

# **City of Del Rey Oaks**

**City Hall  
650 Canyon Del Rey Blvd  
Del Rey Oaks, CA 93940**



## **Action Minutes**

**Tuesday September 26, 2023 - 6:00 PM**

**City Council – Regular Meeting**

### **Del Rey Oaks City Council**

**Scott Donaldson – Mayor**

**Kim Shirley – Vice Mayor**

**Jeremy Hallock – Councilmember**

**John Uy – Councilmember**

**Bill Ragsdale-Cronin – Councilmember**

**6:00 PM – Called to Order:**

The meeting was called to order by Mayor Donaldson.

**Roll Call:**

**Present:** Mayor Donaldson, Vice Mayor Shirley, Councilmember Hallock, Councilmember Ragsdale-Cronin and Councilmember Uy.

**Absent:** None

**Also Present:** City Manager Guertin, Chief Bourquin, City Attorney Lorca, City Clerk Minami and Administrative Assistant Fitz

**Pledge of Allegiance:**

**Mayor Donaldson led the Pledge of Allegiance**

**Public Comment:**

Ann Ahmadi of Quendale thanks the City for installing a hose bib at the triangle garden area.

Debbie Blakesly of Voe Place researched the ban on carports, wants one in front of her garage.

Denise Wood thanks Sustainable Del Rey Oaks for their cleanup event.

**PUBLIC COMMENT IS CLOSED**

**PROCLAMATIONS:** 70<sup>th</sup> Anniversary Del Rey Oaks Incorporation, National Hispanic Month

**PRESENTATIONS:** Badge Ceremony for Reserve Police Officer Chris Salopek

CHS presentation to Patricia “Pat” Lintell postponed

**CONSENT AGENDA:**

***Action Items***

**A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**

1. August 22, 2023, Regular City Council Meeting Minutes

**B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**

1. Financials August 2022 - August 2023
2. Fire Department Response Report, August 2023
3. Police Activity Report, August 2023

**C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)**

1. Approval of Revised 2023-24 Salary Schedule with City Manager Salary Change
2. Second Reading of an Ordinance to Amend Del Rey Oaks Municipal Code Sections 5.24.020, 5.24.030 and 5.24.040 pertaining to Short-Term Rentals
3. Adopt Resolution 2023-17 to Approve Entering Into Agreement for the Regional Early Action Planning Grant 2.0 Program with AMBAG
4. Authorize City Manager to Purchase Electric Lawn Mower and Mulch Kit for Public Works
5. Adopt Resolution 2023-18 Approving a Professional Services Agreement with EcoGreen Solutions to Install Lighting Upgrades in City Hall

Motion was made by **Council Member Hallock**, seconded by **Council Member Uy** to approve the consent agenda item as presented.

**Motion passes unanimously 5-0**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

- A. Appeal of City Building Official's determination regarding building at 121 Calle Del Oaks

**Councilman Hallock:** Begins to recuse himself due to a recent encounter with the appellant.

**Mayor Donaldson:** States that the item has been tabled.

**City Manager Guertin:** Last minute materials were received that staff will analyze and then bring back to Council at a later time.

**STAFF REPORTS**

**City Manager Report:** CalFire grant was granted and GAB Crew fuel reduction work begins October 16.

There is progress on electrifying the fleet and an electric mower has been ordered, lighting at City Hall will also be updated.

The Fall Festival in the park will be an anniversary celebration and a thank you to the basketball court donors. New wooden lapel pins are being distributed during events and at City Hall.

**Council Reports are included in the Packet**

**CORRESPONDENCE:**

MST Highlights  
TAMC Highlights  
MCMAD Reports

**Closed Session Items:**

**CLOSED SESSION: As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.**

- A. Public Comment on Closed Session Items: Anyone wishing to address the City Council on an item to be discussed in closed session may do so now. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this public comment period.**

**Public Comment Closed**

**B. Closed Session Items:**

- 1. Conference with Legal Counsel - Existing Litigation (Gov't Code § 54956.9(a)) Michele Ball v. City of Del Rey Oaks et al. (Monterey County Superior Court Case No. 20CV002926.)**
- 2. Conference with Real Property Negotiations (Government Code § 54954.5) Property: "17-Acre Parcel" - APN 259-011-025-000 Agency Negotiator: City Manager John Guertin Negotiating Parties: City of Del Rey Oaks, Monterey Peninsula Regional Parks District Under Negotiation: Price and terms of payment.**

**City Attorney Lorca:** #1 Settlement agreement has been authorized  
#2 No reportable action taken

**NEXT MEETING DATE: October 24, 2023 at 6:00pm**

**ADJOURNMENT: 6:30pm**

***Information distributed to the Council at the meeting becomes part of the public record. A copy of written material, pictures, etc. must be provided to the secretary for- this purpose. All enclosures and materials regarding these agenda items are available for public review at the Del Rey Oaks City Hall, 650 Canyon Del Rey Road, Del Rey Oaks***

**Attest:**

**Date:**

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