

# **City of Del Rey Oaks**

**City Hall  
650 Canyon Del Rey Blvd  
Del Rey Oaks, CA 93940**



## **Action Minutes**

**Tuesday, August 23, 2022 - 6:00 PM**

**City Council – Regular Meeting**

### **Del Rey Oaks City Council**

**Alison Kerr – Mayor  
John Gaglioti – Vice Mayor  
Pat Lintell – Councilmember  
Scott Donaldson – Councilmember  
Kim Shirley – Councilmember**

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**<https://www.delreyoaks.org/citycouncil/page/august-23rd-city-council-meeting>**

**6:00 PM – Called to Order:**

The meeting was called to order by Mayor Kerr.

**Roll Call:**

Present: Mayor Kerr, Vice Mayor Gaglioti, Councilmember Lintell, Councilmember Donaldson and Councilmember Shirley

**Staff Present:**

City Manager Guertin, Deputy City Clerk Minami, Administrative Assistant Fitz, and City Attorney Lorca

**Pledge of Allegiance:**

Beatrice Pereda led the Pledge of Allegiance

**Public Comment:**

None

**Introduction: Reserve Officer Beatrice Pereda by Chief Hoyne**

**Consent Agenda:**

- A. MINUTES:** (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)
  - 1. June 28, 2022 Regular City Council Meeting Minutes
  - 2. July 13, 2022 Regular Planning Commission Meeting Minutes
  
- B. MONTHLY REPORTS:** (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)
  - 1. Claims, June/July 2022
  - 2. Financials, June/July 2022 and June/July 2021
  - 3. Fire Department Response Report, June/July 2022
  - 4. Police Activity Report, June/July 2022
  
- C. MISCELLANEOUS** (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)
  - 1. Updated Strategic Planning Grid
  - 2. Consider Adoption of Resolution 2022-21 AB 361 Brown Act Teleconferencing
  - 3. Consider Adoption of Resolution 2022-22 Canvassing the June 7, 2022, Measure B Election Results
  - 4. Authorize City Manager to Purchase Temporary Public Works Storage
  - 5. Authorize City Manager to Approve Job Invoice for Emergency Installation of Pump and Motor of Park Water Well
  - 6. Consider Veteran's Letter of Support

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7. Consider Adoption of Resolution 2022-23 Monterey Peninsula College Commemoration of 75<sup>th</sup> years
8. Consider Regional Government Services Contract

**Dennis Allion, Resident:** Asked to pull item 6.B. Financials to discuss noninterest bearing portion of long-term debt. Will it be in midyear budget review.

**Council Member Shirley:** Asked to pull item C.1. Strategic Planning Grid discussion regarding the Ad-Hoc committee for outreach plan. Pull item C.3. Correct Measure F or Measure B. Pull item C.8. RGS contract discussion. HR isn't included in the contract, why?

A motion was made by Council Member Donaldson, seconded by Council Member Donaldson to approve the Consent Agenda except for item C.8. for discussion.

Roll call vote taken pursuant to Government Code 54953:

Mayor Kerr: **AYE**  
Vice Mayor Gaglioti: **AYE**  
Councilmember Lintell: **AYE**  
Councilmember Donaldson: **AYE**  
Councilmember Shirley: **AYE**

The Consent Agenda passed 5-0

**City Manager Guertin:** Amount will be the same, but next month's meeting there will be a break down. For example, 30% for HR and 70% for accounting.

**Mayor Kerr:** 198 K for the 1<sup>st</sup> year, what about the other 2 years?

**City Manager Guertin:** Option for negotiation in those 2 years.

A motion was made by Council Member Lintell, seconded by Vice Mayor Gaglioti to approve the Item C.8. of the Consent Agenda.

Roll call vote taken pursuant to Government Code 54953:

Mayor Kerr: **AYE**  
Vice Mayor Gaglioti: **AYE**  
Councilmember Lintell: **AYE**  
Councilmember Donaldson: **AYE**  
Councilmember Shirley: **AYE**

Item #6. C.8 of the Consent Agenda passed 5-0

**Old Business:**           **None**

**New Business:**

- A. Consider Commercial Lease Agreement with Carmel Honey for City Building in Public Works Yard.

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**Jake from Carmel Honey:** Explains business structure.

**Vice Mayor Gaglioti:** How did we come up with monthly rent?

**City Manager Guertin:** In line with market rate study, per David Zehnder. Explains tenant improvement process. Lease is for 3 years.

**Council Member Lintell:** Any retail/

**Jake from Carmel Honey:** No.

**Council Member Donaldson:** Explains how he came up with idea

**Council Member Shirley:** Excited but wants to keep an eye on the amount spent of T.I. and has SFD been notified?

**Mayor Kerr:** Following them and is excited.

**City Manager Guertin:** The Fire Chief is fine with it.

**Vice Mayor Gaglioti:** Clause about utilities increasing?

**City Manager Guertin:** Because of FORTAG, there will be a new electrical box anyway.

**Public Comment:**

**Dennis Allion:** Utilities included in lease?

**City Manager Guertin:** Yes

**Jim Clark:** Perfect opportunity for a farmers' market.

**City Manager Guertin:** Retail will be addressed, if needed, at Planning Commission level. Surplus land Act is a different story.

A motion was made by Council Member Donaldson, seconded by Mayor Kerr to approve the Item 8.A. New Business commercial lease with Carmel Honey.

Roll call vote taken pursuant to Government Code 54953:

Mayor Kerr: **AYE**

Vice Mayor Gaglioti: **AYE**

Councilmember Lintell: **AYE**

Councilmember Donaldson: **AYE**

Councilmember Shirley: **AYE**

Item #8. A. passed 5-0

**B. Consider Adoption of Resolution 2022-24 Regional Hazard Mitigation Plan**

**Commander Bourquin:** Explains and introduces Laura from the County and she reviews the process and what is necessary for the Regional Hazard Mitigation Plan. Reviews risk assessments and strategies.

A motion was made by Council Member Shirley, seconded by Vice Mayor Gaglioti to approve the Item 8.B. New Business Regional Hazard Mitigation Plan

Roll call vote taken pursuant to Government Code 54953:

Mayor Kerr: **AYE**

Vice Mayor Gaglioti: **AYE**

Councilmember Lintell: **AYE**

Councilmember Donaldson: **AYE**

Councilmember Shirley: **AYE**

Item #8. B. passed 5-0

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**Staff Reports:**

- A. City Manager Report**
- B. Council Reports**

**Correspondence:**

MST Highlights  
TAMC Highlights  
Monterey County Mosquito Abatement District

**Next Meeting Date:**

Tuesday, September 27, 2022

**Adjournment:**

**7:05p.m.: Adjourned to closed session**

**CLOSED SESSION: As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.**

**MEETING TO BE HELD VIRTUALLY ONLY PER GOVERNOR NEWSOM'S EXECUTIVE ORDERS N-29-20 AND N-33-20 REGARDING COVID-19**

**PROTOCOLS: The Council alone will participate in the Closed Session portion of the meeting via invitation. They will return to the open zoom link meeting listed above upon adjourning from closed session.**

- A. Public Comment on Closed Session Items: Anyone wishing to address the City Council on an item to be discussed in closed session may do so now. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this public comment period.**

**PUBLIC COMMENT:**

**NONE**

**B. Closed Session Items:**

- 1) Conference with Legal Counsel – Existing Litigation (California Government Code § 54956.9 (d)(1)): California Native Plant Society v. Fort Ord Reuse Authority et al. Monterey County Superior Court Case No. 20CV001529.**

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- 2) Public Employee Performance Evaluation (California Government Code § 54957 (b)(1)). Title: Police Chief.**
- 3) Public Employee Performance Evaluation (California Government Code § 54957 (b)(1)). Title: City Manager.**

**7:45p.m.: Reconvened into open session**

**City Attorney Lorca: Stated as to all matters on closed session, status was provided to Council and Council provided him with direction, but no reportable action taken.**

**Attest:**

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**Date:**

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