

City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Wednesday, August 9, 2023 - 6:00 PM

**Planning Commission – Regular Meeting
Del Rey Oaks Planning Commission**

Mike Hayworth – Chair

Denise Wood – Vice Chair

George Jaksha – Commissioner

Gary Kreeger – Commissioner

Louise Goetzelt - Commissioner

Ann Ahmadi – Commissioner

Celine Pinet - Commissioner

6:00PM – Called to Order:

The meeting was called to order by Chair Hayworth.

Roll Call:

Present: Chair Hayworth, Commissioner Jaksha, Commissioner Amadi, and Commissioner Goetzelt, Commissioner Kreeger, Commissioner Pinet, Vice Chair Wood.

Staff Present:

City Manager Guertin, Deputy City Clerk Minami and Administrative Assistant Fitz

Pledge of Allegiance:

Chair Hayworth led the Pledge of Allegiance.

Consent Agenda:

A. Adopt July 12, 2023, Planning Commission Meeting Minutes

A motion to approve was made by Commissioner Jaksha and seconded by Commissioner Goetzelt. Minutes were approved 6-0 Celine Pinet abstained (she wasn't present at the last meeting).

Public Comment:

Kristin Clark reports on completed Community Garage Sale and the upcoming DROCAG events.

Reports:

Building Activity Report July 2023; The Building Activity Report was accepted unanimously.

Swearing in of New and Returning Commissioners

Deputy City Clerk Minami swore in returning members Louise Goetzelt, Denise Wood and new member Celine Pinet

Old Business:

None

New Business:

- A.**
- | | |
|-----------------------------|--|
| Applicant's Name: | Arturo Cardenas |
| Owner's Name: | Debbie Blakesly and Nina Munoz |
| File Number: | ARC #23-02 |
| Site Location: | 7 Voe Place |
| Planning Area: | APN# 012-501-039 |
| Project Description: | Requesting Architectural Review to add a 300 square foot garage to the front of the single-family dwelling by converting the existing garage to storage. |
| Recommended Action: | Analyze provided material, make appropriate findings, impose conditions as appropriate, and give direction to staff. |

Discussion regarding setbacks, floor area ratio and plans not to scale.

A motion was made to approve ARC 23-02 by Commissioner Kreeger and seconded by Commissioner Jaksha with the following conditions: staff to verify setbacks and floor area ratio and only accept plans that are to scale.

PASSES unanimously 7-0

- B.**
- Consider recommending the City Council adopt an ordinance amending Del Rey Oaks Municipal Code Sections 5.24.020, 5.24.030 and 5.24.040 pertaining to Short-Term Rentals (STR).**

City Manager Guertin: Presents and shows a power point to give an overview of the current number of Short-Term Rentals with a breakdown of uses compared to city housing inventory.

Discussion among Commission regarding percentage of whole home STR's, rules, violations/complaints, fees/TOT, density issues, waiting list issues, possibility of utilizing a vendor to manage STR's, and requiring the host to place an informational binder for guest reference.

Public Comment:

Short Term Rental host Sean McDonald and Short-Term Rental applicant John Hagio spoke in favor of the changes and thanked staff.

A motion was made to recommend the following changes to the Del Rey Oaks Muni Code Sections 5.24.020, 5.24.030 and 5.24.040 pertaining to Short Term Rentals be considered by the City Council: Cap whole home (unhosted) at 3 % of city available homes, vehicle limit and amplified sound rules by **Commissioner Goetzelt and seconded by Commissioner Kreeger**

PASSES unanimously 7-0

Announcements:

Commissioner Kreeger: Attended MBEP Summit with Council member Shirley. He then shared a written report with the Commissioners.

Commissioner Goetzelt: When visiting Germany she saw housing under construction using 3D printed forms and other alternative methods.

Commissioner Ahmadi: Attended an Open House in Monterey and there are 50 sites they are planning to build housing on. They are putting more on 100 acres than DRO is planning on 300 acres available for development.

Commissioner Wood: Helping to plan a movie night at the park.

Commissioner Jaksha: The garage sale had over 100 participants, he is grateful to the DROPD for handling some minor issues during the event.

Next Meeting Date: Wednesday, September 13, 2023 at 6pm

Adjournment:

7:29 pm

Attest:

Date:
