



CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 FAX (831) 394-6421

Staff Report

DATE: September 26, 2023

TO: Honorable Mayor and Members of the City Council

FROM: John Guertin, City Manager

SUBJECT: Receive August 2023 Financial Reports

CEQA: This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an administrative activity of the City that will not result in direct or indirect physical changes in the environment.

Consideration

Receive financial reports for the month of August 2023.

Background

The City Council routinely receives financial reports for the previous month.

Summary & Discussion

Attached are the August financial reports. August numbers will be adjusted due to accruals and other year-end adjustments.

- August 2023 Cash Balances – The report shows where the City's funds are invested. The City continue to have a healthy cash balance \$12,838,187, of which \$4,177,116 are unrestricted.
- August 2023 Checks Issued Register – This is a listing of all the payments issued during the month. The total checks issued of \$386,298 includes June expenses that were paid in August, but do not appear in August's expenditure report. The June expenses are accrued back to FY 22-23.
- August 2023 General Fund Summary – This is a one-page summary of the General Fund, the City's main operating fund. For the month of August, the General Fund shows revenue of \$290,463. The General Fund shows an operating deficit of \$246,546. At 16.67% of the year (2 months) the expenditures are at 17.87% of the budget, which is typical because many large payments are made in August. A large part of the liability and workers comp premiums are also paid in August.
- August 2023 YTD Budget v. Actual Detail – This report shows the line-item detail for all revenues and expenditures by fund and department.

Fiscal Impacts

None. This is informational only.

Recommendation

Staff recommends receiving the reports.

ATTACHMENTS:

- August 2023 Cash and Investment
- August 2023 Checks Register
- August 2023 General Fund Summary
- August 2023 YTD Budget v. Actual Detail

Respectfully Submitted,

John Guertin
City Manager

City of Del Rey Oaks
Summary of Cash & Investments
As of 08/31/2023

Accounts

Unrestricted

General Checking	\$ 328,627.46	
Local Agency Investment Fund		
Reserve for Economic Uncertainties	1,652,182.00	3.434%
Unappropriated Funds	2,196,306.37	3.434%
Total Unrestricted	<u>4,177,115.83</u>	

Restricted

PARS	327,027.93	
Dev - Monterey Peninsula Partner	9,062.62	
Fidelity Title Escrow Acct - GJM/SBR Intersection	1,056,168.00	
Fidelity Title Escrow Acct - SBR Construction	7,268,813.00	
Total Restricted	8,661,071.55	

Total Cash and Investments	<u><u>\$ 12,838,187.38</u></u>	
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City of Del Rey Oaks
Check/Voucher Register
From 08/01/2023 Through 08/31/2023

Check Number	Payee	Transaction Description	Check Amount
08312023-1	ADP	ADP fees July 2023	583.13
08312023-2	PERS	GASB 68 Reporting Services Fees	1,400.00
08312023-3	P.E.R.S.-HEALTH	CalPERS 1800 Health 08/2023	27,303.41
08312023-4	SHELL FLEET PLUS-WEX BANK	Fuel fees 07/2023	362.77
08312023-5	WEX BANK-CHEVRON	Fuel charges for 07/2023	3,020.48
21497	AT&T CAL NET 2	Acct #9391033790 Mobile Service Period 06-19-23 to 07-18-23	120.72
	AT&T CAL NET 2	Acct #9391033791 Mobile Service Period 06-19-23 to 07-18-23	247.97
21498	CALIFORNIA-AMERICAN WATER	Acct # 1015-210018869991 Service Period 06-21-23 to 07-21-23	179.05
	CALIFORNIA-AMERICAN WATER	Acct #1015-210018796550 Service Period 06-21-23 to 07-21-23	38.83
	CALIFORNIA-AMERICAN WATER	Acct #1015-210018799016 Service Period 06-21-23 to 07-21-23	38.83
	CALIFORNIA-AMERICAN WATER	Acct #1015-210021092445 Service Period 06-21-23 to 07-21-23	38.83
	CALIFORNIA-AMERICAN WATER	Acct #1015-210021255352 Service Period 06-21-23 to 07-21-23	34.82
	CALIFORNIA-AMERICAN WATER	Acct #1015-210021327653 Service Period 06-21-23 to 07-21-23	160.69
	CALIFORNIA-AMERICAN WATER	Acct #1015-210021396208 Service Period 06-21-23 to 07-21-23	60.83
	CALIFORNIA-AMERICAN WATER	Acct #1015-210021397607 Service Period 06-21-23 to 07-21-23	118.51
21499	COMCAST BUSINESS	Acct #8155100230699260 Internet Service 07-18-23 to 08-17-23	284.86
21500	COMMUNITY HUMAN SERVICES	CHS JPA ALLOCATIONF FOR FY 2023-2024	4,725.00
21501	CORDIO PSYCHOLOGICAL CORP.	PEPS - RQ FY 2023	500.00
21502	CORONADO DEISEL MOBILE SERVICES	Dodge Charger #99, Lube Job, Safety Inspection	438.13
21503	DENISE DUFFY & ASSOCIATES	JUNE 2023 - #9614 LEAP Grant Consulting Task #779-A	476.00
	DENISE DUFFY & ASSOCIATES	JUNE 2023 - REAP Grant #779-B Task #1	1,237.00
	DENISE DUFFY & ASSOCIATES	JUNE 2023 - Task 776 General On-Call Consulting	6,229.00
	DENISE DUFFY & ASSOCIATES	JUNE 2023- #961, Former Ft. Ord/Developer Task #772	952.00
21504	FENTON & KELLER	JUNE 2023 - Employment Matters - George Rocha Lawsuit	183.00
	FENTON & KELLER	JUNE 2023 - CA Native Plant Society vs FT Ord Reuse Auth	91.50
	FENTON & KELLER	JUNE 2023 - City Attorney General Services	3,261.50
	FENTON & KELLER	JUNE 2023 Real Property Matters - Big Sur	91.50
21505	I.M.P.A.C.GOVERNM'T SER	US BANK VISA CHARGES 07-24-2023 STATEMENT	1,462.80
21506	JAMES DE CHALK	JULY 2023 - Janitorial Service	500.00
21507	MARTINS IRRIGATION SUPPLY, INC.	Rainbird rotor & Aquawise Pacific 25lb bag	368.29
21508	MONTEREY BAY AIR RESOURCES DISTRICT	Per Capita Assessment - FY 2023-2024	800.80
21509	MBS BUSINESS SYSTEMS	Office Supplies	50.00
21510	MONTEREY BAY AREA INSURANCE FUND	FY 23/24 PREMIUM - WC, PROPERTY LIABILITY, EAP INS	211,758.08
21511	MONTEREY BAY TECHNOLOGIES	IT Services retainer for December 2022 & January 2023	3,600.00
21512	Motorola Solutions	Supplies - Remote Speaker Microphone	2,548.26
	Motorola Solutions	Supplies - Sholders Mics for Radios	889.05
21513	Napa Auto Parts	Parts for Dodge Charger	48.02
21514	ODP Business Solutions, LLC	Supplies	202.63
21515	Pitney Bowes Bank Inc. Purchase Power	Acct #8000-9000-0346-3050 Postage	52.99
21516	PRECISION ALARMS AND AUTOMATION	JULY 2023 - Fire Alarm System Monthly Monitoring	170.00
21517	Rodriguez Tree Service	Grind Large Roots, Cypress Tree on Via Verde	400.00
	Rodriguez Tree Service	Trim Oaks Trees to Improve Street Views, Chip Brush	600.00
21518	ROGER GUZMAN	Employee Reimbursement for Smog of City Vehicle	45.75
21519	T-Mobile USA Inc. Law Enforcement Finance	Phone services- investigation.	25.00
21520	THE MAYNARD GROUP	August 2023 - Monthly Telephone Service	67.00
21521	Transunion Risk & Alternative Data Solutions,	Investigative Services for 07-01-23 to 06-30-24	900.00
21522	VALLEY SAW & GARDEN EQUIP	Supplies For FY 2023	21.84
21523	Verizon	Mobile Phone Service for 06-24-23 to 07-23-23	80.02
21524	VSP	VISION Plan August 2023	261.27
21525	YSS Builders	Service Call to Plumbing Fixtures to Public Restroom in Park	3,572.00

City of Del Rey Oaks
Check/Voucher Register
From 08/01/2023 Through 08/31/2023

Check Number	Payee	Transaction Description	Check Amount
21526	AMERICAN LOCK & KEY	Supplies	320.89
21527	AMERICAN SUPPLY COMPANY	Supplies	199.27
21528	AT&T MOBILITY	Acct#287290891231 Services 08/03 - 09/02/2023	703.01
	AT&T MOBILITY	Acct#287304221758 services 08/03 - 09/02/2023	40.24
21529	Christopher L. Bourquin	C. Bourquin travel expense reimbursement	685.86
21530	CoPower	Dental-September 2023	2,241.10
21531	COMCAST BUSINESS	Acct#8155100280008479 Comcast Services 8/10-9/9/2023	368.31
21532	CORDIO PSYCHOLOGICAL CORP.	Wellness Assessments-PD	160.00
21533	CORONADO DEISEL MOBILE SERVICES	Ford Explorer services	337.31
	CORONADO DEISEL MOBILE SERVICES	Services to City of Del Rey Oaks	1,534.97
21534	DEPT OF JUSTICE	Fingerprint Apps	32.00
21535	FENTON & KELLER	July 2023 City Attorney General Services	4,087.00
	FENTON & KELLER	July 2023 Economic Development	1,860.50
	FENTON & KELLER	July 2023 Legal Services	91.50
	FENTON & KELLER	July 2023 Public Records Act Requests	335.50
21536	G.P.S. SOLUTIONS	July Building Permits, Emergency Response	3,066.49
21537	HYDRO TURF	Rodent Control Supplies	195.75
21538	LC ACTION	Acct#2428 -Replacement holster	186.75
21539	LEHR	MDT project outfitting of unit 95 -installation charges	465.55
21540	MARTINS IRRIGATION SUPPLY, INC.	Supplies	320.14
21541	MBS BUSINESS SYSTEMS	Acct#3948511 Contract base and overage 8/7-11/6/2023	149.39
21542	MONTEREY BAY TECHNOLOGIES	IT Services retainer for August 2023	1,800.00
21543	MONTEREY COUNTY ANIMAL	Acct#4000-8442-8072-5750 4th Quarter FY 2022-23	478.00
21544	County of Monterey	FY 2023/24 Quarter 1 (dispatch/NGEN O&M/NGEN)	20,536.14
21545	MONTEREY ONE WATER	Acct#09-000306 services 7/1-8/31/23 -water	81.02
21546	MONTEREY TIRE SERVICE	Inv#1-111132, Inv# 1-FC-6187, Inv# 1-FC-6203 services	189.17
21547	M&S BUILDING SUPPLY, INC.	Supplies	48.51
21548	NEILL ENGINEERS CORP	Engineering Services -cost estimates for FEMA grant	3,900.00
	NEILL ENGINEERS CORP	Via Verde/Curb & Gutter replacement/pavement patch repair	6,168.00
21549	ODP Business Solutions, LLC	Supplies	301.08
21550	PG&E	Acct#4283033409-2 PGE services 6/22-7/23/2023	946.19
	PG&E	Acct#4283033409-2 PGE services 6/22-7/23/2023	980.64
21551	PG&E-GJM&218	PGE GJM services 7/14-8/11/2023	41.86
21552	PURE WATER	Supplies	39.25
21553	Quality Print & Copy	Police Dept Business Cards	60.94
21554	ROGER GUZMAN	Shipping-UPS	16.71
21555	Kai Drechsler	New Police ID's	110.00
21556	Shred-IT, Inc.	07/2023 Shredding Services	156.41
21557	SOFTWARE SIMPLIFIED	Software/maintenance support	8,493.75
21558	T-Mobile USA Inc. Law Enforcement Finance	Phone Ping for case report 7/1-7/24/23	25.00
21559	TERMINIX	Pest control service	102.00
21560	THE MAYNARD GROUP	July 2023 Monthly telephone service	67.00
21561	TORRES ELECTRIC	Repairs on 999 Angelus Way	385.00
21562	United Way Monterey County	Financial support for Monterey County 2023-2024	3,000.00
21563	US Bank Equipment Finance	Acct#500-0673430-000 Konica Minolta Lease	397.84
	US Bank Equipment Finance	Acct#500-0687291-000 Konica Minolta C33201 Copier lease	94.88
PERS 081423-1	PERS	CalPERS 1900 457 (7/21, 8/4) Contribution 07/31/2023	5,850.00
PERS 082023-1	PERS	CalPERS 1900 457 (08/18) Contribution 08/15/2023	3,050.00
	PERS	PERS 3100 Contribution Retirement 07/30-08/11/23 -Plan 25623	3,830.43
	PERS	PERS 3100 Contribution Retirement 07/30-08/11/23 -Plan 26934	1,808.16
	PERS	PERS 3100 Contribution Retirement 4/9-4/22/22 -Plan 1364	542.46

City of Del Rey Oaks
Check/Voucher Register
From 08/01/2023 Through 08/31/2023

Check Number	Payee	Transaction Description	Check Amount
	PERS	PERS 3100 Contribution Retirement 7/1-7/14/2023 -Plan 26934	1,775.76
	PERS	PERS 3100 Contribution Retirement 7/15-7/29/23 -Plan 1364	542.46
	PERS	PERS 3100 Contribution Retirement 7/15-7/29/23 -Plan 25623	4,085.20
	PERS	PERS 3100 Contribution Retirement 07/30-08/11/23 -Plan 1365	4,115.53
	PERS	PERS 3100 Contribution Retirement 7/15-7/29/23 -Plan 1365	4,112.18
PERS080123-1	PERS	PERS 3100 Contribution Retirement 7/1-7/14/2023 -Plan 25623	3,435.81
	PERS	PERS 3100 Contribution Retirement 7/1-7/14/2023 -Plan 26934	1,808.16
	PERS	PERS 3100 Contribution Retirement 7/1-7/14/23 -Plan 1364	585.21
	PERS	PERS 3100 Contribution Retirement 7/1-7/14/2023 -Plan 1365	4,353.99
Report Total			<u><u>386,298.43</u></u>

City of Del Rey Oaks
Statement of Revenues and Expenditures-General Fund Summary
100 - General Fund

From 8/1/2023 Through 8/31/2023

	Current Month Actual	Year to Date Actual	YTD Budget - Revised	Percent Collected/Spent
Revenue				
Property Taxes	0.00	0.00	767,700.00	0.00%
Sales Tax	149,575.88	262,352.09	1,313,000.00	19.98%
Other Taxes	20,443.43	102,898.41	487,500.00	21.10%
Licenses and Permits	17,903.84	63,453.84	286,300.00	22.16%
Fines and Forfeitures	531.15	1,168.70	10,200.00	11.45%
Other Revenue	193.65	34,538.19	12,200.00	283.09%
Grants	47,644.45	58,773.05	258,700.00	22.71%
Airport Police Services	0.00	0.00	1,376,500.00	0.00%
Current Services	54,171.04	69,953.64	186,700.00	37.46%
Total Revenue	290,463.44	593,137.92	4,698,800.00	12.62%
Expenditures				
Council	1,527.94	2,586.02	32,200.00	8.03%
City Clerk	45,390.19	106,647.55	443,900.00	24.02%
City Manager	39,252.60	66,355.90	318,300.00	20.84%
Audit/Treasurer	1,400.00	2,728.30	288,100.00	0.94%
Legal	6,374.50	6,374.50	201,500.00	3.16%
Planning & Building Regulation	6,966.49	6,966.49	105,400.00	6.60%
Government Buildings	352.00	352.00	19,100.00	1.84%
Non-Departmental	16,850.71	18,253.30	42,700.00	42.74%
Police	337,231.85	581,497.04	2,662,970.00	21.83%
Fire/Animal Control	0.00	0.00	227,600.00	0.00%
Public Works/Streets	23,684.93	41,380.43	313,530.00	13.19%
Parks/Recreation	5,577.60	6,542.37	43,500.00	15.03%
Total Expenditures	484,608.81	839,683.90	4,698,800.00	17.87%
Net Revenues	(194,145.37)	(246,545.98)	0.00	0.00%
Other Financing Sources and Uses				
Uses				
Transfers Out to CIP	0.00	0.00	(193,900.00)	0.00%
Total Uses	0.00	0.00	(193,900.00)	0.00%
Total Other Financing Sources and Uses	0.00	0.00	(193,900.00)	0.00%
Net Revenues After Other Financing Sources and Uses	(194,145.37)	(246,545.98)	(193,900.00)	127.15%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund

From 8/1/2023 Through 8/31/2023

		July 2023 Actual	FY 2024 Actual YTD	FY 2024 Budget - Revised	Percent of Budget Used
Revenue					
Non Department Specific	000				
P/T-Secured	41110	0.00	0.00	531,000.00	0.00%
P/T-Unsecured	41120	0.00	0.00	24,500.00	0.00%
P/T-Prior Secured	41130	0.00	0.00	6,100.00	0.00%
Prior Unsecured	41140	0.00	0.00	100.00	0.00%
P/T-Unitary Tax	41150	0.00	0.00	10,000.00	0.00%
P/T-Supplemental Roll (SB813)	41160	0.00	0.00	12,200.00	0.00%
Property Tax - VLF	41170	0.00	0.00	183,000.00	0.00%
Prop Tax-Interest/Penalty	41180	0.00	0.00	800.00	0.00%
Sales Tax	42210	32,138.27	71,999.44	470,000.00	15.31%
Sales Tax - 145 (Measure S-1%)	42220	117,437.61	166,086.09	562,000.00	29.55%
Sales Tax -409 (Measure R 1/2%)	42221	0.00	24,266.56	281,000.00	8.63%
Cannabis Tax	42222	9,693.29	20,700.07	99,000.00	20.90%
Transient Occupancy Tax	42230	3,641.46	48,404.38	190,000.00	25.47%
Property Transfer Tax	42250	679.25	1,207.25	5,000.00	24.14%
Sewer Impact	42290	0.00	0.00	15,000.00	0.00%
Business Licenses	42310	9,825.49	51,478.93	210,000.00	24.51%
Gas Franchises	42761	0.00	0.00	8,000.00	0.00%
Electric Franchises	42762	0.00	0.00	21,500.00	0.00%
Garbage Franchises	42763	0.00	26,157.28	100,000.00	26.15%
Cable Tv Franchises	42764	6,429.43	6,429.43	26,000.00	24.72%
Water Franchises	42765	0.00	0.00	23,000.00	0.00%
SB1186 Disability Access Fund	43311	80.00	344.00	1,000.00	34.40%
SB1473 Environmental Assessment Fee	43312	6.00	9.00	100.00	9.00%
Building Permits	43320	3,526.47	5,117.05	40,000.00	12.79%
Cannabis Business Permit	43325	4,000.00	4,000.00	10,000.00	40.00%
Plan Check Fees	43330	170.88	1,723.86	17,000.00	10.14%
Street Opening Permits Fees	43340	250.00	750.00	5,000.00	15.00%
Plumbing Permits	43350	125.00	375.00	1,600.00	23.43%
Electrical Permits	43360	0.00	0.00	1,600.00	0.00%
Other Licenses/Permits	43390	0.00	0.00	1,000.00	0.00%
Fines & Forfeitures	45000	128.15	456.70	200.00	228.35%
Vehicle Code Fines	45510	275.00	584.00	5,000.00	11.68%
Parking and Admin Fines	45512	128.00	128.00	5,000.00	2.56%
Interest Earned	46100	0.00	29,980.64	10,000.00	299.80%
Interest Earned-PARS	46101	0.00	4,099.90	0.00	0.00%
Rental Income - Garden Ctr	46815	3,000.00	6,000.00	36,000.00	16.66%
Rental Income - Airport RV	46816	3,687.50	5,987.50	35,000.00	17.10%
Rental Income - PW Bldg	46817	2,000.00	2,000.00	24,000.00	8.33%
HOPTR	47130	0.00	0.00	1,200.00	0.00%
COPS	47240	8,333.33	16,666.66	165,200.00	10.08%
AMBAG REAP Grant - Housing Element	47241	8,132.50	8,132.50	0.00	0.00%
HCD LEAP Grant - Housing Element	47242	18,226.50	18,226.50	0.00	0.00%
SB1383 Organics Recycling	47243	0.00	0.00	9,000.00	0.00%
Prop 172	47750	1,843.62	3,243.67	25,000.00	12.97%
Wellness Program	47760	7,500.00	7,500.00	7,500.00	100.00%
Police Grants & Other Reimbursements	47780	0.00	0.00	5,000.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund

From 8/1/2023 Through 8/31/2023

		July 2023 Actual	FY 2024 Actual YTD	FY 2024 Budget - Revised	Percent of Budget Used
POST Reimbursements	47781	3,608.50	5,003.72	3,000.00	166.79%
DEA Reimbursements	47782	0.00	0.00	44,000.00	0.00%
Police Service Fees	48210	407.00	607.00	1,000.00	60.70%
Police Services-Special Events	48211	0.00	0.00	48,000.00	0.00%
Public Events	48212	0.00	0.00	5,000.00	0.00%
Use Permits	48805	4,350.00	8,675.89	20,000.00	43.37%
Maps/Publications	48810	0.00	0.00	100.00	0.00%
Property Inspections	48825	250.00	500.00	4,500.00	11.11%
Miscellaneous Revenue	48840	39,726.54	44,883.25	10,000.00	448.83%
Rental - Park	48910	750.00	1,300.00	3,100.00	41.93%
Miscellaneous Refunds	48930	113.65	113.65	0.00	0.00%
Total Non Department Specific		290,463.44	593,137.92	3,322,300.00	17.85%
Police	210				
Airport Police Services	48220	0.00	0.00	1,376,500.00	0.00%
Total Police		0.00	0.00	1,376,500.00	0.00%
Total Revenue		290,463.44	593,137.92	4,698,800.00	12.62%
Expense					
Council	110				
Council Member Stipend	61115	625.00	1,250.00	7,500.00	16.66%
Medicare	61130	9.06	18.12	200.00	9.06%
Social Security	61131	38.75	77.50	500.00	15.50%
Unemployment Ins-Fed & State	61132	3.75	7.50	100.00	7.50%
Dental Expense	61135	511.03	892.55	11,400.00	7.82%
Membership Dues-Professional Org	64550	340.35	340.35	4,000.00	8.50%
Strategic Planning	64570	0.00	0.00	5,000.00	0.00%
Travel Expenses	64610	0.00	0.00	3,500.00	0.00%
Total Council		1,527.94	2,586.02	32,200.00	8.03%
City Clerk	111				
Payroll	61105	11,592.96	22,592.71	149,600.00	15.10%
Temp Payroll	61107	0.00	0.00	10,000.00	0.00%
Overtime	61110	316.88	1,393.69	20,000.00	6.96%
PERS UAL	61124	0.00	36,879.00	36,900.00	99.94%
PERS Retirement	61125	1,338.96	1,740.25	13,800.00	12.61%
Medicare	61130	170.87	344.16	2,200.00	15.64%
Unemployment Ins-Fed & State	61132	0.00	0.00	200.00	0.00%
Dental Expense	61135	190.76	381.52	3,200.00	11.92%
Health Insurance	61140	3,689.60	7,381.99	60,500.00	12.20%
Health Insurance -Retiree	61141	0.00	0.00	1,800.00	0.00%
Vision Ins	61145	27.89	44.40	500.00	8.88%
Workers Comp and EAP	61150	4,844.48	4,844.48	9,100.00	53.23%
Wellness Program	61155	0.00	0.00	1,000.00	0.00%
Materials/Supply	62410	237.79	398.15	16,300.00	2.44%
Office Supplies	62430	261.76	261.76	11,200.00	2.33%
Repair/Maintenance	63505	149.39	597.23	3,000.00	19.90%
Other Outside Services	63508	482.84	482.84	0.00	0.00%
Shredding Services	63509	78.20	78.20	1,000.00	7.82%
Telephone	63530	227.96	687.57	7,700.00	8.92%
Website Design & Maintenance	63535	0.00	0.00	3,800.00	0.00%
Postage / Shipping	63540	68.97	68.97	4,000.00	1.72%
Training	63605	532.44	532.44	5,000.00	10.64%
Insurance-Liability	63620	8,684.57	8,684.57	17,370.00	49.99%
Insurance-Property	63621	1,264.14	1,264.14	230.00	549.62%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund

From 8/1/2023 Through 8/31/2023

		July 2023 Actual	FY 2024 Actual YTD	FY 2024 Budget - Revised	Percent of Budget Used
Contract Services - IT	63635	2,700.00	3,600.00	6,000.00	60.00%
HR Services-RGS	63652	0.00	0.00	31,500.00	0.00%
Software/Server Subscription	64310	8,529.73	8,529.73	2,000.00	426.48%
Agenda Management System	64315	0.00	4,920.00	5,000.00	98.40%
Document Management System	64316	0.00	0.00	1,500.00	0.00%
Municipal Code Service	64320	0.00	729.75	10,000.00	7.29%
Membership Dues-Professional Org	64550	0.00	210.00	3,200.00	6.56%
Membership Dues-Government Agency	64552	0.00	0.00	1,300.00	0.00%
Printing / Publications	64575	0.00	0.00	2,000.00	0.00%
Furniture & Equipment	66300	0.00	0.00	3,000.00	0.00%
Total City Clerk		45,390.19	106,647.55	443,900.00	24.03%
City Manager	120				
Payroll	61105	14,832.51	37,069.02	192,500.00	19.25%
PERS UAL	61124	0.00	0.00	1,000.00	0.00%
PERS Retirement	61125	1,590.69	2,106.42	14,800.00	14.23%
Medicare	61130	214.72	536.80	2,800.00	19.17%
Unemployment Ins-Fed & State	61132	0.00	0.00	100.00	0.00%
Dental Expense	61135	193.29	386.58	1,600.00	24.16%
Health Insurance	61140	3,120.31	6,240.62	30,200.00	20.66%
Vision Ins	61145	29.60	29.60	200.00	14.80%
Workers Comp and EAP	61150	6,025.74	6,025.74	11,700.00	51.50%
Wellness Program	61155	0.00	0.00	500.00	0.00%
Auto Allowance	61180	415.38	830.76	5,400.00	15.38%
Office Supplies	62430	0.00	0.00	1,500.00	0.00%
Insurance-Liability	63620	11,201.12	11,201.12	22,405.00	49.99%
Insurance-Property	63621	1,629.24	1,629.24	295.00	552.28%
Membership Dues-Professional Org	64550	0.00	300.00	0.00	0.00%
Books and Periodicals	64565	0.00	0.00	300.00	0.00%
Travel Expenses	64610	0.00	0.00	8,000.00	0.00%
Contingency	66905	0.00	0.00	25,000.00	0.00%
Total City Manager		39,252.60	66,355.90	318,300.00	20.85%
Audit/Treasurer	130				
ADP Payroll Fees	62310	0.00	0.00	3,500.00	0.00%
Bank Service Charges	62320	0.00	1,328.30	4,600.00	28.87%
Grant Writing Services	62327	0.00	0.00	30,000.00	0.00%
Accounting Software	62431	0.00	0.00	3,600.00	0.00%
Audit-Finance	63625	1,400.00	1,400.00	29,000.00	4.82%
Audit -Sales Tax	63626	0.00	0.00	5,000.00	0.00%
Actuarial Services	63627	0.00	0.00	4,500.00	0.00%
Accounting Services-RGS	63645	0.00	0.00	207,900.00	0.00%
Total Audit/Treasurer		1,400.00	2,728.30	288,100.00	0.95%
Legal	150				
Legal Services	63650	6,374.50	6,374.50	200,000.00	3.18%
Legal Advert	64560	0.00	0.00	1,500.00	0.00%
Total Legal		6,374.50	6,374.50	201,500.00	3.16%
Planning & Building Regulation	160				
Economic Development Services	63639	0.00	0.00	20,000.00	0.00%
Planning Services	63640	3,900.00	3,900.00	40,000.00	9.75%
Building Inspections Services	63648	2,900.49	2,900.49	32,400.00	8.95%
Engineering Services	63649	0.00	0.00	5,000.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund

From 8/1/2023 Through 8/31/2023

		July 2023 Actual	FY 2024 Actual YTD	FY 2024 Budget - Revised	Percent of Budget Used
Code Enforcement Services	63656	166.00	166.00	5,000.00	3.32%
Travel Expenses	64610	0.00	0.00	3,000.00	0.00%
Total Planning & Building Regulation		6,966.49	6,966.49	105,400.00	6.61%
Government Buildings	180				
Repair/Maintenance	63505	102.00	102.00	16,100.00	0.63%
Janitorial Services	63660	250.00	250.00	3,000.00	8.33%
Total Government Buildings		352.00	352.00	19,100.00	1.84%
Non-Departmental	190				
Materials/Supply	62410	34.82	34.82	6,200.00	0.56%
Telephone	63530	0.00	0.00	1,000.00	0.00%
Insurance-Liability	63620	6,414.74	6,414.74	12,830.00	49.99%
Insurance-Property	63621	1,875.35	1,875.35	170.00	1,103.14%
Membership Dues-Professional Org	64550	3,000.00	3,000.00	4,300.00	69.76%
Membership Dues-Non Profit Agency Contrib	64551	4,725.00	4,725.00	11,800.00	40.04%
Membership Dues-Government Agency	64552	800.80	2,203.39	5,100.00	43.20%
Misc Expenses	64580	0.00	0.00	1,000.00	0.00%
S.M.I.P.	64930	0.00	0.00	200.00	0.00%
Sb 1473	64940	0.00	0.00	100.00	0.00%
Total Non-Departmental		16,850.71	18,253.30	42,700.00	42.75%
Police	210				
Payroll	61105	74,384.14	145,081.60	1,081,000.00	13.42%
Overtime	61110	16,153.23	39,119.28	110,000.00	35.56%
Overtime-DEA	61111	0.00	0.00	44,000.00	0.00%
Reserves Payroll	61120	10,894.13	19,224.47	80,000.00	24.03%
PERS UAL - After 06/30/18	61123	0.00	1,020.00	1,000.00	102.00%
PERS UAL	61124	0.00	101,918.00	102,000.00	99.91%
PERS Retirement	61125	14,462.72	18,707.79	136,500.00	13.70%
PERS 457 Expense	61126	3,600.00	3,900.00	32,400.00	12.03%
Medicare	61130	1,464.83	2,967.08	15,700.00	18.89%
Social Security	61131	173.55	365.65	1,600.00	22.85%
Unemployment Ins-Fed & State	61132	57.14	84.15	10,500.00	0.80%
Dental Expense	61135	1,219.04	2,440.03	17,900.00	13.63%
Health Insurance	61140	17,942.26	35,884.52	296,400.00	12.10%
Health Insurance -Retiree	61141	151.00	302.00	2,000.00	15.10%
Vision Ins	61145	187.27	415.52	2,900.00	14.32%
Workers Comp and EAP	61150	88,182.44	88,182.44	172,400.00	51.14%
Wellness Program	61155	0.00	0.00	5,300.00	0.00%
Uniform Allowance	61160	0.00	2,000.00	10,000.00	20.00%
Materials/Supply	62410	3,994.76	4,052.93	35,000.00	11.57%
Ammunition	62420	0.00	0.00	5,000.00	0.00%
Office Supplies	62430	60.94	182.82	3,000.00	6.09%
PD Safety Equip Lease - Principal	62460	0.00	0.00	24,300.00	0.00%
PD Safety Equip Lease - Interest	62461	0.00	0.00	1,000.00	0.00%
Auto Ops - Supplies / Equip	62710	0.00	0.00	2,500.00	0.00%
Auto Ops - Fuel	62720	3,020.48	5,381.63	30,000.00	17.93%
Repair/Maintenance	63505	0.00	0.00	14,000.00	0.00%
Other Outside Services	63508	179.88	179.88	0.00	0.00%
Shredding Services	63509	78.21	78.21	1,000.00	7.82%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund
From 8/1/2023 Through 8/31/2023

		July 2023 Actual	FY 2024 Actual YTD	FY 2024 Budget - Revised	Percent of Budget Used
Telephone	63530	1,098.00	1,517.37	14,000.00	10.83%
Internet	63531	653.17	1,011.48	2,500.00	40.45%
Annual Maintenance-Records Management Software	63537	0.00	0.00	6,020.00	0.00%
Annual Maintenance	63538	0.00	0.00	3,400.00	0.00%
Annual Maintenance-MDT	63539	0.00	0.00	3,300.00	0.00%
Postage / Shipping	63540	16.71	16.71	500.00	3.34%
Training	63605	11.90	606.90	15,000.00	4.04%
Insurance-Liability	63620	62,716.40	62,716.40	125,435.00	49.99%
Insurance-Property	63621	10,065.45	10,065.45	1,665.00	604.53%
Audit-Finance	63625	0.00	0.00	4,500.00	0.00%
Contract Services - IT	63635	2,700.00	3,600.00	6,000.00	60.00%
Contract Services-Others	63637	478.00	478.00	4,200.00	11.38%
HR Services-RGS	63652	0.00	0.00	3,000.00	0.00%
Janitorial Services	63660	250.00	250.00	3,000.00	8.33%
911-Radio Dispatch	63665	13,416.10	13,416.10	58,500.00	22.93%
911-Inform MDT Terminal Service	63666	0.00	0.00	1,500.00	0.00%
911-Notification System	63667	0.00	0.00	400.00	0.00%
911-NGEN O&M	63668	1,991.72	1,991.72	8,000.00	24.89%
911-NGEN Debt	63669	5,128.32	5,128.32	5,200.00	98.62%
Auto Repair/Maintenance	63730	869.21	3,922.27	14,000.00	28.01%
Parking & Admin Citations Services	63812	0.00	0.00	5,000.00	0.00%
Animal Regulation Fire	63820	0.00	0.00	500.00	0.00%
Fund Jail & Prisoner	63830	0.00	0.00	200.00	0.00%
ACJIS System	63840	0.00	0.00	9,000.00	0.00%
Software/Server Subscription	64310	944.99	2,644.99	12,000.00	22.04%
Computer Server	64318	0.00	0.00	3,500.00	0.00%
Personnel Recruit & Pre-Employment	64545	0.00	847.26	3,000.00	28.24%
Membership Dues-Professional Org	64550	0.00	0.00	4,000.00	0.00%
Books and Periodicals	64565	0.00	0.00	900.00	0.00%
Printing / Publications	64575	0.00	0.00	3,000.00	0.00%
Travel Expenses	64610	685.86	1,796.07	13,000.00	13.81%
Principal-Motorola Lease-Cameras	65104	0.00	0.00	21,350.00	0.00%
Vehicle Replacement	66735	0.00	0.00	70,000.00	0.00%
Total Police		337,231.85	581,497.04	2,662,970.00	21.84%
Fire/Animal Control	220				
Fire Seaside	63810	0.00	0.00	227,600.00	0.00%
Total Fire/Animal Control		0.00	0.00	227,600.00	0.00%
Public Works/Streets	311				
Payroll	61105	6,453.31	12,753.82	83,600.00	15.25%
Overtime	61110	0.00	0.00	3,000.00	0.00%
PERS UAL	61124	0.00	0.00	1,000.00	0.00%
PERS Retirement	61125	740.61	969.31	6,500.00	14.91%
Medicare	61130	93.22	184.22	1,300.00	14.17%
Unemployment Ins-Fed & State	61132	0.00	0.00	100.00	0.00%
Dental Expense	61135	126.98	253.96	1,600.00	15.87%
Health Insurance	61140	2,400.24	4,800.48	30,300.00	15.84%
Vision Ins	61145	16.51	33.02	300.00	11.00%
Workers Comp and EAP	61150	2,749.74	2,749.74	5,200.00	52.87%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

100 - General Fund

From 8/1/2023 Through 8/31/2023

		July 2023 Actual	FY 2024 Actual YTD	FY 2024 Budget - Revised	Percent of Budget Used
Wellness Program	61155	0.00	576.93	500.00	115.38%
Materials/Supply	62410	468.19	527.32	16,500.00	3.19%
Office Supplies	62430	0.00	0.00	1,500.00	0.00%
Auto Ops - Supplies / Equip	62710	0.00	0.00	2,500.00	0.00%
Auto Ops - Fuel	62720	362.77	831.34	5,000.00	16.62%
Repair/Maintenance	63505	1,042.78	4,142.78	41,000.00	10.10%
Gabilan Crew	63515	0.00	0.00	5,000.00	0.00%
Utilities - PG&E	63520	946.19	1,006.12	15,000.00	6.70%
Utilities - Water	63525	455.58	455.58	4,000.00	11.38%
Training	63605	0.00	0.00	5,000.00	0.00%
Insurance-Liability	63620	5,329.17	5,329.17	10,660.00	49.99%
Insurance-Property	63621	775.50	775.50	140.00	553.92%
Insurance-Vehicles	63622	0.00	4,267.00	4,500.00	94.82%
Organic Waste Regs Services	63654	0.00	0.00	9,000.00	0.00%
Auto Repair/Maintenance	63730	1,724.14	1,724.14	8,300.00	20.77%
Printing / Publications	64575	0.00	0.00	1,250.00	0.00%
Storm Water Project - Phase 4	64920	0.00	0.00	23,000.00	0.00%
Contingency	66905	0.00	0.00	27,780.00	0.00%
Total Public Works/Streets		23,684.93	41,380.43	313,530.00	13.20%
Parks/Recreation	411				
Materials/Supply	62410	1,324.77	1,794.54	15,500.00	11.57%
Repair/Maintenance	63505	3,957.00	4,452.00	25,000.00	17.80%
Utilities - Water	63525	295.83	295.83	3,000.00	9.86%
Total Parks/Recreation		5,577.60	6,542.37	43,500.00	15.04%
Total Expense		484,608.81	839,683.90	4,698,800.00	17.87%
Other Financing Sources and Uses					
Non Department Specific	000				
Transfers Out to CIP	81001	0.00	0.00	(193,900.00)	0.00%
Total Non Department Specific		0.00	0.00	(193,900.00)	0.00%
Total Other Financing Sources and Uses		0.00	0.00	(193,900.00)	0.00%
Excess(Deficit) of Revenue Over Expenditures		(194,145.37)	(246,545.98)	(193,900.00)	127.15%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

210 - Gas Tax Fund

From 8/1/2023 Through 8/31/2023

		July 2023 Actual	FY 2024 Actual YTD	FY 2024 Budget - Revised	Percent of Budget Used
Revenue					
Non Department Specific	000				
Gas Tax 2103	47010	3,004.10	4,142.55	14,600.00	28.37%
Gas Tax 2105	47020	1,530.62	2,317.41	10,000.00	23.17%
Gas Tax 2106	47030	1,465.17	2,200.22	9,000.00	24.44%
Gas Tax 2107	47040	2,136.71	3,217.37	11,900.00	27.03%
Gas Tax 2107.5	47050	1,000.00	1,000.00	1,000.00	100.00%
Total Non Department Specific		9,136.60	12,877.55	46,500.00	27.69%
Total Revenue		9,136.60	12,877.55	46,500.00	27.69%
Expense					
Public Works/Streets	311				
Street Sweeping	63510	0.00	0.00	10,000.00	0.00%
Street Lighting	63910	1,022.50	1,022.50	15,000.00	6.81%
Total Public Works/Streets		1,022.50	1,022.50	25,000.00	4.09%
Total Expense		1,022.50	1,022.50	25,000.00	4.09%
Excess(Deficit) of Revenue Over Expenditures		8,114.10	11,855.05	21,500.00	55.13%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

211 - SB1 Fund

From 8/1/2023 Through 8/31/2023

		July 2023 Actual	FY 2024 Actual YTD	FY 2024 Budget - Revised	Percent of Budget Used
Revenue					
Non Department Specific	000				
SB 1 Funds	47777	3,008.59	6,167.16	38,900.00	15.85%
Total Non Department Specific		3,008.59	6,167.16	38,900.00	15.85%
Total Revenue		3,008.59	6,167.16	38,900.00	15.85%
Expense					
Curb Repair	536				
Curb and Gutter Repair	66327	0.00	0.00	20,000.00	0.00%
Total Curb Repair		0.00	0.00	20,000.00	0.00%
Saucito/Work Gutter & Curb	537				
Curb and Gutter Repair	66327	0.00	0.00	40,000.00	0.00%
Total Saucito/Work Gutter & Curb		0.00	0.00	40,000.00	0.00%
Via Verde Curb & Gutter Repair	538				
Curb and Gutter Repair	66327	0.00	0.00	90,000.00	0.00%
Total Via Verde Curb & Gutter Repair		0.00	0.00	90,000.00	0.00%
Total Expense		0.00	0.00	150,000.00	0.00%
Excess(Deficit) of Revenue Over Expenditures		3,008.59	6,167.16	(111,100.00)	(5.55)%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

212 - Measure X Fund
From 8/1/2023 Through 8/31/2023

		July 2023 Actual	FY 2024 Actual YTD	FY 2024 Budget - Revised	Percent of Budget Used
Revenue					
Non Department Specific	000				
Measure X	47775	0.00	0.00	94,400.00	0.00%
Total Non Department Specific		0.00	0.00	94,400.00	0.00%
Total Revenue		0.00	0.00	94,400.00	0.00%
Expense					
Via Verde/Los Encinos Street Repair	524				
Street Improvements	66410	6,168.00	6,168.00	0.00	0.00%
Total Via Verde/Los Encinos Street Repair		6,168.00	6,168.00	0.00	0.00%
Debt Service - Measure X	610				
Principal - Measure X Loan	65103	0.00	0.00	80,400.00	0.00%
Interest - Measure X	65203	0.00	0.00	14,000.00	0.00%
Total Debt Service - Measure X		0.00	0.00	94,400.00	0.00%
Total Expense		6,168.00	6,168.00	94,400.00	6.53%
Excess(Deficit) of Revenue Over Expenditures		(6,168.00)	(6,168.00)	0.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail
223 - ARPA Fund
From 8/1/2023 Through 8/31/2023

		July 2023 Actual	FY 2024 Actual YTD	FY 2024 Budget - Revised	Percent of Budget Used
Expense					
Police	210				
Mobile Data Terminals	66305	465.55	465.55	0.00	0.00%
Total Police		465.55	465.55	0.00	0.00%
City Hall Parking Lot Imp	527				
Parking Lot Improvements & Repairs	66425	0.00	0.00	100,000.00	0.00%
Total City Hall Parking Lot Imp		0.00	0.00	100,000.00	0.00%
Total Expense		465.55	465.55	100,000.00	0.47%
Excess(Deficit) of Revenue Over Expenditures		(465.55)	(465.55)	(100,000.00)	0.46%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail
231 - BSCC-Officer Wellness & Mental Health Grant
From 8/1/2023 Through 8/31/2023

		July 2023 Actual	FY 2024 Actual YTD	FY 2024 Budget - Revised	Percent of Budget Used
Expense					
Police	210				
Law Enforcement Wellness App	64314	0.00	1,999.00	2,000.00	99.95%
Total Police		0.00	1,999.00	2,000.00	99.95%
Total Expense		0.00	1,999.00	2,000.00	99.95%
Excess(Deficit) of Revenue Over Expenditures		0.00	(1,999.00)	(2,000.00)	99.95%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail
235 - Asset Forfeitures
From 8/1/2023 Through 8/31/2023

		July 2023 Actual	FY 2024 Actual YTD	FY 2024 Budget - Revised	Percent of Budget Used
Revenue					
Police	210				
Police Grants & Other Reimbursements	47780	0.00	0.00	5,000.00	0.00%
Total Police		0.00	0.00	5,000.00	0.00%
Total Revenue		0.00	0.00	5,000.00	0.00%
Excess(Deficit) of Revenue Over Expenditures		0.00	0.00	5,000.00	0.00%

City of Del Rey Oaks
Statement of Revenues and Expenditures-YTD Budget v. Actual Detail

301 - Capital Projects
From 8/1/2023 Through 8/31/2023

		July 2023 Actual	FY 2024 Actual YTD	FY 2024 Budget - Revised	Percent of Budget Used
Expense					
Housing Element 6th Cycle	532				
Housing Element Cost - 6th Cycle	63638	0.00	0.00	138,900.00	0.00%
Total Housing Element 6th Cycle		0.00	0.00	138,900.00	0.00%
Vehicle Replacement	533				
Vehicle Replacement	66735	0.00	0.00	35,000.00	0.00%
Total Vehicle Replacement		0.00	0.00	35,000.00	0.00%
City Hall Facility Repairs & Upgrades	541				
Repairs and Improvements	66322	0.00	0.00	10,000.00	0.00%
Total City Hall Facility Repairs & Upgrades		0.00	0.00	10,000.00	0.00%
Council Chamber Technology Project	542				
Technology Upgrades	66323	0.00	0.00	10,000.00	0.00%
Total Council Chamber Technology Project		0.00	0.00	10,000.00	0.00%
Total Expense		0.00	0.00	193,900.00	0.00%
Other Financing Sources and Uses					
Housing Element 6th Cycle	532				
Transfers In from GF	82001	0.00	0.00	138,900.00	0.00%
Total Housing Element 6th Cycle		0.00	0.00	138,900.00	0.00%
Vehicle Replacement	533				
Transfers In from GF	82001	0.00	0.00	35,000.00	0.00%
Total Vehicle Replacement		0.00	0.00	35,000.00	0.00%
City Hall Facility Repairs & Upgrades	541				
Transfers In from GF	82001	0.00	0.00	10,000.00	0.00%
Total City Hall Facility Repairs & Upgrades		0.00	0.00	10,000.00	0.00%
Council Chamber Technology Project	542				
Transfers In from GF	82001	0.00	0.00	10,000.00	0.00%
Total Council Chamber Technology Project		0.00	0.00	10,000.00	0.00%
Total Other Financing Sources and Uses		0.00	0.00	193,900.00	0.00%
Excess(Deficit) of Revenue Over Expenditures		0.00	0.00	0.00	0.00%