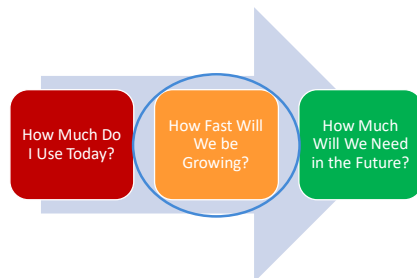
Proportionate Water Demand Today



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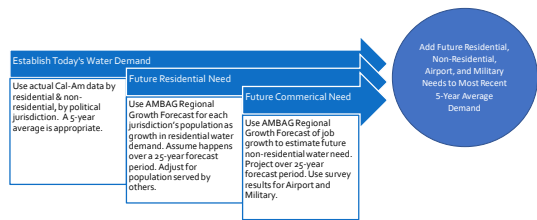
Water Demand Forecasting – 3 Simple Questions



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The Tools to Answer Those Questions



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Problem: AMBAG Creates Confusion

Jurisdiction	25-Year Population Growth	6 th Cycle Housing Units
Carmel	35	349
Del Rey Oaks	988	184
Monterey	1,469	3,654
Pacific Grove	552	1,125
Sand City	813	260
Seaside	4,779	616
Unincorporated	839 *	1,314 *

*: Unincorporated population growth calculated based on Cal-Am population and City of Monterey growth rate; Housing units based on draft housing element.

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Future Need Based on AMBAG Regional Growth Forecast

Jurisdiction	Current Demand (5-Yr Avg)	AMBAG Growth Rates Res / NonRes	Residential AF Served By Others	25-Year Water Need
Carmel	636 AF	0.9%/9.8%	0 AF	25 AF
Del Rey Oaks	113 AF	59.4%/11.5%	38 AF	19 AF
Monterey	3,168 AF	5.2%/11.0%	0 AF	253 AF
Pacific Grove	1,185 AF	3.6%/5.4%	0 AF	48 AF
Sand City	84 AF	211%/8%	0 AF	49 AF
Seaside	1,330 AF	14.2%/10.2%	100 AF	76 AF
Unincorporated	3,041 AF	5.2%/11.0%*	17 AF	189 AF
Airport	Included	Survey	n/a	88 AF
Defense	Included	Survey	n/a	54 AF
TOTAL	9,557 AF			801 AF

*: Unincorporated population and jobs growth calculated based on City of Monterey growth rate

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Future Need Based Adjusted for RHNA

Based on Housing Elements, water required for mix of housing stock can be estimated for each jurisdiction:

	Very Low Income	Low Income	Moderate		Above Moderate		Total Allocation
	100% Multifamily	100% Multifamily	50% Multifamily	50% Singlefamily	33% Multifamily	67% Singlefamily	Total Allocation
Total Water Req'd (AF)	196.36	126.20	34.37	64.80	85.14	291.54	798.41

For lack of better methodology, this can be added to water needed for population growth and divide by two.

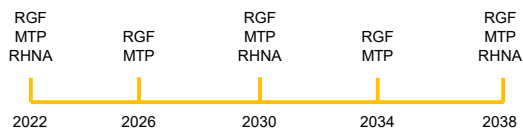
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AMBAG Documents & Data Intend to be Consistent

AMBAG's "Big 3" Work Products:

- Regional Growth Forecast (RGF) every 4 years
- Metropolitan Transportation Plan / Sustainable Communities Strategy (MTP/SCS) every 4 years
- Regional Housing Need Allocation (RHNA) every 8 years

SB 375 links RHNA and MTP/SCS to same cycle; RGF is linked to MTP/SCS adoption cycle.



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Future Need Based Adjusted for RHNA

Jurisdiction	25-Year Need Per AMBAG	25-Year Need Adjusted for RHNA
Carmel	25 AF	43 AF
Del Rey Oaks	19 AF	13 AF
Monterey	253 AF	422 AF
Pacific Grove	48 AF	97 AF
Sand City	49 AF	43 AF
Seaside	76 AF	64 AF
Unincorporated	189 AF	215 AF
Airport	88 AF	88 AF
Defense	54 AF	54 AF
TOTAL	801 AF	1,039 AF

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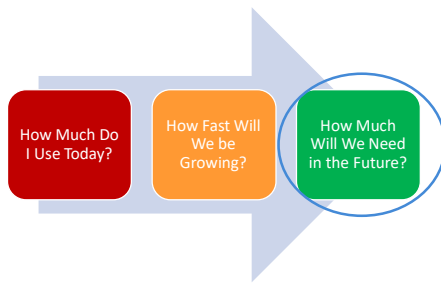
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Water Demand Forecasting – 3 Simple Questions



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Summary of Proposed Allocations

Jurisdiction	25-Year Water Need	DRAFT Proposed Allocation	DRAFT Proposed Allocation	Existing Allocation 7/31/24 *	DRAFT Total Allocation
Carmel	43 AF	33%	14 AF	2.661 AF	16.661 AF
Del Rey Oaks	13 AF	50%	6 AF	0 AF	6.000 AF
Monterey	422 AF	33%	141 AF	2.920 AF	143.920 AF
Pacific Grove	97 AF	33%	32 AF	0.016 AF	32.016 AF
Sand City	43 AF	33%	14 AF	23.163 AF	37.163 AF
Seaside	64 AF	33%	21 AF	30.760 AF	51.760 AF
Unincorporated	215 AF	33%	72 AF	12.121 AF	84.121 AF
Airport	88 AF	50%	44 AF	5.197 AF	49.197 AF
Defense	54 AF	50%	27 AF	0 AF	27.000 AF
	1,039 AF		371 AF		447.838

*: Existing allocation to be determined at time of adoption of Ordinance.

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Questions?

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