

City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Tuesday August 22, 2023 - 6:00 PM

City Council – Regular Meeting

Del Rey Oaks City Council

**Scott Donaldson – Mayor
Kim Shirley – Vice Mayor
Jeremy Hallock – Councilmember
John Uy – Councilmember
Bill Ragsdale-Cronin - Councilmember**

6:00 PM – Called to Order:

The meeting was called to order by Mayor Donaldson.

Roll Call:

Present: Mayor Donaldson, Councilmember Shirley, Councilmember Hallock, Councilmember Ragsdale-Cronin and Councilmember Uy.

Absent: None

Also Present: City Manager Guertin, Chief Bourquin, City Attorney Lorca, Deputy City Clerk Minami and Administrative Assistant Fitz

Pledge of Allegiance:

Mayor Donaldson led the Pledge of Allegiance

Public Comment:

Gary Kreeger for Susan Ragsdale-Cronin (speeding on Carlton), Jose Luis Barajas (Building Business Back) and Kristin Clark (DROCAG information) and Ann Ahmadi (Air Quality Measure Score)

PUBLIC COMMENT IS CLOSED

PROCLAMATION: Honoring Long Time Residents Tony and Joann Ferrante

PRESENTATIONS: Swearing in Ceremony of Police Officer Justin Tang

CONSENT AGENDA: *Action Items*

A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. June 27, 2023, Regular City Council Meeting Minutes
2. June 14, 2023, Regular Planning Commission Meeting Minutes
3. July 12, 2023, Regular Planning Commission Meeting Minutes
4. August 9, 2023, DRAFT Regular Planning Commission Meeting Minutes

B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Financials, June and July 2023
2. Fire Department Response Report, June and July 2023
3. Police Activity Report, June and July 2023

C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Approval of an Updated City Clerk Job Description and Adoption of Resolution 2023-14 to Amend City's Position Control List
2. Approve Agreement Amendment with Regional Government Services for Finance, Human Resources Management and Administrative Services
3. Adopt Resolution 2023-16 Approving Changes to the Del Rey Oaks Personnel Manual Regarding Overtime

Mayor Donaldson: Pulled item C1.to make a statement regarding history of the City Clerk job and Deputy City Clerk Minami

Discussion and Public Comment regarding Deputy City Clerk Minami having the City Clerk Title.

Public Comment was closed.

A motion was made by **Council Member Hallock**, seconded by **Council Member Shirley** to approve the consent agenda item as presented.

Motion passes unanimously 5-0

OLD BUSINESS:

- A.** Housing Element Update by Denise Duffy and Associates

Denise Duffy shows slides and explains process

NEW BUSINESS:

- A. First Reading of an Ordinance to Amend Del Rey Oaks Municipal Code Sections 5.24.020, 5.24.030 and 5.24.040 pertaining to Short -Term Rentals**

Mayor Donaldson: Thanks City Manager Guertin and Chair Hayworth

City Manager Guertin: Great input from the Planning Commission and reviews the current STR numbers. The un hosted where it's a primary residence but they just rent it out while on vacation are exempt from the limited numbers. Reviews the parking rules, noise rules and a good neighbor binder.

Discussion on the following items between City Council Members:

*Clustering of STR's, to be considered another time

*Wait list for STR's

*A percentage or a cap on number of STR's

Public comment was closed

A motion was made by **Council Member Ragsdale-Cronin** to approve item 9.A. First Reading of an Ordinance to Amend Del Rey Oaks Municipal Code Sections 5.24.020, 5.24.030 and 5.24.040 pertaining to Short -Term Rentals, as presented, Seconded by **Council Member Uy**

Motion passed unanimously 5-0

B. Adopt Resolution 2023-15 to Accept Trasher of Parcel E29-1(former Fort Ord) from City of Seaside to City of Del Rey Oaks

City Manager Guertin: Ownership is important and it's the backbone to start development discussion, it's progress.

Public Comment:

Nikki Nedoff thanks the City for taking the formal step.

A motion was made by **Vice Mayor Shirley** to Adopt Resolution 2023-15 to Accept Trasher of Parcel E29-1(former Fort Ord) from City of Seaside to City of Del Rey Oaks, Seconded by **Council Member Uy**

Motion passed unanimously 5-0

City Manager Report: City Manager Guertin reviewed the city activities that included FEMA and Cal Fire grants.

Public Comment: None

Closed Session Items:

CLOSED SESSION: As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.

A. Public Comment on Closed Session Items: Anyone wishing to address the City Council on an item to be discussed in closed session may do so now. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this public comment period.

Deputy City Clerk Minami read a statement regarding all the positive feelings toward City Manager Guertin and staff.

Public Comment Closed

B. Closed Session Items:

1. **Claimant: Cari McCormick, Class Representative Agency claimed against:** City of Del Rey Oaks et. al. Significant exposure to litigation pursuant to § 54956.9(b): One Matter. June 28, 2023 Letter from Aiman-Smith & Marcy, on behalf of Cari McCormick to City of Del Rey Oaks Insurance Carrier
2. **Public Employee Performance Evaluation (Gov't § 54957)** City Manager

City Attorney Lorca: No reportable action taken.

NEXT MEETING DATE: Tuesday, September 26, 2023 at 6:00pm

ADJOURNMENT: 10:05pm

Attest:

Date:
