



# **Proposed Operating Budget FY 2025 – 2026**



The City of Del Rey Oaks was incorporated on September 3, 1953. The city government includes City Council, Planning Commission, Police Department, City Clerk's Office and Public Works Department

## **City Council**



**Scott Donaldson**  
Mayor



**John Uy**  
Vice Mayor



**Jeremu Hallock**  
Council Member



**Michael Burger**  
Council Member



**Kim Shirley**  
Council Member

## **Submitted by**



**John Guertin**  
City Manager

**TABLE OF CONTENTS**

Budget Message..... 1

Budget Resolution 2025-10..... 15

Appropriation Limit FY 2026..... 16

Budget in Brief..... 22

Summaries & Schedules

    Fund Balances..... 24

    General Fund Summary..... 25

    Fund Transfers..... 26

    Capital Projects -5 Year Plan..... 27

    Proposed Budget -Revenues and Expenditures-All funds..... 28

Position Control List..... 42

Salary Schedule..... 43

Chart of Accounts..... 45



# CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940  
PHONE (831) 394-8511 FAX (831) 394-6421

## Staff Report

**TO:** Honorable Mayor and City Council Members  
**FROM:** John Guertin, City Manager  
**DATE:** June 24, 2025  
**SUBJECT:** FY 2025-2026 Proposed Budget

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### City Manager's Message

#### Introduction

Honorable Mayor, City Council, and Residents of Del Rey Oaks

The Fiscal Year 2025-2026 ("FY 25-26") proposed budget is presented for your consideration and recommended adoption on June 24, 2025. The proposed budget communicates what we think is the most fiscally responsible approach to funding operations and capital investments, to best serve the needs of the Del Rey Oaks community.

We move into the coming fiscal year with a highly competent and efficient workforce eager to improve the Del Rey Oaks community. Yet, we anticipate the available resources to support those efforts will be impacted by a relatively stagnant financial outlook. Due to flat revenue projections for the General Fund, the operating budget is essentially a status quo budget, with some minimal changes.

FY 25-26 does include \$375,446 in Capital Improvement projects funded by the General Fund fund balance. Even with this use of fund balance the General Fund will still maintain an Economic Uncertainty Reserve of \$1,652,182 and an unappropriated reserve of \$999,908 on June 30, 2026.

#### Economic Outlook for FY 25-26

Although we are a small city, in our drafting of the FY 25-26 budget we have taken into account various factors at the global, national, state and local levels that have the potential to impact our City's financial health. At the global level, we continue to face economic uncertainty and instability due to relatively high interest rates, conflicts overseas, and volatility in financial markets. At the national level, we continue to see a decline in personal savings and the markets, along with other sectors of the economy, remain tentative about the effects of tariffs and other federal financial policies. The national inflation rate at the time of writing has slowed to 2.4% compared to 3.36% last year. At the state level, the economic outlook is mixed: largely as a result of severe revenue declines, the state faces a \$7.5 billion budget deficit following a \$68 billion budget deficit in the current 2024-25 fiscal year.

Locally, the latest projections for the City's economic outlook are flat. HdL, the City's consultant for Sales Tax information, does not expect an increase in the City's sales tax due to the global

and national issues discussed above having a negative effect on consumer spending. Since Sales Tax makes up 23% of the City's revenue, growth or no growth in this area has a dramatic impact on the City's ability to provide services. As a result, staff are recommending a very conservative approach in developing the FY 25-26 budget. Services are recommended at current levels and at the level that revenue can support.

Addressing fluctuations in Sales Tax revenue growth by managing or reducing expenditures annually is not a sustainable practice if the City is to maintain current service levels. This highlights the need for the City to diversify its revenue base to better safeguard and improve services. The City's best opportunity for this is through thoughtful economic development of the former Fort Ord property. The development of a more diverse revenue base is an important aspect of the City's financial planning for the future.

#### General Fund Summary FY 25-26

	FY 2025 Current Budget	FY 2026 Proposed Budget	Increase/ (Decrease)	Percent Change
Total Estimated Revenue	\$ 4,821,300	\$ 5,091,200	\$ 269,900	5.6%
Total Operating Budget	4,977,995	5,178,300	200,305	4.0%
Excess (Deficit) of Revenue Over Expenditures	(156,695)	(87,100)	69,595	
Transfers In-ARPA	167,446	-	(167,446)	
Transfers Out-CIP	(80,000)	(375,446)	(295,446)	
Net General Fund Surplus (Deficit)	\$ (69,249)	\$ (462,546)	\$ (393,297)	

As the table above shows, we are anticipating a 5.6% increase in revenue and a 4.0% increase in expenditures. One-time expenditures for planning projects create an operating deficit of \$87,100 which will be funded from the current fund balance. In addition, the Council approved a Capital Plan that results in using \$375,446 for identified projects. This will result in a total decrease of \$462,546 in the General Fund fund balance.

All the departments adjusted their budgets to live within the available revenue for the year, considering that some expenses, such as insurance and utilities, are beyond the control of the City. This is an austere General Fund budget.

## **General Fund Revenues & Expenditures**

Below is a brief description of the General Fund estimated revenue changes followed by a summary of the General Fund Budget by Department.

	FY 2024	FY 2025	FY 2026	Increase/ (Decrease)	Percent Change
	Year to Date Actual	Current Budget	Proposed Budget		
<b>Revenue:</b>					
Airport Police Services	1,325,484	1,345,700	1,489,000	143,300	10.6%
Sales Tax	1,230,033	1,224,000	1,189,000	(35,000)	-2.9%
Property Taxes	824,729	784,400	867,500	83,100	10.6%
Other Taxes	516,595	511,500	551,400	39,900	7.8%
Licenses and Permits	291,614	281,300	322,700	41,400	14.7%
Grants	261,457	248,200	247,500	(700)	-0.3%
Current Services	303,215	199,300	193,300	(6,000)	-3.0%
Other Revenue	197,595	210,700	205,700	(5,000)	-2.4%
Fines and Forfeitures	20,929	16,200	25,100	8,900	54.9%
<b>Total Estimated Revenue</b>	<b>4,971,651</b>	<b>4,821,300</b>	<b>5,091,200</b>	<b>269,900</b>	<b>5.6%</b>

### **Revenue Highlights**

General Fund revenues are estimated to increase by \$269,900, a 5.6% increase.

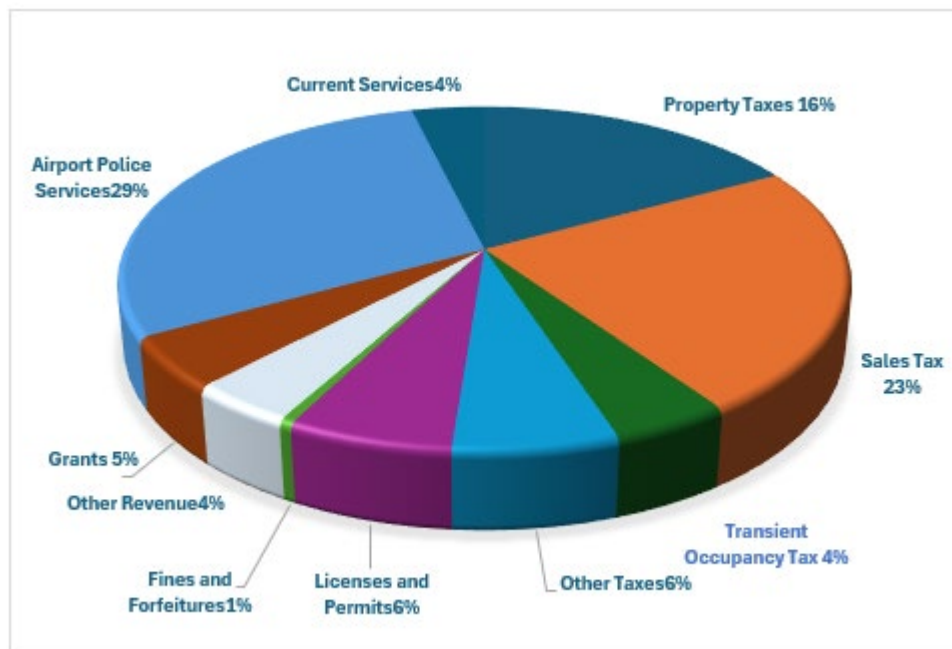
Airport Police Services, the single largest revenue, is projected to increase 10.6%. This revenue source is tied directly to the police department budget since this fee is 50% of the Police Department budget with some minor adjustments.

Sales Tax, the second largest revenue, is projected to decrease 2.9% over the current revenue estimate due to a projected downturn in consumer spending.

Current Services is projected to have a decrease due to one-time reimbursement received in FY 2025 from PG&E. All other revenues are flat or will have a slight decrease. For the revenue details refer to the FY 2026 Proposed Budget Detail.

Fines and Forfeitures are projected to have an increase due to collections from parking citations.

The pie chart below shows the percentage allocation of the City's revenues.



### Expenditure Appropriations

The General Fund Operating Budget shows a 4.0% increase in expenditures.

Below is a General Fund summary by the department followed by a brief discussion regarding the changes in each department.

	FY 2024	FY 2025	FY 2026	Increase/ (Decrease)	Percent Change
	Year to Date Actual	Current Budget	Proposed Budget		
<b>Expenditures:</b>					
Police	2,444,923	2,781,000	2,998,900	217,900	7.8%
City Clerk	362,622	582,200	648,200	66,000	11.3%
City Manager	306,976	330,800	338,400	7,600	2.3%
Public Works/Streets	250,482	280,000	256,800	(23,200)	-8.3%
Fire/Animal Control	227,515	236,600	243,300	6,700	2.8%
Finance	387,114	311,800	236,000	(75,800)	-24.3%
Planning & Building	242,514	166,400	150,400	(16,000)	-9.6%
Parks/Recreation	40,529	43,100	109,600	66,500	154.3%
Legal	102,875	88,950	89,300	350	0.4%
Non-Departmental	34,089	110,245	56,800	(53,445)	-48.5%
Council	22,274	30,900	30,400	(500)	-1.6%
Government Buildings	12,392	16,000	20,200	4,200	26.3%
<b>Total Operating Budget</b>	<b>4,434,305</b>	<b>4,977,995</b>	<b>5,178,300</b>	<b>200,305</b>	<b>4.0%</b>

### Appropriation Increases (Decreases) by Department

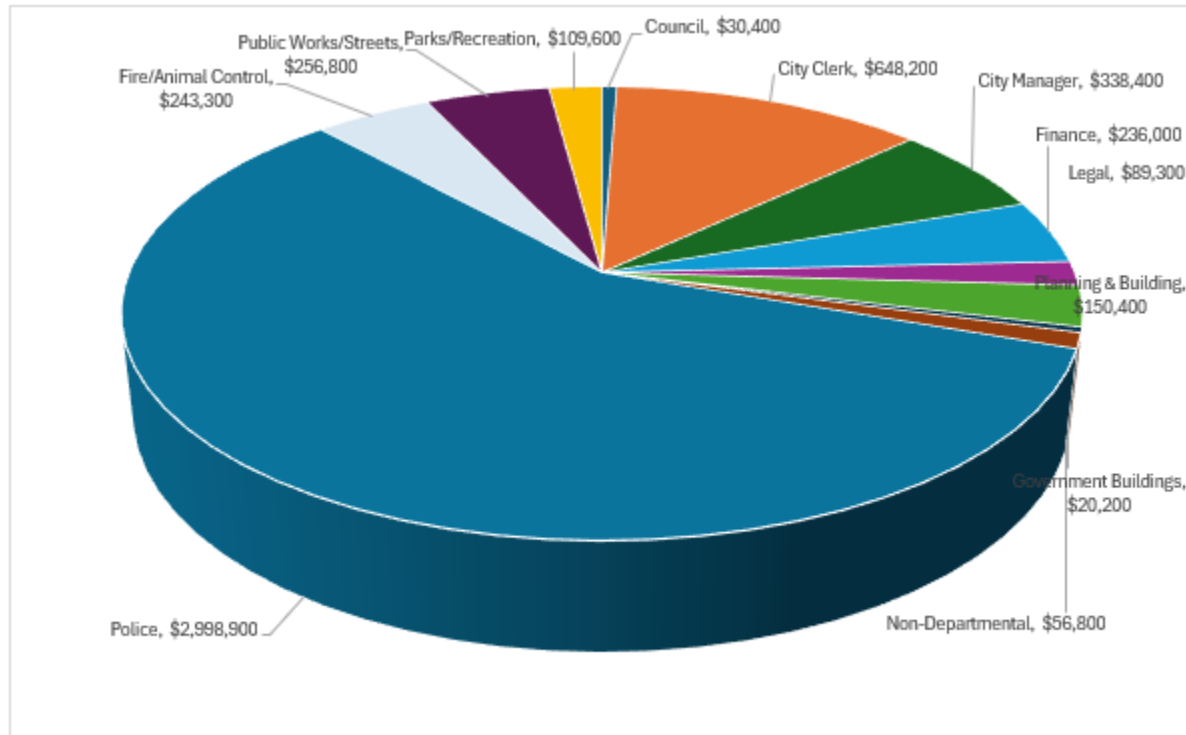
There is an increase for all the departments in Liability Insurance by \$141,763, Unfunded Accrued Liability (UAL) \$26,000 and a decrease in Workers' Compensation of \$23,600.

- Police increase is due to increase in Liability insurance premium, PERS UAL and personnel costs.
- City Clerk increase is due to salary and benefits increase and a new budget for Short Term Rental Services.
- City Manager increase is due to an increase in liability insurance premium.
- Public Works decrease is due to the reduction of budget in Repairs and Maintenance, Training, and Storm Water.
- Fire increase is per the agreement with the City of Seaside.
- Finance decrease is due to the reduction of Accounting Services from RGS. With the addition of the two positions in FY 2024, most of the day-to-day finance duties are brought back in-house resulting in a reduction in the need for outside accounting services. RGS will continue to train City staff.
- Planning and Building decrease reflect the net between the new budget for Housing Element Implementation cost and the reduction of Building Inspections Services.
- Parks and Recreation increase is due to new funding for the Park Planning Consultant of \$75,000.
- Legal has a minimal increase of \$350 in legal services.
- Non-departmental decrease is due to the elimination of the one-time payment of the Pollution Legal Liability Insurance paid in FY 2025.
- Council slight decrease is due to budget reduction in Travel.
- Government Building increase is due to the increase in the cost of PG&E & Janitorial Services.

For the line-item detail to the Appropriations refer to the attached FY 2026 Proposed Budget Detail.



The pie chart below shows the General Fund expenditures by department.



### Highlights of Operating Appropriations

While the General Fund Operating Budget reflects a minimal increase, it does include the following major items:

- Five percent Cost-of-Living increase.
- Salary step increases for all employees that still have steps on their salary range.
- Liability insurance premium increase of \$141,763 (50%).
- UAL increase in cost of \$26,000.

## All Funds Budget Summary and Discussion

This table below shows the City's budget by fund.

City of Del Rey Oaks						
FY 2025-26 Budget Summary by Fund						
Fund	Estimated Fund Balance 6/30/2025	Estimated Revenue FY 25-26	Interfund Transfers FY 25-26	Appropriations FY 25-26	Surplus (Deficit) FY 25-26	Est. Fund Bal. 6/30/2026
<b>100 General Fund</b>						
<u>Available</u>						
Unassigned-Economic Uncertain	1,652,182					1,652,182
Unappropriated	1,462,454					999,908
Available Fund Balance	<u>3,114,636</u>	5,091,200	(375,446)	(5,178,300)	(462,546)	<u>2,652,090.00</u>
<u>Special Revenue Funds</u>						
210 Gas Tax Fund	130,160	49,000		(32,950)	16,050	146,210
211 SB1 Fund	12,531	41,300		-	41,300	53,831
212 Measure X	-	95,900	-	(95,900)	-	-
221 FORA Habitat Management Func	710,454	-		-	-	710,454
222 FOR A Land Development Fund	-	-		-	-	-
223 ARPA Fund	-	-		-	-	-
231 BSSC Officer Wellness & Health	10,834	-		(2,000)	(2,000)	8,834
235 Asset Forfeitures	-	-		-	-	-
236 DEA Grant	6,741	44,000		(44,000)	-	6,741
242 REAP Grant	-	42,500		(42,500)	-	-
251 CalFIRE Grant	-	-		-	-	-
260 CDBG Grant Fund	-	-		-	-	-
<u>Capital Project Funds</u>						
301 Capital Projects Fund (GF Only)	950		375,446	(375,446)	-	950
311 Prop 68 Grant Fund	-	-	-	-	-	-
321 SBR Engineering Fund	188,575			(200,000)	(200,000)	(11,425)
322 SBR/GJM Intersection Fund	1,056,168			-	-	1,056,168
323 SBR Construction Fund	7,269,813	-	-	-	-	7,269,813
331 FHWA Grant Fund	(0)	-	-	-	-	(0)
332 FEMA & OES	-	-	-	-	-	-
Total All Funds	<u>12,500,862</u>	<u>5,363,900</u>	<u>-</u>	<u>(5,971,096)</u>	<u>(607,196)</u>	<u>11,893,666</u>

The **General Fund** operating revenues and expenses are balanced with the use of a small amount of fund balance. The majority of the use of fund balance is for capital improvement projects that are much needed.

### Special Revenue and Capital Project Funds Budgets (Non-General Fund)

The non-general fund revenues are used in accordance with the grant or legal requirements. Appropriations details are included in the FY 25-26 Proposed Budget Detail. Below is a brief description of each fund and its use.

The following **Special Revenue Funds** are used to account for funds as required by law or agreement. These monies can be used only for specific purposes as noted below.

The **Gas Tax Fund** is used to account for gas tax revenues received. For FY 25-26, the fund shows an operating surplus of \$16,050, with an estimated year-end balance of \$146,210. These funds can be used only for street maintenance and repair purposes. The City uses these monies for street sweeping and street lighting. The surplus funds are available to be used as a match for grants or built up for a major street project.

The **SB1 Fund** is used to account for gas tax revenues generated under Senate Bill 1, otherwise known as the Road Rehabilitation Maintenance Act which can be spent only on street related purposes. For FY 2026 all funds are expected to be spent on street projects. The projects are listed in the Capital Improvement Plan (CIP) below.

The **Measure X Fund** was used in FY 2018-19 to pay for the major street resurfacing project which the city borrowed against its future share of Measure X revenues. In FY 2018-19, the City received an advance of \$861,300 of future Measure X revenues to pay for the City's largest street improvement project budgeted at \$1.2 million. Over the next 10 years, TAMC will withhold the City's Measure X allocation to repay the advance, therefore the City will not receive any additional Measure X funds until the \$861,300 advance is paid in full. Measure X is administered by TAMC.

The funds are reflected in the City's budget even though the City does not receive the money to track the amounts that are being paid to the Measure X Loan.

The **FORA Habitat Fund** is used to account for the monies received from FORA for the habitat management program the City agreed to manage. The funds can be spent only for this purpose.

The **BSCC Officer Wellness & Health Fund** and **Asset Forfeitures Fund** can be used only for police-related expenditures as allowed by law and under the grant guidelines.

The **Drug Enforcement Administration (DEA) Grant** is used to account for the DEA grant reimbursements for overtime pay for police officers trained to work on the DEA Task Force. The grant runs through September 30, 2026.

The **REAP Grant** can be used only for developing and implementing the Housing Element.

The **CalFIRE Grant** project will be used for the reduction of wildfire fuels along Del Rey Park and Via Verde and in Work Memorial Park.

The following **Capital Project Funds** are used to account for funds as required by law or agreement for major capital improvements. These monies can be used only for specific purposes as noted below.

The **Capital Projects Fund** is used to account for the City's major capital projects that are funded by the General Fund. The budget process will deliberate on how much of the General Fund fund balance should be used to fund the City's upcoming major construction projects.

The **SBR/GJM Intersection Construction Fund** is used to account for the monies received from FORA for the construction of the Intersection at South Boundary Road (SBR) and General Jim Moore Road which is presently on hold.

The **SBR Construction Fund** is used to account for the monies received from FORA for the construction of South Boundary Road.

## Capital Improvements

Below is a summary of the proposed capital improvement projects included in the Proposed Budget.

Project Description	Estimated Cost	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Funded	Unfunded	Source
Saucito/Work Gutter & Curb	\$ 40,000	40,000.0	\$ -				\$ 40,000	\$ -	SB 1-Funded in FY 2025, CO for FY2026
Angelus/Rosita Drainage Repairs	150,000	150,000					150,000	-	SB 1-Funded in FY 2025, CO for FY2026
Rosita Emergency Repair (Const. Eng.)	74,100	74,100					74,100	-	Measure X FB/ CO to FY 2026
Rosita Emergency Repair (Prelim. Eng.)	49,400	49,400					49,400	-	FHWA Grant Fund 331/ CO to FY 2026
Rosita Emergency Repair (Construction.)	494,000	494,000					494,000	-	FHWA Grant Fund 331/ CO to FY 2026
Wildfire Fuels Reduction	297,300	297,300					297,300	-	Cal Fire Grant
CIP 5xx City Hall Roof Repairs	-	-	-				-	-	GF ARPA FB
CIP 548 City Hall Parking Lot Improvements	167,446		167,446				167,446	-	GF ARPA FB
CIP 547 City Hall Fence Replacement	20,000		20,000				20,000	-	GF Fund Balance
CIP 533 Vehicle Replacement-PD	90,000	45,000	45,000				90,000	-	GF Fund Balance
CIP 541 City Hall Facility Repairs & Upgrades	40,000	20,000	20,000				40,000	-	GF Fund Balance
CIP 542-Council Chamber Technology Upgrades	10,000	5,000	5,000				10,000	-	GF Fund Balance
CIP 543 PD Radio Replacement	20,000	10,000	10,000				20,000	-	GF Fund Balance
CIP 544 Technology Replacement	3,000		3,000				3,000	-	GF Fund Balance
CIP 545 City Hall Sewer Upgrades	40,000		40,000				40,000	-	GF Fund Balance
CIP 549 Adair Stairs Repairs	15,000		15,000	-			15,000	-	GF Fund Balance
CIP 546 City Hall Chamber Renovation	50,000		50,000				50,000	-	GF Fund Balance
Park Bathroom Water Efficiency	40,000			40,000			40,000	-	GF Fund Balance
Del Rey Park Accessibility Improvements	90,000	90,000					90,000	-	2025 CDBG; CO to FY 2026
Via Verde Curb & Gutter Repair	90,000			90,000			90,000	-	Gas Tax Fund 210
Tot Playground Replacement	170,000				170,000		-	170,000	TBD
Street Resurfacing Program	1,000,000					1,000,000	-	1,000,000	Measure X New Loan
South Boundary Realignment Design	600,000	300,000	200,000	100,000			600,000	-	SBR Engineering Fund 321
<b>Total</b>	<b>\$ 3,550,246</b>	<b>\$1,574,800</b>	<b>\$575,446</b>	<b>\$230,000</b>	<b>\$170,000</b>	<b>\$1,000,000</b>	<b>\$2,380,246</b>	<b>\$1,170,000</b>	

As the Funding Source summary shows below, of the \$3.5 million in projects over the next 5 years all projects are funded except for \$1,170,000 which are scheduled for future years.

Funding Source	Estimated Cost	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Funded	Unfunded
General Fund 100	\$ 328,000	\$ 80,000	\$ 208,000	\$ 40,000			\$ 328,000	\$ -
General Fund-ARPA Transfer	167,446		167,446				167,446	
Gas Tax Fund 210	90,000			90,000			90,000	
SB1 Fund 211	190,000	190,000					190,000	
Measure X New Loan	1,000,000	-				1,000,000		1,000,000
Measure X 212	74,100	74,100					74,100	
CalFire 251	297,300	297,300					297,300	
CDBG Fund 260	90,000	90,000					90,000	
FHA Grant 331	543,400	543,400					543,400	
SBR Engineering Fund 321	600,000	300,000	200,000	100,000			600,000	
TBD	170,000			-	170,000	-	-	170,000
<b>Total</b>	<b>\$ 3,550,246</b>	<b>\$1,574,800</b>	<b>\$575,446</b>	<b>\$230,000</b>	<b>\$170,000</b>	<b>\$1,000,000</b>	<b>\$2,380,246</b>	<b>\$1,170,000</b>

## City's Existing Debt

On June 30, 2024, the City had the existing debt shown below. The FY 2026 budget includes payments on the financed purchases in the Police Department budget. Payments of \$95,900 on the Measure X loan are budgeted in the Measure X fund.

	Balance 06/30/2024	Term	Notes
<b>Finance purchase agreements: (Capital Leases)</b>			
PG&E OBF Energy Efficiency Upgrades	\$ 20,239	9.56 years	Included in operating budget
Police Department-Body Cams	\$ 158,016	5 years	Included in operating budget
Record Management Software	\$ 8,699	2 years	Included in operating budget
Subtotal finance purchase agreements	\$ 186,954		
<b>Loans Payable</b>			
Federal Group International, LLC	\$ 1,200,000	Undetermined	To be paid from Fort Ord Dev revenues
Federal Group International, LLC Compound Interest	\$ 442,380	Undetermined	To be paid from Fort Ord Dev revenues
TAMC Measure X Loan	\$ 455,358	10 years	Being paid from City's Measure X revenue
Subtotal Loans Payable	\$ 2,097,739		
<b>Total Debt</b>	<b>\$ 2,284,693</b>		

Of the total debt of \$2,284,693 the General Fund is responsible for only \$186,954 for the financed purchases which are included in the police department operating budget and the PG&E debt is budgeted under Gas Tax.

#### **Federal Group International, LLC Loan Payable**

The City has a promissory note with Federal Group International, LLC in the amount of \$1,200,000. Of that, \$700,000 is the City's obligation to pay funds loaned by Federal/JER Associates I, LLC to the former Redevelopment Agency of the City of Del Rey Oaks. The remaining \$500,000 of the note is the City's obligation to pay the holder as settlement of claims between the City and Bellmont Rock Holdings, LLC. Interest is accrued at 5% per annum on the \$700,000 beginning June 1, 2014, until the entire outstanding loan amount, plus interest, is paid in full. Payments on the note, once they commence, shall be for a five-year period, however if the note is not paid in full at the end of the five-year term it shall automatically renew, once, for an additional five-year term. No payment shall be due under this loan until commencement of construction on the Fort Ord property. Additionally, the requirement to begin to repay the loan is based on an increase of 50% of City revenue through new revenues generated by the development of the entire property.

The stipulation in the agreement tying the repayment to revenue generated by future development was included to protect the City in the case that development is not done or feasible. At this time staff recommend following the original plan of paying the note off from the additional revenues generated when development takes place on the former Fort Ord property.

#### **TAMC Measure X Loan Payable \$466,476 as of June 30, 2024**

In December 2018, the City entered into an agreement with the Transportation Agency for Monterey County (TAMC) for the purpose of receiving advance funding for the Del Rey Oaks Slurry Seal (the project). TAMC advanced \$861,300 to the City. The loan is payable from Measure X revenue, which can only be estimated year by year, so no amortization schedule has been established at this time. An interest rate of 2.5% is fixed until such time as the Monterey County Pool Quarterly Rate rises above 2.0%, at which point the interest rate will be variable, tied to the Monterey County Pool Quarterly Rate plus 50 basis points, only becoming fixed again at 2.5% when the Monterey County Pool Quarterly Rate drops below 2.0%.

Repayment was originally estimated to take place over 10 years. The annual payment for FY 2026 is \$95,900 based on TAMC's estimate. Once the advance is paid off, then the City will begin to receive its annual share. Measure X is a county-wide sales tax measure. Measure X monies are restricted to transportation improvements.

#### **Use of General Fund Fund Balance**

At June 30, 2024, the General Fund had an available fund balance of \$3,114,636 of which \$1,652,182 was reserved by the Council for Economic Uncertainties.

#### **RECOMMENDATION**

Adopt the proposed budget for FY 2025-2026.

#### **CONCLUSION**

At the March, April and May Finance Committee meetings, the April Regular Council meeting, and the May Council Budget Hearing, the Council and community provided feedback and recommendations that were used and included in the development of the recommended budget.

Respectfully submitted,

John Guertin  
City Manager

Attachments:

FY 2026 Proposed Budget Detail  
FY 2026 Proposed Capital Projects  
FY 2026 Appropriations Limit  
FY 2026 Salary Schedule  
FY 2026 Position Control List  
FY 2026 Chart of Accounts

**RESOLUTION NO. 2025-10**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS APPROVING THE  
BUDGET FOR FISCAL YEAR 2025-2026**

-oOo-

WHEREAS, the City of Del Rey Oaks staff is required to present a balanced budget prior to the start of each fiscal year which begins July 1 of the current year; and

WHEREAS, the City Staff works diligently to present a transparent, fiscally responsible, and balanced budget; and

WHEREAS the Budget presented for Fiscal Year 2026 is transparent, fiscally responsible, and balanced.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Del Rey Oaks, California that the attached budget for FY 2026 is hereby approved along with the attached Salary Schedule and Position Control list.

PASSED AND ADOPTED at a regular meeting of the Del Rey Oaks City Council duly held on June 24, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Scott Donaldson,  
Mayor

ATTEST:

\_\_\_\_\_  
Karen Minami  
City Clerk



# CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940  
PHONE (831) 394-8511 FAX (831) 394-6421

## Staff Report

**TO:** Honorable Mayor and Council Members  
**FROM:** John Guertin, City Manager  
**DATE:** June 24, 2025  
**SUBJECT:** Establishing an Appropriations Limit for FY 2025-2026

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### **CEQA:**

This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

### **Discussion:**

Article XIII B of the California Constitution provides that the total annual appropriations subject to limitations of each governmental entity, shall not exceed the appropriations limit of such entity of government for the prior year, adjusted for changes in population and inflation mandated by Proposition 4 (1979) and Proposition 111 (1990), except as otherwise provided in said Article XIII B and implementing state statutes. Pursuant to Article XIII B of the California Constitution, and Section 7900 et seq. of the California Government Code, the City is required to calculate and set its appropriations limit for each fiscal year.

Pursuant to Section 7910 of the California Government Code, the City has made available to the public the documentation used in the determination of the appropriations limit. The appropriations limit for Fiscal Year 2024-2025 was calculated at \$5,343,792 and a new appropriations limit for Fiscal Year 2025-2026 has been calculated as \$5,669,731 using the inflation factor and annual percent change in population as required by state law.

### **Fiscal Impact:**

There is no direct fiscal impact that would result from adopting the proposed annual Appropriations Limit.

### **Recommendation:**

Staff recommends the adoption of the proposed appropriations limit for Fiscal Year 2025-2026 in the amount of \$5,669,731.

Respectfully submitted,

John Guertin  
City Manager

Attachments:  
Resolution for FY 2025-2026 Appropriation Limit  
Schedule 1-3



## RESOLUTION NO. 2025-11

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2025- 20256 PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION

WHEREAS, Article XIII B of the California Constitution provides that the total annual appropriations subject to limitation of each governmental entity, including this City, shall not exceed the appropriation limit of such entity of government for the prior year adjusted for changes in the cost of living or personal income and population, except as otherwise provided for in said Article XIII B and implementing State statutes; and

WHEREAS, pursuant to said Article XIII B of said California Constitution, and 7900 et seq. of the California Government Code, the City is required to set its appropriations limit for each fiscal year; and

WHEREAS, the City Council of the City of Del Rey Oaks has interpreted the technical provisions of said Proposition 4 computations and has caused a technical review to be made of the documentation for the City's said appropriation limitation, and has caused the numbers upon which the City's appropriation limit was and is based to be calculated on the basis of increase/decrease in city or county population; and

WHEREAS, based on such calculations the City Clerk has determined the said appropriation limit and pursuant to Section 7910 of said California Government Code has made available to the public the documentation used in the determination of said appropriation limit.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Del Rey Oaks, California that said the appropriation limit for FY 2026 shall be and is hereby set in the amount of \$5,669,731 for said fiscal year. The Appropriations from Proceeds of Taxes Subject to the Limit is \$2,938,335.

Therefore, the City's Appropriations Subject to the Limit are under the Appropriations Limit.

PASSED AND ADOPTED at a regular meeting of the Del Rey Oaks City Council

duly held on June 24, 2025, by the following vote:

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAIN:**

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Scott Donaldson,  
Mayor

ATTEST:

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Karen Minami  
City Clerk

CITY OF DEL REY OAKS  
 APPROPRIATIONS LIMIT CALCULATION  
 FY 2025-2026

SCHEDULE 1

FY 2024-25 Appropriation Limit		<u>\$5,343,792</u>
Add: 2025-26 Multiplier	x	<u>1.0610</u>
2025-26 Appropriation Limit		<u><u>5,669,731</u></u>

Note: The multiplier is calculated based on information provided by the State Department of Finance as follows:

California per Capita personal Income 6.44 percent

Change in City's population: -0.32 percent

Convert the above percentages to factors and multiply

$$\begin{array}{r} 1.0644 \\ x \quad 0.9968 \\ \hline \end{array}$$

FY 2025-26 Multiplier 1.0610

CITY OF DEL REY OAKS  
SCHEDULE TO CATEGORIZE REVENUE  
FY 2025-2026

SCHEDULE 2

	PROCEEDS FROM TAXES	NON-PROCEEDS FROM TAXES
<u>GENERAL FUND</u>		
<u>TAXES</u>		
PROPERTY TAXES	867,500	
SALES TAX	1,189,000	
OTHER TAXES	585,200	
FRANCHISE FEES		191,200
<u>LICENSES AND PERMITS</u>		98,700
<u>FINES AND PENALTIES</u>		25,100
<u>INTERGOVERNMENTAL</u>		247,500
<u>USE OF PROPERTY</u>		85,300
 <u>CHARGES FOR SERVICES</u>		 1,601,700
<u>OTHER REVENUE</u>		0
 <u>MX - TRANSPORTATION SAFETY &amp; INVESTMENT</u>	 95,900	
<u>SB1 ROAD MAINTENANCE &amp; REHAB</u>	41,300	
<u>SPECIAL GAS TAX FUND</u>	49,000	0
ARPA Fund		0
Asset Forfeitures		0
REAP Grant		0
Cal-Fire Grant		0
CDBG Grant		0
FHWA Grant		0
DEA		44,000
 <u>ALL FUNDS</u>		
 INVESTMENT EARNINGS	 110,435	 89,565
	<u>2,938,335</u>	<u>2,383,065</u>
 <u>INVESTMENT EARNINGS DISTRIBUTION</u>		
PROCEEDS FROM TAXES	2,827,900	55.22%
NON-PROCEEDS FROM TAXES	2,293,500	44.78%
	<u>5,121,400</u>	<u>100.00%</u>
 General Fund	 200,000	
Measure X Transportation Fund	0	
SB1 Road Maintenance Fund	0	
Special Gas Tax Fund	0	
Total Investment Earnings	<u>200,000</u>	

CITY OF DEL REY OAKS  
APPROPRIATIONS SUBJECT TO LIMITATION  
FY 2025-2026

SCHEDULE 3

Proceeds of Taxes	2,938,335
Exclusions:	<u>0</u>
<b>Appropriations Subject to Limitation</b>	<b>2,938,335</b>
Appropriations Limit	<u>5,669,731</u>
Appropriations Over/(Under) Limit	<u><u>(2,731,396)</u></u>



# CITY OF DEL REY OAKS

650 CANYON DEL REY BLVD., DEL REY OAKS, CALIFORNIA 93940  
PHONE (831) 394-8511 FAX (831) 394-6421

## The FY 2025-2026 Budget in Brief

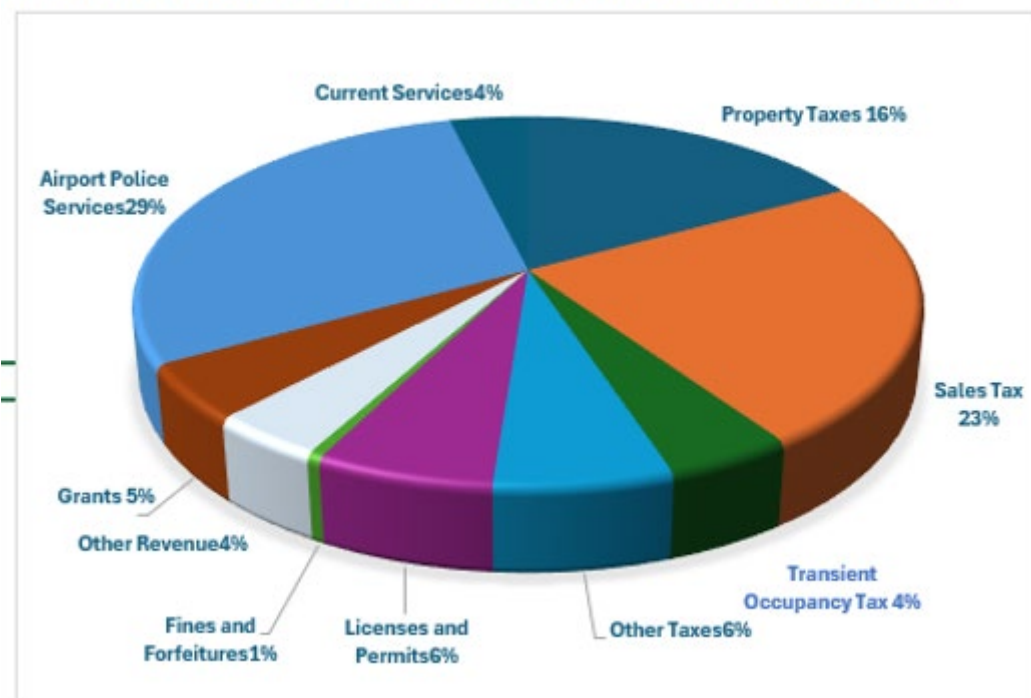
### FY 2025-2026 General Fund Estimated Revenues

As shown in the table below, 69.6% of the General Fund revenue comes from three sources – Airport Police Services, Sales Tax and Property Taxes.

#### Revenue:

Airport Police Services	\$ 1,489,000	29.2%
Sales Tax	1,189,000	23.4%
Property Taxes	867,500.0	17.0%
Other Taxes	551,400	10.8%
Licenses and Permits	322,700	6.3%
Grants	247,500	4.9%
Current Services	193,300	3.8%
Other Revenue	205,700	4.0%
Fines and Forfeitures	25,100	0.5%
<b>Total Estimated Revenue</b>	<b>\$ 5,091,200</b>	<b>100%</b>

The pie chart below shows the percentage allocation of the City's revenue



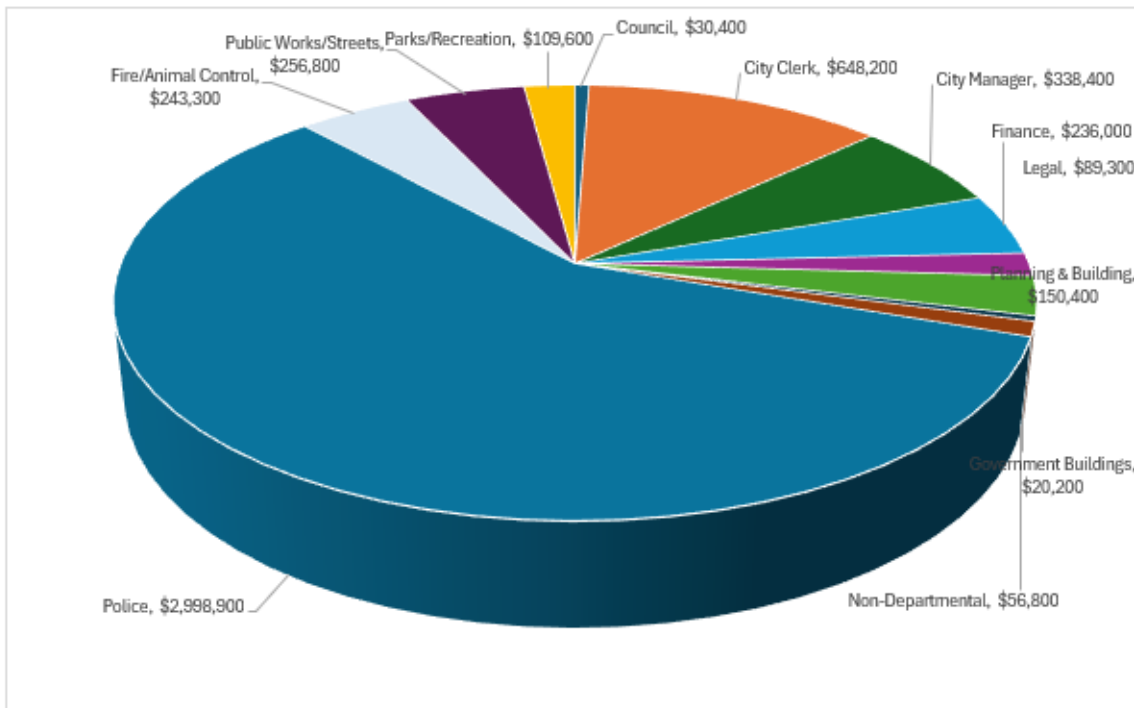
### FY 2025-2026 General Fund Operating Budget

The FY 2025-2026 General Fund proposed operating budget totals \$5,178,300. Police department expenditures represent the largest expense at 57.9% of the operating budget. The proposed FY 2025-2026 General Fund operating budget, by department/service activity is as follows:

#### **Expenditures:**

Police	\$ 2,998,900	57.9%
City Clerk	648,200	12.5%
City Manager	338,400	6.5%
Public Works/Streets	256,800	5.0%
Fire/Animal Control	243,300	4.7%
Finance	236,000	4.6%
Planning & Building	150,400	2.9%
Parks/Recreation	109,600	2.1%
Legal	89,300	1.7%
Non-Departmental	56,800	1.1%
Council	30,400	0.6%
Government Buildings	20,200	0.4%
<b>Total FY 2025 Appropriations</b>	<b>\$ 5,178,300</b>	<b>100.0%</b>

**The pie chart below shows the General Fund expenditures by department**



Fifteen full-time positions are proposed for FY 2025-2026. Eleven Police positions are authorized but only 10 positions are filled for FY 2025-2026 Budget.

## SUMMARIES & SCHEDULES

### Fund Balance

City of Del Rey Oaks						
FY 2025-26 Budget Summary by Fund						
Fund	Estimated Fund Balance 6/30/2025	Estimated Revenue FY 25-26	Interfund Transfers FY 25-26	Appropriations FY 25-26	Surplus (Deficit) FY 25-26	Est. Fund Bal. 6/30/2026
<b>100 General Fund</b>						
<u>Available</u>						
Unassigned-Economic Uncertainties	1,652,182					1,652,182
Unappropriated	1,462,454					999,908
Available Fund Balance	<b>3,114,636</b>	5,091,200	(375,446)	(5,178,300)	(462,546)	<b>2,652,090.00</b>
<u>Special Revenue Funds</u>						
210 Gas Tax Fund	130,160	49,000		(32,950)	16,050	146,210
211 SB1 Fund	12,531	41,300		-	41,300	53,831
212 Measure X	-	95,900	-	(95,900)	-	-
221 FORA Habitat Management Fund	710,454	-		-	-	710,454
222 FOR A Land Development Fund	-	-		-	-	-
223 ARPA Fund	-	-		-	-	-
231 BSCC Officer Wellness & Health	10,834	-		(2,000)	(2,000)	8,834
235 Asset Forfeitures	-	-		-	-	-
236 DEA Grant	6,741	44,000		(44,000)	-	6,741
242 REAP Grant	-	42,500		(42,500)	-	-
251 CalFIRE Grant	-				-	-
260 CDBG Grant Fund	-				-	-
<u>Capital Project Funds</u>						
301 Capital Projects Fund (GF Only)	950		375,446	(375,446)	-	950
311 Prop 68 Grant Fund	-	-	-	-	-	-
321 SBR Engineering Fund	188,575			(200,000)	(200,000)	(11,425)
322 SBR/GJM Intersection Fund	1,056,168				-	1,056,168
323 SBR Construction Fund	7,269,813	-	-	-	-	7,269,813
331 FHWA Grant Fund	(0)	-	-	-	-	(0)
332 FEMA & OES	-	-	-	-	-	-
Total All Funds	<b>12,500,862</b>	<b>5,363,900</b>	<b>-</b>	<b>(5,971,096)</b>	<b>(607,196)</b>	<b>11,893,666</b>



**Summaries & Schedules**  
**General Fund Summary**

	FY 2024	FY 2025	FY 2026	Increase/ (Decrease)	Percent Change
	Year to Date		Proposed Budget		
	Actual	Current Budget			
Revenue:					
Airport Police Services	1,325,484	1,345,700	1,489,000	143,300	10.6%
Sales Tax	1,230,033	1,224,000	1,189,000	(35,000)	-2.9%
Property Taxes	824,729	784,400	867,500	83,100	10.6%
Other Taxes	516,595	511,500	551,400	39,900	7.8%
Licenses and Permits	291,614	281,300	322,700	41,400	14.7%
Grants	261,457	248,200	247,500	(700)	-0.3%
Current Services	303,215	199,300	193,300	(6,000)	-3.0%
Other Revenue	197,595	210,700	205,700	(5,000)	-2.4%
Fines and Forfeitures	20,929	16,200	25,100	8,900	54.9%
Total Estimated Revenue	4,971,651	4,821,300	5,091,200	269,900	5.6%

	FY 2024	FY 2025	FY 2026	Increase/ (Decrease)	Percent Change
	Year to Date				
	Actual	Current Budget	Proposed Budget		
Expenditures:					
Police	2,444,923	2,781,000	2,998,900	217,900	7.8%
City Clerk	362,622	582,200	648,200	66,000	11.3%
City Manager	306,976	330,800	338,400	7,600	2.3%
Public Works/Streets	250,482	280,000	256,800	(23,200)	-8.3%
Fire/Animal Control	227,515	236,600	243,300	6,700	2.8%
Finance	387,114	311,800	236,000	(75,800)	-24.3%
Planning & Building	242,514	166,400	150,400	(16,000)	-9.6%
Parks/Recreation	40,529	43,100	109,600	66,500	154.3%
Legal	102,875	88,950	89,300	350	0.4%
Non-Departmental	34,089	110,245	56,800	(53,445)	-48.5%
Council	22,274	30,900	30,400	(500)	-1.6%
Government Buildings	12,392	16,000	20,200	4,200	26.3%
Total Operating Budget	4,434,305	4,977,995	5,178,300	200,305	4.0%

Net Surplus(Deficit)	537,346	(156,695)	(87,100)	69,595
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# SUMMARIES & SCHEDULES

## Fund Transfers

	Fund	Dept	Account	Transfers In CIP	Transfers Out General Fund
Vehicle Replacement	301	533	82003	\$ 45,000	\$ 45,000
City Hall Facility Repairs & Upgrades	301	541	82003	\$ 20,000	\$ 20,000
Council Chamber Technology Project	301	542	82003	\$ 5,000	\$ 5,000
PD Radio Replacement	301	543	82003	\$ 10,000	\$ 10,000
Technology Replacement	301	544	82003	\$ 3,000	\$ 3,000
City Hall Sewer Upgrades	301	545	82003	\$ 40,000	\$ 40,000
City Hall Chamber Renovations	301	546	82003	\$ 50,000	\$ 50,000
City Hall Fence Replacement	301	547	82003	\$ 20,000	\$ 20,000
City Hall Parking Lot Improvements	301	548	82003	\$ 167,446	\$ 167,446
Adair Stairs Repairs	301	549	82003	\$ 15,000	\$ 15,000
Total				<b>\$ 375,446</b>	<b>\$ 375,446</b>

### Note:

South Boundary Realignment Design	321	518	63611	200,000.00	Budgeted under Fund 321
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**City of Del Rey Oaks  
5 Year Capital Improvement Plan**

Project Description	Estimated Cost	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Funded	Unfunded	Source
Saucito/Work Gutter & Curb	\$ 40,000	40,000.0	\$ -				\$ 40,000	\$ -	SB 1-Funded in FY 2025, CO for FY2026
Angelus/Rosita Drainage Repairs	150,000	150,000					150,000	-	SB 1-Funded in FY 2025, CO for FY2026
Rosita Emergency Repair (Const. Eng.)	74,100	74,100					74,100	-	Measure X FB/ CO to FY 2026
Rosita Emergency Repair (Prelim. Eng.)	49,400	49,400					49,400	-	FHWA Grant Fund 331/ CO to FY 2026
Rosita Emergency Repair (Construction.)	494,000	494,000					494,000	-	FHWA Grant Fund 331/ CO to FY 2026
Wildfire Fuels Reduction	297,300	297,300					297,300	-	Cal Fire Grant
CIP 5xx City Hall Roof Repairs	-	-	-				-	-	GF ARPA FB
CIP 548 City Hall Parking Lot Improvements	167,446		167,446				167,446	-	GF ARPA FB
CIP 547 City Hall Fence Replacement	20,000		20,000				20,000	-	GF Fund Balance
CIP 533 Vehicle Replacement-PD	90,000	45,000	45,000				90,000	-	GF Fund Balance
CIP 541 City Hall Facility Repairs & Upgrades	40,000	20,000	20,000				40,000	-	GF Fund Balance
CIP 542-Council Chamber Technology Upgrades	10,000	5,000	5,000				10,000	-	GF Fund Balance
CIP 543 PD Radio Replacement	20,000	10,000	10,000				20,000	-	GF Fund Balance
CIP 544 Technology Repalcement	3,000		3,000				3,000	-	GF Fund Balance
CIP 545 City Hall Sewer Upgrades	40,000		40,000				40,000	-	GF Fund Balance
CIP 549 Adair Stairs Repairs	15,000		15,000	-			15,000	-	GF Fund Balance
CIP 546 City Hall Chamber Renovation	50,000		50,000				50,000	-	GF Fund Balance
Park Bathroom Water Efficiency	40,000			40,000			40,000	-	GF Fund Balance
Del Rey Park Accessibility Improvements	90,000	90,000					90,000	-	2025 CDBG; CO to FY 2026
Via Verde Curb & Gutter Repair	90,000			90,000			90,000	-	Gas Tax Fund 210
Tot Playground Replacement	170,000				170,000		-	170,000	TBD
Street Resurfacing Program	1,000,000					1,000,000	-	1,000,000	Measure X New Loan
South Boundary Realignment Design	600,000	300,000	200,000	100,000			600,000	-	SBR Engineering Fund 321
<b>Total</b>	<b>\$ 3,550,246</b>	<b>\$ 1,574,800</b>	<b>\$ 575,446</b>	<b>\$ 230,000</b>	<b>\$ 170,000</b>	<b>\$ 1,000,000</b>	<b>\$ 2,380,246</b>	<b>\$ 1,170,000</b>	

Funding Source	Estimated Cost	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	Funded	Unfunded
General Fund 100	\$ 328,000	\$ 80,000	\$ 208,000	\$ 40,000			\$ 328,000	\$ -
General Fund-ARPA Transfer	167,446		167,446				167,446	
Gas Tax Fund 210	90,000			90,000			90,000	
SB1 Fund 211	190,000	190,000					190,000	
Measure X New Loan	1,000,000	-				1,000,000		1,000,000
Measure X 212	74,100	74,100					74,100	
CalFire 251	297,300	297,300					297,300	
CDBG Fund 260	90,000	90,000					90,000	
FHA Grant 331	543,400	543,400					543,400	
SBR Engineering Fund 321	600,000	300,000	200,000	100,000			600,000	
TBD	170,000			-	170,000	-	-	170,000
<b>Total</b>	<b>\$ 3,550,246</b>	<b>\$ 1,574,800</b>	<b>\$ 575,446</b>	<b>\$ 230,000</b>	<b>\$ 170,000</b>	<b>\$ 1,000,000</b>	<b>\$ 2,380,246</b>	<b>\$ 1,170,000</b>

City of Del Rey Oaks  
FY 2026 Proposed Budget

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
<b>100 - General Fund</b>								
<b>Revenue</b>								
<b>Non Department Specific</b>								
P/T-Secured	100	000	41110	569,259.58	541,600.00	599,800.00	58,200.00	10.7%
P/T-Unsecured	100	000	41120	27,752.21	30,600.00	31,200.00	600.00	2.0%
P/T-Prior Secured	100	000	41130	9,729.07	6,100.00	6,200.00	100.00	1.6%
Prior Unsecured	100	000	41140	-	100.00	100.00	-	0.0%
P/T-Unitary Tax	100	000	41150	11,610.13	10,000.00	12,500.00	2,500.00	25.0%
P/T-Supplemental Roll (SB813)	100	000	41160	14,166.85	12,200.00	12,400.00	200.00	1.6%
Property Tax - VLF	100	000	41170	190,317.00	183,000.00	204,500.00	21,500.00	11.7%
Prop Tax-Interest/Penalty	100	000	41180	1,893.61	800.00	800.00	-	0.0%
Sales Tax	100	000	42210	416,797.15	420,000.00	409,000.00	(11,000.00)	-2.6%
Sales Tax - 145 (Measure S-1%)	100	000	42220	544,412.00	536,000.00	520,000.00	(16,000.00)	-3.0%
Sales Tax -409 (Measure R 1/2%)	100	000	42221	268,824.03	268,000.00	260,000.00	(8,000.00)	-3.0%
Cannabis Tax	100	000	42222	100,706.50	100,000.00	100,000.00	-	0.0%
Cannabis Tax-Delinquent	100	000	42223	4,000.00	-	-	-	-
Transient Occupancy Tax	100	000	42230	193,504.20	190,000.00	229,500.00	39,500.00	20.8%
Property Transfer Tax	100	000	42250	12,328.53	8,500.00	8,700.00	200.00	2.4%
Sewer Impact	100	000	42290	21,650.14	22,000.00	22,000.00	-	0.0%
Business Licenses	100	000	42310	213,474.04	210,000.00	225,000.00	15,000.00	7.1%
Gas Franchises	100	000	42761	8,206.82	8,000.00	8,200.00	200.00	2.5%
Electric Franchises	100	000	42762	21,915.74	22,000.00	22,000.00	-	0.0%
Garbage Franchises	100	000	42763	104,782.25	110,000.00	110,000.00	-	0.0%
Cable Tv Franchises	100	000	42764	24,562.03	26,000.00	26,000.00	-	0.0%
Water Franchises	100	000	42765	24,938.82	25,000.00	25,000.00	-	0.0%
SB1186 Disability Access Fund	100	000	43311	940.44	1,000.00	1,000.00	-	0.0%
SB1473 Environmental Assess Fee	100	000	43312	102.80	100.00	100.00	-	0.0%
Building Permits	100	000	43320	42,144.71	40,000.00	59,000.00	19,000.00	47.5%
Strong-Motion Instrumental Prog (SMIP)	100	000	43322	-	-	200.00	200.00	-
Cannabis Business Permit	100	000	43325	5,000.00	5,000.00	5,000.00	-	0.0%
Plan Check Fees	100	000	43330	22,567.49	17,000.00	18,000.00	1,000.00	5.9%
Street Opening Permits Fees	100	000	43340	5,450.00	5,000.00	8,000.00	3,000.00	60.0%
Plumbing Permits	100	000	43350	1,875.00	1,600.00	3,400.00	1,800.00	112.5%
Electrical Permits	100	000	43360	1,000.00	1,600.00	3,000.00	1,400.00	87.5%
Other Licenses/Permits	100	000	43390	-	1,000.00	1,000.00	-	0.0%
Fines & Forfeitures	100	000	45000	2,282.00	1,700.00	2,600.00	900.00	52.9%
Vehicle Code Fines	100	000	45510	4,264.00	3,000.00	5,500.00	2,500.00	83.3%
Parking and Admin Fines	100	000	45512	14,383.00	11,500.00	17,000.00	5,500.00	47.8%
Interest Earned	100	000	46100	165,310.99	180,000.00	185,000.00	5,000.00	2.8%
Interest Earned-PARS	100	000	46101	26,659.58	15,000.00	15,000.00	-	0.0%
Rental Income - Garden Center	100	000	46815	28,700.00	36,000.00	18,000.00	(18,000.00)	-50.0%
Rental Income - Airport RV	100	000	46816	49,683.99	35,000.00	39,600.00	4,600.00	13.1%
Rental Income - PW Bldg	100	000	46817	17,547.00	24,000.00	24,000.00	-	0.0%
HOPTR	100	000	47130	2,061.26	1,200.00	1,200.00	-	0.0%
Vehicle License Collection	100	000	47140	1,963.78	2,500.00	2,500.00	-	0.0%
COPS	100	000	47240	186,158.96	194,000.00	194,000.00	-	0.0%
AMBAG REAP Grant	100	000	47241	12,847.75	-	-	-	-
HCD LEAP Grant	100	000	47242	7,170.00	-	-	-	-
SB1383 Organics Recycling	100	000	47243	4,957.78	9,000.00	14,000.00	5,000.00	55.6%
Prop 172	100	000	47750	18,325.92	20,000.00	20,000.00	-	0.0%
Wellness Program	100	000	47760	7,500.00	7,500.00	7,500.00	-	0.0%
Police Grants & Other Reimb	100	000	47780	5,982.87	10,700.00	5,000.00	(5,700.00)	-53.3%
POST Reimbursements	100	000	47781	7,556.91	7,000.00	7,000.00	-	0.0%
Grant Other Agencies	100	000	47783	10,956.61	-	-	-	-
DDA Negotiation Payment	100	000	47912	-	10,000.00	-	(10,000.00)	-100.0%
Police Service Fees	100	000	48210	1,432.00	1,000.00	1,000.00	-	0.0%
Police Services-Special Events	100	000	48211	30,062.50	40,000.00	35,000.00	(5,000.00)	-12.5%
Public Events	100	000	48212	7,500.00	7,500.00	5,000.00	(2,500.00)	-33.3%

City of Del Rey Oaks  
FY 2026 Proposed Budget

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
Use Permits	100	000	48805	27,650.89	22,000.00	52,000.00	30,000.00	136.4%
Maps/Publications	100	000	48810	-	100.00	100.00	-	0.0%
Property Inspections	100	000	48825	2,500.00	4,500.00	4,500.00	-	0.0%
Miscellaneous Revenue	100	000	48840	52,079.31	25,300.00	10,000.00	(15,300.00)	-60.5%
LAFCO Refund & Interest for FORA	100	000	48842	80,260.45	400.00	400.00	-	0.0%
Rental - Park	100	000	48910	5,799.22	3,500.00	3,700.00	200.00	5.7%
Miscellaneous Refunds	100	000	48930	659.23	1,000.00	1,000.00	-	0.0%
<b>Total Non Department Specific</b>				<b>3,646,167.14</b>	<b>3,475,600.00</b>	<b>3,602,200.00</b>	<b>126,600.00</b>	3.6%
<b>Police</b>						-		
Airport Police Services	100	210	48220	1,325,484.00	1,345,700.00	1,489,000.00	143,300.00	10.6%
<b>Total Police</b>				<b>1,325,484.00</b>	<b>1,345,700.00</b>	<b>1,489,000.00</b>	<b>143,300.00</b>	10.6%
<b>Total Revenue</b>				<b>4,971,651.14</b>	<b>4,821,300.00</b>	<b>5,091,200.00</b>	<b>269,900.00</b>	5.6%
<b>Expenditures</b>								
<b>Council</b>								
Council Member Stipend	100	110	61115	7,500.00	7,500.00	7,500.00	-	0.0%
Medicare-ER	100	110	61130	108.72	200.00	200.00	-	0.0%
Social Security-ER	100	110	61131	465.00	500.00	500.00	-	0.0%
Unemployment Ins-Fed & State	100	110	61132	45.00	100.00	100.00	-	0.0%
Dental Expense	100	110	61135	4,973.78	7,900.00	8,900.00	1,000.00	12.7%
Materials/Supply	100	110	62410	100.00	200.00	200.00	-	0.0%
Membership Dues-Professional Org	100	110	64550	1,916.18	3,000.00	2,500.00	(500.00)	-16.7%
Strategic Planning	100	110	64570	-	5,000.00	5,000.00	-	0.0%
Misc Expenses	100	110	64580	924.83	2,500.00	2,500.00	-	0.0%
Travel Expenses	100	110	64610	6,240.86	4,000.00	3,000.00	(1,000.00)	-25.0%
<b>Total Council</b>				<b>22,274.37</b>	<b>30,900.00</b>	<b>30,400.00</b>	<b>(500.00)</b>	-1.6%
<b>City Clerk</b>								
Payroll	100	111	61105	138,921.65	235,500.00	252,300.00	16,800.00	7.1%
Overtime	100	111	61110	7,510.26	10,000.00	5,000.00	(5,000.00)	-50.0%
PERS UAL-After 06/30/2018	100	111	61123	-	-	11,100.00	11,100.00	
PERS UAL-Before 06/30/2018	100	111	61124	36,879.00	44,500.00	41,000.00	(3,500.00)	-7.9%
PERS Retirement	100	111	61125	11,839.98	23,800.00	26,700.00	2,900.00	12.2%
Medicare-ER	100	111	61130	2,119.54	3,400.00	3,800.00	400.00	11.8%
Unemployment Ins-Fed & State	100	111	61132	1,101.42	100.00	1,200.00	1,100.00	1100.0%
Dental Expense	100	111	61135	2,166.04	4,800.00	5,700.00	900.00	18.8%
Health Insurance	100	111	61140	49,291.83	99,400.00	122,800.00	23,400.00	23.5%
Health Insurance -Retiree	100	111	61141	-	1,000.00	-	(1,000.00)	-100.0%
Vision Ins	100	111	61145	323.30	700.00	800.00	100.00	14.3%
Workers Comp and EAP	100	111	61150	9,337.48	14,100.00	4,000.00	(10,100.00)	-71.6%
Wellness Program	100	111	61155	1,108.66	1,500.00	1,500.00	-	0.0%
Educational Incentive Pay	100	111	61157	-	-	6,000.00	6,000.00	
Longevity Pay	100	111	61158	-	-	3,700.00	3,700.00	
Materials/Supply	100	111	62410	6,563.45	4,000.00	4,000.00	-	0.0%
Office Supplies	100	111	62430	6,047.48	7,000.00	7,000.00	-	0.0%
Repair/Maintenance	100	111	63505	2,717.17	1,000.00	1,000.00	-	0.0%
Other Outside Services	100	111	63508	6,224.11	6,000.00	6,000.00	-	0.0%
Shredding Services	100	111	63509	1,059.51	1,000.00	1,000.00	-	0.0%
Short Term Rental Services	100	111	63511	-	-	17,500.00	17,500.00	0.0%
Telephone	100	111	63530	6,056.80	4,000.00	3,000.00	(1,000.00)	-25.0%
Internet	100	111	63531	-	3,200.00	1,500.00	(1,700.00)	-53.1%
Website Design & Maintenance	100	111	63535	-	1,000.00	1,000.00	-	0.0%
Postage / Shipping	100	111	63540	2,197.55	3,000.00	2,000.00	(1,000.00)	-33.3%
Training	100	111	63605	2,920.88	9,000.00	11,000.00	2,000.00	22.2%
Insurance-Liability	100	111	63620	17,369.57	42,600.00	62,400.00	19,800.00	46.5%
Insurance-Property	100	111	63621	1,264.14	-	-	-	
Contract Services - IT	100	111	63635	13,662.50	10,000.00	10,000.00	-	0.0%
Temporary Assistance	100	111	63657	6,514.20	-	-	-	

City of Del Rey Oaks  
FY 2026 Proposed Budget

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
Software/Server Subscription	100	111	64310	12,137.01	17,000.00	15,500.00	(1,500.00)	-8.8%
Agenda Management System	100	111	64315	7,480.00	5,000.00	7,000.00	2,000.00	40.0%
Document Management System	100	111	64316	437.50	1,500.00	-	(1,500.00)	-100.0%
Municipal Code Service	100	111	64320	1,097.50	5,000.00	5,000.00	-	0.0%
Membership Dues-Professional Org	100	111	64550	285.00	1,200.00	1,000.00	(200.00)	-16.7%
Membership Dues-Gov Agency	100	111	64552	650.00	700.00	700.00	-	0.0%
Printing / Publications	100	111	64575	3,137.08	2,500.00	2,000.00	(500.00)	-20.0%
Misc Expenses	100	111	64580	1,316.96	1,000.00	500.00	(500.00)	-50.0%
Election Cost	100	111	64588	-	15,000.00	500.00	(14,500.00)	-96.7%
Travel Expenses	100	111	64610	602.35	2,700.00	3,000.00	300.00	11.1%
Furniture & Equipment	100	111	66300	2,282.04	-	-	-	
<b>Total City Clerk</b>				<b>362,621.96</b>	<b>582,200.00</b>	<b>648,200.00</b>	<b>66,000.00</b>	11.3%
<b>City Manager</b>								
Payroll	100	120	61105	197,172.64	204,500.00	202,100.00	(2,400.00)	-1.2%
PERS UAL-After 06/30/2018	100	120	61123	-	-	500.00	500.00	
PERS UAL-Before 06/30/2018	100	120	61124	-	400.00	-	(400.00)	-100.0%
PERS Retirement	100	120	61125	11,416.22	15,900.00	16,100.00	200.00	1.3%
Medicare-ER	100	120	61130	2,904.13	2,900.00	2,900.00	-	0.0%
Unemployment Ins-Fed & State	100	120	61132	42.00	100.00	100.00	-	0.0%
Dental Expense	100	120	61135	2,126.19	2,400.00	2,400.00	-	0.0%
Health Insurance	100	120	61140	39,224.46	42,600.00	48,400.00	5,800.00	13.6%
Health Insurance -Retiree	100	120	61141	-	-	1,900.00	1,900.00	
Vision Ins	100	120	61145	118.40	400.00	400.00	-	0.0%
Workers Comp and EAP	100	120	61150	11,802.74	12,000.00	3,000.00	(9,000.00)	-75.0%
Wellness Program	100	120	61155	576.93	500.00	500.00	-	0.0%
Educational Incentive Pay	100	120	61157	-	-	-	-	
Admin Leave	100	120	61175	3,109.76	-	-	-	
Auto Allowance	100	120	61180	5,192.46	5,400.00	5,400.00	-	0.0%
Office Supplies	100	120	62430	777.08	1,500.00	300.00	(1,200.00)	-80.0%
Insurance-Liability	100	120	63620	22,402.12	36,700.00	51,000.00	14,300.00	39.0%
Insurance-Property	100	120	63621	1,629.24	-	-	-	
Membership Dues-Professional Org	100	120	64550	1,555.00	3,500.00	1,700.00	(1,800.00)	-51.4%
Membership Dues-Govt Agency	100	120	64552	300.00	700.00	700.00	-	0.0%
Books and Periodicals	100	120	64565	-	300.00	-	(300.00)	-100.0%
Travel Expenses	100	120	64610	4,251.19	1,000.00	1,000.00	-	0.0%
Contingency	100	120	66905	2,375.00	-	-	-	
<b>Total City Manager</b>				<b>306,975.56</b>	<b>330,800.00</b>	<b>338,400.00</b>	<b>7,600.00</b>	2.3%
<b>Finance</b>								
ADP Payroll Fees	100	130	62310	8,598.99	7,000.00	8,500.00	1,500.00	21.4%
Bank Service Charges	100	130	62320	4,396.94	6,000.00	4,000.00	(2,000.00)	-33.3%
Credit Card Fees	100	130	62321	4,701.12	6,000.00	5,000.00	(1,000.00)	-16.7%
Bank Reconciliation Adjustments	100	130	62325	2,030.17	-	-	-	
Grant Writing Services	100	130	62327	4,458.00	-	-	-	
Accounting Software	100	130	62431	12,646.14	5,000.00	5,000.00	-	0.0%
Budget Software	100	130	62433			14,000.00	14,000.00	
Audit-General	100	130	63625	33,900.00	40,000.00	40,000.00	-	0.0%
Audit -Sales Tax	100	130	63626	563.54	5,000.00	5,000.00	-	0.0%
Actuarial Services	100	130	63627	1,200.00	4,500.00	4,500.00	-	0.0%
Accounting Services-RGS	100	130	63645	314,619.36	218,300.00	150,000.00	(68,300.00)	-31.3%
Contract Services -Fee Study	100	130	63651	-	20,000.00	-	(20,000.00)	-100.0%
<b>Total Finance</b>				<b>387,114.26</b>	<b>311,800.00</b>	<b>236,000.00</b>	<b>(75,800.00)</b>	-24.3%
<b>Legal</b>								
Legal Services	100	150	63650	97,597.77	85,650.00	86,000.00	350.00	0.4%
Legal Advert	100	150	64560	4,817.61	2,300.00	2,300.00	-	0.0%
Misc Expenses	100	150	64580	459.94	1,000.00	1,000.00	-	0.0%
<b>Total Legal</b>				<b>102,875.32</b>	<b>88,950.00</b>	<b>89,300.00</b>	<b>350.00</b>	0.4%
<b>Planning &amp; Building Regulation</b>								
Economic Development Services	100	160	63639	43,765.00	10,000.00	20,000.00	10,000.00	100.0%

City of Del Rey Oaks  
FY 2026 Proposed Budget

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
Planning Services	100	160	63640	114,635.37	50,000.00	40,000.00	(10,000.00)	-20.0%
Contract Services - Housing Element	100	160	63642	16,856.15	-	50,000.00	50,000.00	
Building Inspections Services	100	160	63648	53,443.22	95,400.00	32,400.00	(63,000.00)	-66.0%
Engineering Services	100	160	63649	8,429.25	5,000.00	5,000.00	-	0.0%
Code Enforcement Services	100	160	63656	2,158.00	5,000.00	2,000.00	(3,000.00)	-60.0%
Travel Expenses	100	160	64610	3,226.56	1,000.00	1,000.00	-	0.0%
<b>Total Planning &amp; Building Regulation</b>				<b>242,513.55</b>	<b>166,400.00</b>	<b>150,400.00</b>	<b>(16,000.00)</b>	-9.6%
<b>Government Buildings</b>								
Materials/Supply	100	180	62410	-	2,000.00	2,000.00	-	0.0%
Repair/Maintenance	100	180	63505	7,611.03	5,000.00	5,000.00	-	0.0%
Other Outside Services	100	180	63508	1,531.00	1,000.00	1,000.00	-	0.0%
Utilities - PG&E	100	180	63520	-	5,000.00	8,000.00	3,000.00	60.0%
Janitorial Services	100	180	63660	3,250.00	3,000.00	4,200.00	1,200.00	40.0%
<b>Total Government Buildings</b>				<b>12,392.03</b>	<b>16,000.00</b>	<b>20,200.00</b>	<b>4,200.00</b>	26.3%
<b>Non-Departmental</b>								
Materials/Supply	100	190	62410	242.02	500.00	500.00	-	0.0%
Insurance-Liability	100	190	63620	12,829.74	25,000.00	25,000.00	-	0.0%
Insurance-Property	100	190	63621	1,875.35	9,000.00	9,000.00	-	0.0%
Insurance-PLL (Pollution Legal Liability)	100	190	63623	-	52,645.00	-	(52,645.00)	-100.0%
Membership Dues-Professional Org	100	190	64550	500.00	1,300.00	500.00	(800.00)	-61.5%
Membership Dues-Non Profit Agency Cc	100	190	64551	11,679.00	15,000.00	15,000.00	-	0.0%
Membership Dues-Government Agency	100	190	64552	5,131.68	5,500.00	5,500.00	-	0.0%
Misc Expenses	100	190	64580	258.21	1,000.00	1,000.00	-	0.0%
S.M.I.P.	100	190	64930	199.82	200.00	200.00	-	0.0%
SB 1473	100	190	64940	108.02	100.00	100.00	-	0.0%
Principal-PG&E	100	190	65751	1,264.98	-	-	-	
<b>Non-Departmental</b>				<b>34,088.82</b>	<b>110,245.00</b>	<b>56,800.00</b>	<b>(53,445.00)</b>	-48.5%
<b>Police</b>								
Payroll	100	210	61105	934,695.50	1,120,900.00	1,167,800.00	46,900.00	4.2%
Overtime	100	210	61110	134,467.94	140,000.00	150,000.00	10,000.00	7.1%
Overtime-DEA	100	210	61111	-	-	-	-	
Reserves Payroll	100	210	61120	92,405.83	95,000.00	95,000.00	-	0.0%
PERS UAL - After 06/30/18	100	210	61123	1,020.00	13,400.00	30,400.00	17,000.00	126.9%
PERS UAL-Before 06/30/2018	100	210	61124	101,918.00	110,200.00	111,000.00	800.00	0.7%
PERS Retirement	100	210	61125	128,368.90	150,200.00	163,000.00	12,800.00	8.5%
PERS 457 Expense	100	210	61126	29,100.00	32,400.00	32,400.00	-	0.0%
Medicare-ER	100	210	61130	17,272.10	19,200.00	17,400.00	(1,800.00)	-9.4%
Social Security-ER	100	210	61131	1,177.96	-	1,000.00	1,000.00	
Unemployment Ins-Fed & State	100	210	61132	8,281.83	13,000.00	13,000.00	-	0.0%
Dental Expense	100	210	61135	13,439.19	16,200.00	16,200.00	-	0.0%
Health Insurance	100	210	61140	240,564.07	304,800.00	342,300.00	37,500.00	12.3%
Health Insurance -Retiree	100	210	61141	1,848.00	-	-	-	
Vision Ins	100	210	61145	2,495.42	2,500.00	2,500.00	-	0.0%
Workers Comp and EAP	100	210	61150	173,311.44	142,000.00	141,500.00	(500.00)	-0.4%
Wellness Program	100	210	61155	4,026.30	5,000.00	5,000.00	-	0.0%
Educational Incentive Pay	100	210	61157	-	-	16,800.00	16,800.00	
Longevity Pay	100	210	61158	-	-	9,300.00	9,300.00	
Uniform Allowance	100	210	61160	6,750.00	10,000.00	10,000.00	-	0.0%
Admin Leave	100	210	61175	-	-	-	-	
Materials/Supply	100	210	62410	9,658.77	15,000.00	15,000.00	-	0.0%
Ammunition	100	210	62420	3,905.89	5,000.00	5,000.00	-	0.0%
Body Armor Vests	100	210	62422	12,142.15	1,500.00	1,500.00	-	0.0%
Office Supplies	100	210	62430	3,677.67	5,000.00	5,000.00	-	0.0%
Auto Operations - Supplies / Equip	100	210	62710	-	2,500.00	1,000.00	(1,500.00)	-60.0%
Auto Operations - Fuel	100	210	62720	34,785.26	30,000.00	30,000.00	-	0.0%
Repair/Maintenance	100	210	63505	2,350.13	2,000.00	2,000.00	-	0.0%
Other Outside Services	100	210	63508	6,910.75	5,000.00	5,000.00	-	0.0%
Shredding Services	100	210	63509	888.07	1,000.00	1,000.00	-	0.0%

City of Del Rey Oaks  
FY 2026 Proposed Budget

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
Utilities - PG&E	100	210	63520	-	5,000.00	8,000.00	3,000.00	60.0%
Telephone	100	210	63530	17,252.64	8,000.00	8,000.00	-	0.0%
Internet	100	210	63531	9,538.82	9,500.00	6,000.00	(3,500.00)	-36.8%
Annual Maintenance-Records Mgmt Sof	100	210	63537	6,277.79	3,500.00	5,000.00	1,500.00	42.9%
Record Management-Historical	100	210	63538	-	3,400.00	3,400.00	-	0.0%
Postage / Shipping	100	210	63540	191.51	500.00	500.00	-	0.0%
Training	100	210	63605	4,088.55	5,000.00	5,000.00	-	0.0%
Insurance-Liability	100	210	63620	143,389.30	214,300.00	290,200.00	75,900.00	35.4%
Insurance-Property	100	210	63621	10,065.45	9,000.00	9,000.00	-	0.0%
Insurance-Vehicles	100	210	63622	-	2,550.00	2,550.00	-	0.0%
Audit-General	100	210	63625	4,500.00	5,000.00	5,000.00	-	0.0%
Actuarial Services	100	210	63627	-	2,500.00	2,500.00	-	0.0%
Professional Services	100	210	63628	-	12,000.00	12,000.00	-	0.0%
Contract Services - IT	100	210	63635	13,037.50	12,900.00	12,900.00	-	0.0%
Contract Services-Others	100	210	63637	3,489.07	4,200.00	4,200.00	-	0.0%
Legal Services	100	210	63650	-	3,800.00	3,800.00	-	0.0%
Janitorial Services	100	210	63660	2,750.00	3,000.00	4,200.00	1,200.00	40.0%
911-NGEN Phase II Upgrade	100	210	63664	-	7,000.00	7,000.00	-	0.0%
911-Radio Dispatch	100	210	63665	54,696.13	59,350.00	61,800.00	2,450.00	4.1%
911-Inform MDT Terminal Service	100	210	63666	716.00	900.00	1,000.00	100.00	11.1%
911-Notification System	100	210	63667	118.00	400.00	400.00	-	0.0%
911-NGEN O&M	100	210	63668	7,969.16	13,400.00	14,400.00	1,000.00	7.5%
911-NGEN Debt (Capital Fee)	100	210	63669	5,128.32	7,700.00	8,000.00	300.00	3.9%
Auto Repair/Maintenance	100	210	63730	21,463.05	19,500.00	23,000.00	3,500.00	17.9%
Parking & Admin Citations Services	100	210	63812	8,504.34	9,000.00	9,000.00	-	0.0%
Animal Regulation Fire	100	210	63820	1,195.00	500.00	500.00	-	0.0%
Fund Jail & Prisoner	100	210	63830	140.64	200.00	200.00	-	0.0%
ACJIS System	100	210	63840	13,220.55	9,000.00	9,000.00	-	0.0%
Software/Server Subscription	100	210	64310	16,073.84	20,000.00	22,700.00	2,700.00	13.5%
Computer Server	100	210	64318	-	2,500.00	5,000.00	2,500.00	100.0%
Personnel Recruit & Pre-Employment	100	210	64545	957.26	3,000.00	3,000.00	-	0.0%
Membership Dues-Professional Org	100	210	64550	9,753.96	9,000.00	9,000.00	-	0.0%
Membership Dues-Non Profit Agency Cc	100	210	64551	-	500.00	500.00	-	0.0%
Membership Dues-Government Agency	100	210	64552	-	5,000.00	5,000.00	-	0.0%
Books and Periodicals	100	210	64565	252.40	900.00	900.00	-	0.0%
Printing / Publications	100	210	64575	2,245.88	2,000.00	2,000.00	-	0.0%
Misc Expenses	100	210	64580	1,226.83	1,000.00	1,000.00	-	0.0%
Travel Expenses	100	210	64610	11,034.70	13,000.00	13,000.00	-	0.0%
Principal-Motorola Lease-Cameras	100	210	65104	19,752.32	21,350.00	21,350.00	-	0.0%
Principal-Sunridge Records Mgmt	100	210	65106	8,258.00	8,500.00	8,500.00	-	0.0%
Interest-Sunridge Records Mgmt	100	210	65107	455.40	300.00	300.00	-	0.0%
Principal-Auto Lease	100	210	65740	1,265.00	-	-	-	-
Capital Outlay Ecogreen (PG&E)	100	210	66308	21,504.00	-	-	-	-
Vehicle Replacement	100	210	66735	58,950.38	21,050.00	-	(21,050.00)	-100.0%
<b>Total Police</b>				<b>2,444,922.96</b>	<b>2,781,000.00</b>	<b>2,998,900.00</b>	<b>217,900.00</b>	<b>7.8%</b>
<b>Fire/Animal Control</b>								
Fire Seaside	100	220	63810	227,515.00	236,600.00	243,300.00	6,700.00	2.8%
<b>Total Fire/Animal Control</b>				<b>227,515.00</b>	<b>236,600.00</b>	<b>243,300.00</b>	<b>6,700.00</b>	<b>2.8%</b>
<b>Public Works/Streets</b>								
Payroll	100	311	61105	84,478.45	84,800.00	87,800.00	3,000.00	3.5%
Overtime	100	311	61110	-	3,000.00	-	(3,000.00)	-100.0%
PERS UAL-After 06/30/2018	100	311	61123	-	-	500.00	500.00	-
PERS UAL-Before 06/30/2018	100	311	61124	-	400.00	-	(400.00)	-100.0%
PERS Retirement	100	311	61125	6,315.86	6,600.00	7,100.00	500.00	7.6%
Medicare-ER	100	311	61130	1,224.97	1,300.00	1,300.00	-	0.0%
Unemployment Ins-Fed & State	100	311	61132	42.01	100.00	100.00	-	0.0%
Dental Expense	100	311	61135	1,396.78	1,800.00	1,600.00	(200.00)	-11.1%
Health Insurance	100	311	61140	30,172.68	33,200.00	37,200.00	4,000.00	12.0%



City of Del Rey Oaks  
FY 2026 Proposed Budget

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
Vision Ins	100	311	61145	198.12	300.00	300.00	-	0.0%
Workers Comp and EAP	100	311	61150	5,317.74	5,500.00	1,500.00	(4,000.00)	-72.7%
Wellness Program	100	311	61155	576.93	500.00	500.00	-	0.0%
Educational Incentive Pay	100	311	61157	-	-	1,200.00	1,200.00	
Materials/Supply	100	311	62410	5,792.26	12,000.00	10,000.00	(2,000.00)	-16.7%
Office Supplies	100	311	62430	737.21	1,500.00	1,500.00	-	0.0%
Auto Operations - Supplies / Equip	100	311	62710	645.97	2,500.00	2,500.00	-	0.0%
Auto Operations - Fuel	100	311	62720	5,750.45	6,000.00	5,000.00	(1,000.00)	-16.7%
Repair/Maintenance	100	311	63505	14,973.11	29,800.00	17,900.00	(11,900.00)	-39.9%
Other Outside Services	100	311	63508	440.00	1,000.00	1,000.00	-	0.0%
Gabilan Crew	100	311	63515	2,702.00	5,000.00	3,000.00	(2,000.00)	-40.0%
Utilities - PG&E	100	311	63520	16,295.18	10,000.00	5,000.00	(5,000.00)	-50.0%
Utilities - Water	100	311	63525	6,239.62	5,000.00	5,000.00	-	0.0%
Telephone	100	311	63530	120.72	400.00	200.00	(200.00)	-50.0%
Internet	100	311	63531	-	600.00	600.00	-	0.0%
Training	100	311	63605	714.00	4,000.00	2,000.00	(2,000.00)	-50.0%
Insurance-Liability	100	311	63620	10,658.17	15,600.00	21,200.00	5,600.00	35.9%
Insurance-Property	100	311	63621	775.50	-	-	-	
Insurance-Vehicles	100	311	63622	4,267.00	5,000.00	5,000.00	-	0.0%
SB1383 Organic Waste Regs Services	100	311	63654	10,626.00	9,000.00	14,000.00	5,000.00	55.6%
Hazardous Waste Disposal	100	311	63655			500.00	500.00	0.0%
Auto Repair/Maintenance	100	311	63730	2,810.91	8,300.00	5,000.00	(3,300.00)	-39.8%
Printing / Publications	100	311	64575	1,937.53	1,300.00	1,300.00	-	0.0%
Storm Water Project - Phase 4	100	311	64920	15,171.00	23,500.00	15,000.00	(8,500.00)	-36.2%
Equipment	100	311	66302	20,101.99	2,000.00	2,000.00	-	0.0%
Contingency	100	311	66905	-	-	-	-	0.0%
<b>Total Public Works/Streets</b>				<b>250,482.16</b>	<b>280,000.00</b>	<b>256,800.00</b>	<b>(23,200.00)</b>	-8.3%
<b>Parks/Recreation</b>								
Materials/Supply	100	411	62410	10,290.52	13,500.00	10,000.00	(3,500.00)	-25.9%
Office Supplies	100	411	62430	68.19	1,000.00	1,000.00	-	0.0%
Repair/Maintenance	100	411	63505	26,543.44	25,000.00	20,000.00	(5,000.00)	-20.0%
Park Planning Consultant	100	411	63612	-	-	75,000.00	75,000.00	0.0%
Utilities - Water	100	411	63525	3,557.39	3,500.00	3,500.00	-	0.0%
Travel Expenses	100	411	64610	69.85	100.00	100.00	-	0.0%
<b>Total Parks/Recreation</b>				<b>40,529.39</b>	<b>43,100.00</b>	<b>109,600.00</b>	<b>66,500.00</b>	154.3%
<b>Total Expenditures</b>				<b>4,434,305.38</b>	<b>4,977,995.00</b>	<b>5,178,300.00</b>	<b>200,305.00</b>	4.0%
<b>Excess(Deficit) of Revenue Over Expenditures</b>				537,345.76	(156,695.00)	(87,100.00)	69,595.00	
Other Financing Sources and Uses								
Transfers Out to CIP	100	000	81003	(138,900.00)	(80,000.00)	(375,446.00)	(295,446.00)	369.3%
Transfers In from ARPA	100	000	82005	-	167,446.00		(167,446.00)	-100.0%
				<b>(138,900.00)</b>	<b>87,446.00</b>	<b>(375,446.00)</b>	<b>(462,892.00)</b>	
Police	100	210		21,504.00	-	-	-	
Total Police				<b>21,504.00</b>	-	-	-	
Total Other Financing Sources and Uses				<b>(117,396.00)</b>	<b>87,446.00</b>	<b>(375,446.00)</b>	<b>(462,892.00)</b>	-529.3%
<b>TOTAL GENERAL FUND</b>				<b>4,551,701.38</b>	<b>4,890,549.00</b>	<b>5,553,746.00</b>	<b>(262,587.00)</b>	-5.4%
Excess(Deficit) of Revenue Over Expenditures				<b>419,949.76</b>	<b>(69,249.00)</b>	<b>(462,546.00)</b>	<b>(393,297.00)</b>	

City of Del Rey Oaks  
FY 2026 Proposed Budget

Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
<b>GENERAL FUND SUMMARY:</b>			<b>FY 2024 YTD Actual</b>	<b>FY 2025 Budget</b>	<b>FY 2026 Proposed Budget</b>	<b>Increase (Decrease)</b>	
Revenue			4,971,651.14	4,821,300.00	5,091,200.00	269,900.00	5.6%
						6%	
Expenditures							
110 Council			22,274.37	30,900.00	30,400.00	(500.00)	-1.6%
111 City Clerk			362,621.96	582,200.00	648,200.00	66,000.00	11.3%
120 City Manager			306,975.56	330,800.00	338,400.00	7,600.00	2.3%
130 Finance			387,114.26	311,800.00	236,000.00	(75,800.00)	-24.3%
150 Legal			102,875.32	88,950.00	89,300.00	350.00	0.4%
160 Planning and Building Regulations			242,513.55	166,400.00	150,400.00	(16,000.00)	-9.6%
180 Government Buildings			12,392.03	16,000.00	20,200.00	4,200.00	26.3%
190 Non-Depratmental			34,088.82	110,245.00	56,800.00	(53,445.00)	-48.5%
210 Police			2,444,922.96	2,781,000.00	2,998,900.00	217,900.00	7.8%
220 Fire/Animal Control			227,515.00	236,600.00	243,300.00	6,700.00	2.8%
311 Public Works/Street			250,482.16	280,000.00	256,800.00	(23,200.00)	-8.3%
411 Parks/Recreation			40,529.39	43,100.00	109,600.00	66,500.00	154.3%
Total			<b>4,434,305.38</b>	<b>4,977,995.00</b>	<b>5,178,300.00</b>	<b>200,305.00</b>	<b>4.0%</b>
Excess(Deficit) of Revenue Over Expenditures			537,345.76	(156,695.00)	(87,100.00)	69,595.00	
Transfers In-ARPA			-	167,446.00	-	(167,446.00)	
Transfers Out-CIP			(138,900.00)	(80,000.00)	(375,446.00)	(295,446.00)	
Excess(Deficit) of Revenue Over Expenditures+Transfers Out			<b>398,445.76</b>	<b>(69,249.00)</b>	<b>(462,546.00)</b>	<b>(393,297.00)</b>	

**210 - Gas Tax Fund**

Revenue							
Non Department Specific							
Gas Tax 2103	210	000	47010	14,345.38	15,100.00	15,000.00	(100.00)
Gas Tax 2105	210	000	47020	9,566.80	10,500.00	10,100.00	(400.00)
Gas Tax 2106	210	000	47030	8,933.39	9,500.00	9,200.00	(300.00)
Gas Tax 2107	210	000	47040	12,949.50	12,400.00	13,700.00	1,300.00
Gas Tax 2107.5	210	000	47050	1,000.00	1,000.00	1,000.00	-
Total Non Department Specific				<b>46,795.07</b>	<b>48,500.00</b>	<b>49,000.00</b>	<b>500.00</b>
Total Revenue				<b>46,795.07</b>	<b>48,500.00</b>	<b>49,000.00</b>	<b>500.00</b>
Expenditures							
Public Works/Streets							
Street Sweeping	210	311	63510	9,485.10	10,000.00	10,000.00	-
Street Lighting	210	311	63910	122.35	15,000.00	20,400.00	5,400.00
Principal-PG&E	210	311	65751	13,422.92	2,550.00	2,550.00	-
Total Public Works/Streets				<b>23,030.37</b>	<b>27,550.00</b>	<b>32,950.00</b>	<b>5,400.00</b>
Total Expense				<b>23,030.37</b>	<b>27,550.00</b>	<b>32,950.00</b>	<b>5,400.00</b>
Excess(Deficit) of Revenue Over Expenditures				23,764.70	20,950.00	16,050.00	(4,900.00)
Beginning Fund Balance					<b>109,210.00</b>	<b>130,160.00</b>	
Ending Fund Balance					<b>130,160.00</b>	<b>146,210.00</b>	

City of Del Rey Oaks  
FY 2026 Proposed Budget

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
<b>211 - SB1 Fund-RMRA</b>								
Revenue								
Non Department Specific								
SB 1 Funds	211	000	47777	39,894.97	40,800.00	41,300.00	500.00	
Total Non Department Specific				<b>39,894.97</b>	<b>40,800.00</b>	<b>41,300.00</b>	<b>500.00</b>	
Total Revenue				<b>39,894.97</b>	<b>40,800.00</b>	<b>41,300.00</b>	<b>500.00</b>	
Expenditures								
Saucito/Work Gutter & Curb								
Curb and Gutter Repair	211	537	66327	13,195.00	40,000.00	-	(40,000.00)	
Total Saucito/Work Gutter & Curb				<b>13,195.00</b>	<b>40,000.00</b>	-	<b>(40,000.00)</b>	
Rosita Emergency Repairs								
Curb and Gutter Repair	211	539	66327	-	150,000.00	-	(150,000.00)	
Total Rosita Emergency Repairs				-	<b>150,000.00</b>	-	<b>(150,000.00)</b>	
Total Expenditures				<b>13,195.00</b>	<b>190,000.00</b>	-	<b>(190,000.00)</b>	
Excess(Deficit) of Revenue Over Expenditures				26,699.97	(149,200.00)	41,300.00	190,500.00	
Beginning Fund Balance					<b>161,731.00</b>	<b>12,531.00</b>		
Ending Fund Balance					<b>12,531.00</b>	<b>53,831.00</b>		
<b>212 - Measure X Fund</b>								
Revenue								
Non Department Specific								
Measure X	212	000	47775	98,018.26	95,102.00	95,900.00	798.00	
Total Non Department Specific				<b>98,018.26</b>	<b>95,102.00</b>	<b>95,900.00</b>	<b>798.00</b>	
Total Revenue				<b>98,018.26</b>	<b>95,102.00</b>	<b>95,900.00</b>	<b>798.00</b>	
Expenditures								
Via Verde/Los Encino Repair								
Street Improvements	212	524	66410	39,480.00	-	-	-	
Total Via Verde/Los Encinos Repair				<b>39,480.00</b>	-	-	-	
Angelus/Rosita Storm Drain Repair (Engineering)								
Street Improvements	212	525	66410	1,199.00	-	-	-	
Total Angelus/Rosita Storm Drain Repair (Engineering)				<b>1,199.00</b>	-	-	-	
Debt Service - Measure X								
Principal - Measure X Loan	212	610	65103	77,503.09	80,400.00	83,900.00	3,500.00	
Interest - Measure X	212	610	65203	20,977.38	14,000.00	12,000.00	(2,000.00)	
Total Debt Service - Measure X				<b>98,480.47</b>	<b>94,400.00</b>	<b>95,900.00</b>	<b>1,500.00</b>	
Total Expenditures				<b>139,159.47</b>	<b>94,400.00</b>	<b>95,900.00</b>	<b>1,500.00</b>	
Other Financing Sources and Uses								
Rosita Emergency Repairs								
Transfers Out to Grants	212	539	81004	-	(74,100.00)	-	74,100.00	
Total Other Financing Sources and Uses				-	<b>(74,100.00)</b>	-	<b>74,100.00</b>	
Excess(Deficit) of Revenue Over Expenditures				(41,141.21)	(73,398.00)	-	73,398.00	
Beginning Fund Balance					<b>73,398.00</b>	-		
Ending Fund Balance					-	-		

City of Del Rey Oaks  
FY 2026 Proposed Budget

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
<b>221 - FORA Habitat Management Fund</b>								
Expenditures								
Planning & Building Regulation								
Contract Services - Habitat Management	221	160	63646	9,103.50	16,884.00	-	(16,884.00)	
Total Expenditures				<b>9,103.50</b>	<b>16,884.00</b>	-	<b>(16,884.00)</b>	
Excess(Deficit) of Revenue Over Expenditures				(9,103.50)	(16,884.00)	-	16,884.00	
Beginning Fund Balance					<b>727,338.00</b>	<b>710,454.00</b>		
Ending Fund Balance					<b>710,454.00</b>	<b>710,454.00</b>		
<b>222 - FORA Land Development</b>								
Revenue								
Non Department Specific								
DDA Developer Deposit	222	000	47911	-	75,000.00	-	(75,000.00)	
Total Revenue				-	<b>75,000.00</b>	-	<b>(75,000.00)</b>	
Expenditures								
Planning & Building Regulation								
Legal Services	222	160	63650		20,000.00		(20,000.00)	
Economic Development Services	222	160	63639	-	55,000.00	-	(55,000.00)	
Total Expenditures				-	<b>75,000.00</b>	-	<b>(75,000.00)</b>	
Excess(Deficit) of Revenue Over Expenditures				-	-	-	(75,000.00)	
Beginning Fund Balance					-	-		
Ending Fund Balance					-	-		
<b>223 - ARPA Fund</b>								
Expenditures								
Police								
Mobile Data Terminals	223	210	66305	465.55	-	-	-	
Portable Radios	223	210	66306	2,548.26	-	-	-	
Total Police				<b>3,013.81</b>	-	-	-	
City Hall Parking Lot Imp								
Parking Lot Improvements & Repairs	223	527	66425	-	-	-	-	
Total City Hall Parking Lot Imp				-	-	-	-	
Total Expenditures				<b>3,013.81</b>	-	-	-	
Other Financing Sources and Uses								
Non Department Specific								
Transfers Out to GF	223	000	81005	-	(167,446.00)	-	167,446.00	
Total Other Financing Sources and Uses				-	<b>(167,446.00)</b>	-	<b>167,446.00</b>	
Excess(Deficit) of Revenue Over Expenditures				(3,013.81)	(167,446.00)	-	167,446.00	
Beginning Fund Balance					<b>167,446.00</b>	-		
Ending Fund Balance					-	-		

City of Del Rey Oaks  
FY 2026 Proposed Budget

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
<b>231 - BSCC-Officer Wellness &amp; Mental Health Grant</b>								
Expenditures								
Police								
Law Enforcement Wellness App	231	210	64314	1,999.00	2,000.00	2,000.00	-	
Total Police				1,999.00	2,000.00	2,000.00	-	
Total Expenditures				1,999.00	2,000.00	2,000.00	-	
Excess(Deficit) of Revenue Over Expenditures				(1,999.00)	(2,000.00)	(2,000.00)	-	
Beginning Fund Balance					12,834.00	10,834.00		
Ending Fund Balance					10,834.00	8,834.00		
<b>236 - Drug Enforcement Administration (DEA)</b>								
Revenue								
Police								
DEA Reimbursements	236	210	47782	31,260.82	44,000.00	44,000.00	-	
Total Police				31,260.82	44,000.00	44,000.00	-	
Total Revenue				31,260.82	44,000.00	44,000.00	-	
Expenditures								
Police								
Overtime-DEA	236	210	61111	24,520.04	44,000.00	44,000.00	-	
Total Police				24,520.04	44,000.00	44,000.00	-	
Total Expenditures				24,520.04	44,000.00	44,000.00	-	
Excess(Deficit) of Revenue Over Expenditures				6,740.78	-	-	-	
Beginning Fund Balance					6,741.00	6,741.00		
Ending Fund Balance					6,741.00	6,741.00		
<b>242 - REAP Grant</b>								
Revenue								
Planning & Building Regulation								
AMBAG REAP Grant	242	160	47241	31,414.00	42,500.00	-	(42,500.00)	
Total Planning & Building Regulation				31,414.00	42,500.00	-	(42,500.00)	
Total Revenue				31,414.00	42,500.00	-	(42,500.00)	
Expenditures								
Planning & Building Regulation								
Planning Services	242	160	63640	31,414.00	42,500.00	-	(42,500.00)	
Total Planning & Building Regulation				31,414.00	42,500.00	-	(42,500.00)	
Total Expenditures				31,414.00	42,500.00	-	(42,500.00)	
Excess(Deficit) of Revenue Over Expenditures				-	-	-	-	
Beginning Fund Balance					-	-		
Ending Fund Balance					-	-		
<b>251 - Cal Fire Grant</b>								
Revenue								
Parks/Recreation								
Cal Fire Grant	251	411	47768	20,631.90	297,300.00	-	(297,300.00)	
Total Parks/Recreation				20,631.90	297,300.00	-	(297,300.00)	

**City of Del Rey Oaks**  
**FY 2026 Proposed Budget**

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
Total Revenue				20,631.90	297,300.00	-	(297,300.00)	
Expenditures								
Parks/Recreation								
Tree Service	251	411	63913	-	297,300.00	-	(297,300.00)	
Equipment	251	411	66302	20,631.90	-	-		
Total Parks/Recreation				20,631.90	297,300.00	-	(297,300.00)	
Total Expenditures				20,631.90	297,300.00	-	(297,300.00)	
Excess(Deficit) of Revenue Over Expenditures				-	-	-	-	
<b>Beginning Fund Balance</b>					-	-		
<b>Ending Fund Balance</b>					-	-		
<b>260 - CDBG Fund</b>								
Revenue								
Parks/Recreation								
CDBG Grant	260	411	47765	-	90,000.00	-	(90,000.00)	
Total Parks/Recreation				-	90,000.00	-	(90,000.00)	
Total Revenue				-	90,000.00	-	(90,000.00)	
Expenditures								
Parks/Recreation								
Park Improvements	260	411	66420	-	90,000.00	-	(90,000.00)	
Total Parks/Recreation				-	90,000.00	-	(90,000.00)	
Total Expenditures				-	90,000.00	-	(90,000.00)	
Excess(Deficit) of Revenue Over Expenditures				-	-	-	-	
<b>Beginning Fund Balance</b>					-	-		
<b>Ending Fund Balance</b>					-	-		
<b>301 - Capital Projects</b>								
Expenditures								
Housing Element 6th Cycle								
Housing Element 6th Cycle	301	532	63638	138,900.00	-	-	-	
Total Housing Element 6th Cycle				138,900.00	-	-	-	
Vehicle Replacement								
Vehicle Replacement (set aside)	301	533	66735	-	45,000.00	45,000.00	-	
Total Housing Element 6th Cycle				-	45,000.00	45,000.00	-	
City Hall Facility Repairs & Upgrades								
Repairs and Improvements	301	541	66322	-	20,000.00	20,000.00	-	
Total City Hall Facility Repairs & Upgrades				-	20,000.00	20,000.00	-	
Council Chamber Technology Project								
Technology Upgrades	301	542	66323	-	5,000.00	5,000.00	-	
Total Council Chamber Technology Project				-	5,000.00	5,000.00	-	
PD Radio Replacement								
PD Radio Replacement	301	543	66736	-	10,000.00	10,000.00	-	
Total PD Radio Replacement				-	10,000.00	10,000.00	-	
Technology Replacement								
Technology Replacement	301	544	66324	-	-	3,000.00	3,000.00	
Total Technology Replacement				-	-	3,000.00	3,000.00	
City Hall Sewer Upgrades								
City Hall Sewer Upgrades	301	545	66426	-	-	40,000.00	40,000.00	
Total City Hall Sewer Upgrades				-	-	40,000.00	40,000.00	

**City of Del Rey Oaks**  
**FY 2026 Proposed Budget**

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
City Hall Chamber Renovations							-	
City Hall Chamber Renovations	301	546	66427	-	-	50,000.00	50,000.00	
Total City Hall Chamber Renovations				-	-	50,000.00	50,000.00	
City Hall Fence Replacement							-	
City Hall Fence Replacement	301	547	66428	-	-	20,000.00	20,000.00	
Total City Hall Parking Lot Improvements				-	-	20,000.00	20,000.00	
City Hall Parking Lot Improvements							-	
City Hall Parking Lot Improvements	301	548	66429	-	-	167,446.00	167,446.00	
Total City Hall Roof Repairs				-	-	167,446.00	167,446.00	
Adair Stairs Repairs							-	
Adair Stairs Repairs	301	549	66430	-	-	15,000.00	15,000.00	
Total Adair Repairs				-	-	15,000.00	15,000.00	
Total Expenditures				138,900.00	80,000.00	375,446.00	93,000.00	
Other Financing Sources and Uses								
Housing Element 6th Cycle								
Transfers In from GF	301	532	82003	138,900.00	-	-	-	
Total Housing Element 6th Cycle				138,900.00	-	-	-	
Vehicle Replacement								
Transfers In from GF	301	533	82003	-	45,000.00	45,000.00	-	
Total Vehicle Replacement				-	45,000.00	45,000.00	-	
City Hall Facility Repairs & Upgrades								
Transfers In from GF	301	541	82003	-	20,000.00	20,000.00	-	
Total City Hall Facility Repairs & Upgrades				-	20,000.00	20,000.00	-	
Council Chamber Technology Project								
Transfers In from GF	301	542	82003	-	5,000.00	5,000.00	-	
Total Council Chamber Technology Project				-	5,000.00	5,000.00	-	
PD Radio Replacement								
Transfers In from GF	301	543	82003	-	10,000.00	10,000.00	-	
Total PD Radio Replacement				-	10,000.00	10,000.00	-	
Technology Replacement								
Transfers In from GF	301	544	82003	-	-	3,000.00	3,000.00	
Total Technology Replacement				-	-	3,000.00	3,000.00	
City Hall Sewer Upgrades								
Transfers In from GF	301	545	82003	-	-	40,000.00	40,000.00	
Total City Hall Sewer Upgrades				-	-	40,000.00	40,000.00	
City Hall Chamber Renovations								
Transfers In from GF	301	546	82003	-	-	50,000.00	50,000.00	
Total City Hall Chamber Renovations				-	-	50,000.00	50,000.00	
City Hall Fence Replacement								
Transfers In from GF	301	547	82003	-	-	20,000.00	20,000.00	
Total City Hall Fence Replacement				-	-	20,000.00	20,000.00	
City Hall Parking Lot Improvements								
Transfers In from GF	301	548	82003	-	-	167,446.00	167,446.00	
Total City Hall Parking Lot Improvements				-	-	167,446.00	167,446.00	
Adair Stairs Repairs								
Transfers In from GF	301	549	82003	-	-	15,000.00	15,000.00	
Total Adair Stairs Repairs				-	-	15,000.00	15,000.00	
Total Other Financing Sources and Uses				138,900.00	80,000.00	375,446.00	93,000.00	
Excess(Deficit) of Revenue Over Expenditures				-	-	-	-	
Beginning Fund Balance					950.00	950.00		
Ending Fund Balance					950.00	950.00		

City of Del Rey Oaks  
FY 2026 Proposed Budget

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
<b>321 - SBR Engineering Fund</b>								
SBR Contract-Engineering & Others								
Contract Services - Engineering	321	518	63611	6,582.19	300,000.00	200,000.00	(100,000.00)	
Contract Services-Others	321	518	63637	10,673.15	-	-		
Total SBR Contract-Engineering & Others				<b>17,255.34</b>	<b>300,000.00</b>	<b>200,000.00</b>	<b>(100,000.00)</b>	
Total Expenditures				<b>17,255.34</b>	<b>300,000.00</b>	<b>200,000.00</b>	<b>(100,000.00)</b>	
Excess(Deficit) of Revenue Over Expenditures				(17,255.34)	(300,000.00)	(200,000.00)	100,000.00	
<b>Beginning Fund Balance</b>					<b>488,575.00</b>	<b>188,575.00</b>		
<b>Ending Fund Balance</b>					<b>188,575.00</b>	<b>(11,425.00)</b>		
<b>323 - SBR Construction Fund</b>								
Revenue								
Non Department Specific								
FORA Contribution for SBR Constructio	323	000	47772	1,000.00	-	-	-	
Total Non Department Specific				<b>1,000.00</b>	-	-	-	
Total Revenue				<b>1,000.00</b>	-	-	-	
<b>Beginning Fund Balance</b>					<b>7,269,813.00</b>	<b>7,269,813.00</b>		
<b>Ending Fund Balance</b>					<b>7,269,813.00</b>	<b>7,269,813.00</b>		
<b>331 - FHA Grant Fund</b>								
Revenue								
Non Department Specific								
FHWA Grant	331	000	47523	-	543,400.00	-		
Non Department Specific				-	<b>543,400.00</b>	-	-	
Total Revenue				-	<b>543,400.00</b>	-	-	
Expenditures								
Rosita Emergency Repairs								
Contract Services - Engineering	331	539	63611	33,128.80	90,371.20	-	(90,371.20)	
Road Construction	331	539	66411	-	494,000.00	-	(494,000.00)	
Total Rosita Emergency Repairs				<b>33,128.80</b>	<b>584,371.20</b>	-	<b>(584,371.20)</b>	
Total Expenditures				<b>33,128.80</b>	<b>584,371.20</b>	-	<b>(584,371.20)</b>	
Other Financing Sources and Uses								
Rosita Emergency Repairs								
Transfers In from Measure X	331	539	82004	-	74,100.00	-	(74,100.00)	
Total Rosita Emergency Repairs				-	<b>74,100.00</b>	-	<b>(74,100.00)</b>	
Total Other Financing Sources and Uses				-	<b>74,100.00</b>	-	<b>(74,100.00)</b>	
Excess(Deficit) of Revenue Over Expenditures				(33,128.80)	33,128.80	-	510,271.20	
<b>Beginning Fund Balance</b>					<b>(33,129.00)</b>	<b>(0.20)</b>		
<b>Ending Fund Balance</b>					<b>(0.20)</b>	<b>(0.20)</b>		



City of Del Rey Oaks  
FY 2026 Proposed Budget

	Fund	Dept	Account	FY 2024 YTD Actual	FY 2025 Budget	FY 2026 Proposed Budget	Increase (Decrease)	Percent Change
<b>332 - FEMA &amp; OES</b>								
Revenue								
Non Department Specific								
OES	332	000	47519	-	14,555.00	-	(14,555.00)	
FEMA	332	000	47520	-	58,218.00	-	(58,218.00)	
				-	<b>72,773.00</b>	-	<b>(72,773.00)</b>	
Total Revenue				-	<b>72,773.00</b>	-	<b>(72,773.00)</b>	
Expenditures								
City Hall Facility Repairs & Upgrades								
Repairs and Improvements	332	541	66322	-	72,773.00	-	(72,773.00)	
				-	<b>72,773.00</b>	-	<b>(72,773.00)</b>	
Total Expenditures				-	<b>72,773.00</b>	-	<b>(72,773.00)</b>	
Excess(Deficit) of Revenue Over Expenditures				-	-	-	-	
Beginning Fund Balance					-	-		
Ending Fund Balance					-	-		

**City of Del Rey Oaks**  
**Position Control List for FY 2025-2026**

	Actual	Budget	Proposed
<b>Position</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>
City Manager	1	1	1
Deputy City Clerk & Assistant to the City Manager	0	0	0
City Clerk	1	1	1
Administrative Services Technician		1	1
Deputy City Clerk/Permit Clerk	0	1	1
Administrative Assistant	1	0	0
Assistant City Manager and Chief of Police	0	0	1
Chief of Police	1	1	0
Commander	1	1	1
Sergeant	3	3	2
Police Officer *	5	5	6
Public Works Supervisor	1	1	1
<b>Total Positions</b>	<b>14</b>	<b>15</b>	<b>15</b>

\*Police Officer positions are authorized at 6 but only 5 positions are filled for FY 25-26 Budget

**CITY OF DEL REY OAKS**  
**SALARY SCHEDULE FOR FISCAL YEAR 2025-2026**

Title	Step 1	Step 2	Step 3	Step 4	Step 5	Contract
<b>City Manager</b> Monthly Bi-weekly Hourly Rate Annual	Per Contract					16,844.50 7,774.40 97.18 202,134.00
<b>Assistant City Manager &amp; Chief of Police</b> Monthly Bi-weekly Hourly Rate Annual	Per Contract					14,666.67 6,769.23 84.62 176,000.00
<b>City Clerk</b> Monthly Bi-weekly Hourly Rate Annual	6,974.92 3,219.20 40.24 83,699.00	7,323.33 3,380.00 42.25 87,880.00	7,689.08 3,548.80 44.36 92,269.00	8,073.83 3,726.40 46.58 96,886.00	8,477.75 3,912.80 48.91 101,733.00	
<b>Deputy City Clerk/Permit Clerk</b> Monthly Bi-weekly Hourly Rate Annual	5,286.67 2,440.00 30.50 63,440.00	5,551.83 2,562.40 32.03 66,622.00	5,829.17 2,690.40 33.63 69,950.00	6,120.42 2,824.80 35.31 73,445.00	6,427.17 2,966.40 37.08 77,126.00	
<b>Administrative Services Technician</b> Monthly Bi-weekly Hourly Rate Annual	5,286.67 2,440.00 30.50 63,440.00	5,551.83 2,562.40 32.03 66,622.00	5,829.17 2,690.40 33.63 69,950.00	6,120.42 2,824.80 35.31 73,445.00	6,427.17 2,966.40 37.08 77,126.00	
<b>Police Commander</b> Monthly Bi-weekly Hourly Rate Annual	8,526.67 3,935.40 46.85 102,320.00	8,952.58 4,131.96 49.19 107,431.00	9,400.33 4,338.60 51.65 112,804.00	9,869.83 4,555.32 54.23 118,438.00	10,363.08 4,782.96 56.94 124,357.00	
<b>Police Sergeant</b> Monthly Bi-weekly Hourly Rate Annual	7,525.67 3,473.40 41.35 90,308.00	7,902.42 3,647.28 43.42 94,829.00	8,297.42 3,829.56 45.59 99,569.00	8,712.33 4,021.08 47.87 104,548.00	9,147.33 4,221.84 50.26 109,768.00	
<b>Police Officer</b> Monthly Bi-weekly Hourly Rate Annual	6,490.08 2,995.44 35.66 77,881.00	6,814.08 3,144.96 37.44 81,769.00	7,154.42 3,302.04 39.31 85,853.00	7,513.00 3,467.52 41.28 90,156.00	7,887.92 3,640.56 43.34 94,655.00	
<b>Public Works Supervisor</b> Monthly Bi-weekly Hourly Rate Annual	5,655.83 2,610.40 32.63 67,870.00	5,938.42 2,740.80 34.26 71,261.00	6,234.83 2,877.60 35.97 74,818.00	6,546.83 3,021.60 37.77 78,562.00	6,964.50 3,214.40 40.18 83,574.00	

**CITY OF DEL REY OAKS**  
**SALARY SCHEDULE FOR FISCAL YEAR 2025-2026**

<b>Title</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Contract</b>
<b>Police Officer - Reserve</b> Hourly Rate					35.66	
<b>Temporary/Part Time EE</b> Hourly Rate	At the discretion of the City Manager				50.00	

**CITY OF DEL REY OAKS**  
**SALARY SCHEDULE FOR FISCAL YEAR 2025-2026**

1. Mayor and City Council Members shall be paid the sum of \$100.00 per month for attendance at all regular and special council meetings unless previously granted a leave of absence with pay, or unless excused by the Mayor.
2. The Mayor is paid an additional \$125 per month for promoting and advertising the City.
3. All employees of the City pay the full employee paid percent contribution to each employee's PERS account.
4. The Police Chief and the City manager's salaries are per individual contract.
5. Police Reserve officers are paid at a rate of \$35.66 per hour worked (1st step Police Officer).
- 6 Police Officers Uniform Allowance \$1,000 annually
- 7 City Manager: Auto Allowance \$450/month (\$5,400 annual)
- 8 PD works 84 hours/ pay period
- 9 Educational Incentive:
  - \$100 per month for Associate's degree
  - \$200 per month for Bachelor's degree
- 10 Longevity Pay:
  - 2% longevity pay for individual's working over 10 years
  - 4% longevity pay for individual's working over 20 years
- 11 Wellness: \$500 per year

## Chart of Accounts

Account Code	Account Title
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**FUNDS:**

100	General Fund
210	Gas Tax Fund
211	SB1 Fund-RMRA
212	Measure X Fund
213	Corona Virus Relief Fund
221	FORA Habitat Management Fund
222	FORA Land Development
223	ARPA Fund
231	BSCC-Officer Wellness & Mental Health Grant
235	Asset Forfeitures
236	Drug Enforcement Administration (DEA)
242	REAP Grant
251	Cal Fire Grant
260	CDBG Fund
301	Capital Projects
310	TAMC Street Projects
311	Prop 68 Grant Fund
321	SBR Engineering Fund
322	SBR/GJM Intersection Construction Fund
323	SBR Construction Fund
331	FHA Grant Fund
332	FEMA & OES
910	Government Wide
920	General Long-Term Debt

**DEPARTMENT/PROJECTS:**

000	Non Department Specific
110	Council
111	City Clerk
120	City Manager
130	Finance
140	Administration
150	Legal
160	Planning & Building Regulation
180	Government Buildings
190	Non-Departmental
210	Police
211	Cops
220	Fire/Animal Control
311	Public Works/Streets
411	Parks/Recreation
<b>500</b>	<b>Capital Projects</b>

## Chart of Accounts

Account Code	Account Title
511	Street Slurry
512	Traffic Calming
513	Hwy 218 Corridor Planning
514	Street Reconstruction
515	Three Cedars, LLC
516	SBR Sewer Design
517	Solar City Hall
518	SBR Contract-Engineering & Others
519	JCFA HCP Funds
520	Portola/Work Walkway
521	Street Curb Replacement
522	Park Improvements
523	Street Improvements
524	Via Verde/Los Encinos Street Repair
525	Angelus/Rosita Storm Drain Repair (Engineering)
526	Angelus/Rosita Storm Drain Repair (Construction)
527	City Hall Parking Lot Imp
528	Park Parking Lot
529	Park Play Structure
530	Basketball Court Reconstruction
531	Park Parking Lot/Accessibility Project
532	Housing Element 6th Cycle
533	Vehicle Replacement
534	Safeway Parking Improvements (Sinkhole)
535	Safeway Repairs
536	Curb Repair
537	Saucito/Work Gutter & Curb
538	Via Verde Curb & Gutter Repair
539	Rosita Emergency Repairs
541	City Hall Facility Repairs & Upgrades
542	Council Chamber Technology Project
543	PD Radio Replacement
544	Technology Replacement
545	City Hall Sewer Upgrades
546	City Hall Chamber Renovations
547	City Hall Fence Replacement
548	City Hall Parking Lot Improvements
549	Adair Stairs Repairs
610	Debt Service - Measure X
700	Transfer In/Out
999	Government-Wide

### REVENUE ACCOUNTS:

## Chart of Accounts

Account Code	Account Title
<b>41000</b>	<b>Taxes</b>
41110	P/T-Secured
41120	P/T-Unsecured
41130	P/T-Prior Secured
41140	Prior Unsecured
41150	P/T-Unitary Tax
41160	P/T-Supplemental Roll (SB813)
41170	Property Tax - VLF
41180	Prop Tax-Interest/Penalty
41190	P/T - Administrative Fee
<b>42000</b>	<b>Other Taxes</b>
42210	Sales Tax
42220	Sales Tax - 145 (Measure S-1%)
42221	Sales Tax -409 (Measure R 1/2%)
42222	Cannabis Tax
42223	Cannabis Tax-Delinquent
42230	Transient Occupancy Tax
42235	Less Sales Tax Admin Fee
42250	Property Transfer Tax
42290	Sewer Impact
42310	Business Licenses
42700	Franchise Fees
42761	Gas Franchises
42762	Electric Franchises
42763	Garbage Franchises
42764	Cable Tv Franchises
42765	Water Franchises
<b>43000</b>	<b>Licenses &amp; Permits</b>
43311	SB1186 Disability Access Fund
43312	SB1473 Environmental Assessment Fee
43320	Building Permits
43322	Strong-Motion Instrumental Program (SMIP) Fees
43325	Cannabis Business Permit
43330	Plan Check Fees
43340	Street Opening Permits Fees
43350	Plumbing Permits
43360	Electrical Permits
43390	Other Licenses/Permits
<b>45000</b>	<b>Fines &amp; Forfeitures</b>
45510	Vehicle Code Fines
45512	Parking and Admin Fines
<b>46100</b>	<b>Interest Earned</b>
46101	Interest Earned-PARS

## Chart of Accounts

Account Code	Account Title
46200	Interest Income-GASB 87
46815	Rental Income - Garden Center
46816	Rental Income - Airport RV
46817	Rental Income - PW Bldg (CHC Enterprise)
<b>47000</b>	<b>Other Agency Revenue</b>
47010	Gas Tax 2103
47020	Gas Tax 2105
47030	Gas Tax 2106
47040	Gas Tax 2107
47050	Gas Tax 2107.5
47110	Motor Vehicle License Fee(Mvlf)
47130	HOPTR
47140	Vehicle License Collection
47240	COPS
47241	AMBAG REAP Grant
47242	HCD LEAP Grant
47243	SB1383 Organics Recycling
47340	CARES Act
47519	OES
47520	FEMA
47521	ARPA Grant
47523	FHWA Grant
47750	Prop 172
47751	Prop 68 Grant
47760	Wellness Program
47761	Officer Wellness & Mental Health Grant
47765	CDBG Grant
47767	FORA Caretaker Grant
47768	Cal Fire Grant
47770	Traffic Congestion Relief-Ab438
47771	FORA Contribution for SBR/GJM Intersection
47772	FORA Contribution for SBR Construction
47774	Measure X Loan/Advance
47775	Measure X
47776	RSTP Funds
47777	SB 1 Funds
47778	SBR Engineering
47779	JCFA HCP Funds
47780	Police Grants & Other Reimbursements
47781	POST Reimbursements
47782	DEA Reimbursements
47783	Grant Other Agencies
47910	FORA Caretaker Grant



## Chart of Accounts

Account Code	Account Title
47911	DDA Developer Deposit
47912	DDA Negotiation Payment
<b>48000</b>	<b>Current Services</b>
48210	Police Service Fees
48211	Police Services-Special Events
48212	Public Events
48220	Airport Police Services
48250	Pd Donations
48805	Use Permits
48810	Maps/Publications
48825	Property Inspections
48840	Miscellaneous Revenue
48842	LAFCO Refund & Interest for FORA
48844	Donations
48910	Rental - Park
48920	Rental Income - PW Bldg
48925	Lease Revenue-GASB 87
48930	Miscellaneous Refunds
48950	Bank Reconciliation Adjustments
48960	Restitution
48970	MBASIA Contribution
49110	Transfers In - Corona Virus Relief Fund
49200	Sale Of Assets
49205	Special Item-Conversion of Land Held for Resale
49206	Special Item-Gain on Land due to FORA Dissolution
49210	Sale Of FORA Land
49220	Proceeds from Capital Lease
49999	Loan Revenue (Contra Account)
<b>82000</b>	<b>Transfers In</b>
82003	Transfers In from GF
82004	Transfers In from Measure X
82005	Transfers In from ARPA

### EXPENDITURE ACCOUNTS:

<b>61000</b>	<b>Salaries &amp; Benefits</b>
61105	Payroll
61107	Temp Payroll
61110	Overtime
61111	Overtime-DEA
61112	Overtime-Cannabis Tax Fund Grant
61115	Council Member Stipend
61120	Reserves Payroll
61123	PERS UAL - After 06/30/18

## Chart of Accounts

Account Code	Account Title
61124	PERS UAL-Before 06/30/2018
61125	PERS Retirement
61126	PERS 457 Expense
61127	Dental Exp - City Council
61130	Medicare-ER
61131	Social Security-ER
61132	Unemployment Ins-Fed & State
61135	Dental Expense
61140	Health Insurance
61141	Health Insurance -Retiree
61145	Vision Ins
61150	Workers Comp and EAP
61155	Wellness Program
61157	Educational Incentive Pay
61158	Longevity Pay
61160	Uniform Allowance
61165	Deferred Compensation
61170	Opeb
61171	PARS
61175	Admin Leave
61180	Auto Allowance
61196	Reimbursements - Exp
61197	OPEB Expense (GASB 75)
61199	Compensated Absences
<b>62000</b>	<b>Supplies</b>
62310	ADP Payroll Fees
62320	Bank Service Charges
62321	Credit Card Fees
62325	Bank Reconciliation Adjustments
62327	Grant Writing Services
62410	Materials/Supply
62420	Ammunition
62422	Body Armor Vests
62430	Office Supplies
62431	Accounting Software
62432	MuniCode Updates
62433	Budget Software
62440	Special Supply Police
62450	Radio System Lease - Principal
62451	Radio System Lease - Interest
62460	PD Safety Equip Lease - Principal
62461	PD Safety Equip Lease - Interest
62710	Auto Operations - Supplies / Equip

## Chart of Accounts

Account Code	Account Title
62720	Auto Operations - Fuel
<b>63000</b>	<b>Outside Services</b>
63300	Bank Service Charges
63505	Repair/Maintenance
63508	Other Outside Services
63509	Shredding Services
63510	Street Sweeping
63511	Short Term Rental Services
63515	Gabilan Crew
63520	Utilities - PG&E
63525	Utilities - Water
63530	Telephone
63531	Internet
63535	Website Design & Maintenance
63537	Annual Maintenance-Records Mgmt Software
63538	Record Management-Historical
63539	Annual Maintenance-MDT
63540	Postage / Shipping
63605	Training
63610	Other Permits PW Engineering
63611	Contract Services - Engineering
63612	Contract Services - Consultant (Park Planning)
63615	Equipment Maint
63620	Insurance-Liability
63621	Insurance-Property
63622	Insurance-Vehicles
63623	Insurance-PLL (Pollution Legal Liability)
63625	Audit-General
63626	Audit -Sales Tax
63627	Actuarial Services
63628	Professional Services
63630	Contract Accounting DNU
63635	Contract Services - IT
63636	Contract Services - MIP
63637	Contract Services-Others
63638	Housing Element Cost - 6th Cycle
63639	Economic Development Services
63640	Planning Services
63641	Contractual Services - Cop
63642	Contract Services - Housing Element
63643	Contractual Services - Icop
63644	Contractual Services - PW
63645	Accounting Services-RGS

## Chart of Accounts

<b>Account Code</b>	<b>Account Title</b>
63646	Contract Services - Habitat Management Plan
63647	Contract Services - Cannabis
63648	Building Inspections Services
63649	Engineering Services
63650	Legal Services
63651	Contract Services -Fee Study
63652	HR Services-RGS
63653	Contract Services - PM
63654	Organic Waste Regs Services
63655	Hazardous Waste Disposal
63656	Code Enforcement Services
63657	Temporary Assistance
63660	Janitorial Services
63664	911-NGEN Phase II Upgrade
63665	911-Radio Dispatch
63666	911-Inform MDT Terminal Service
63667	911-Notification System
63668	911-NGEN O&M
63669	911-NGEN Debt (Capital Fee)
63670	Comm Hum Serv Non-Dept
63694	Mpp - Planning Services
63695	Mpp - Legal Services
63730	Auto Repair/Maintenance
63800	Police And Fire
63810	Fire Seaside
63812	Parking & Admin Citations Services
63820	Animal Regulation Fire
63830	Fund Jail & Prisoner
63840	ACJIS System
63910	Street Lighting
63913	Tree Service
63955	Capital Improvements
63956	2019 Resurface Project
64310	Software/Server Subscription
64314	Law Enforcement Wellness App
64315	Agenda Management System
64316	Document Management System
64317	Council Chamber Technology
64318	Computer Server
64320	Municipal Code Service
64330	Records Retention Services
64545	Personnel Recruit & Pre-Employment
64550	Membership Dues-Professional Org

## Chart of Accounts

Account Code	Account Title
64551	Membership Dues-Non Profit Agency Contrib
64552	Membership Dues-Government Agency
64555	Ad Promotion City Council
64560	Legal Advert
64565	Books and Periodicals
64570	Strategic Planning
64575	Printing / Publications
64580	Misc Expenses
64581	Personnel Manual
64588	Election Cost
64610	Travel Expenses
64920	Storm Water Project - Phase 4
64930	S.M.I.P.
64940	SB 1473
<b>65000</b>	<b>Debt Service</b>
65101	Principal - Fora Loan
65102	Principal - Mbasia Loan
65103	Principal - Measure X Loan
65104	Principal-Motorola Lease-Cameras
65106	Principal-Sunridge Records Mgmt
65107	Interest-Sunridge Records Mgmt
65201	Interest - Fora Loan
65202	Interest - Mbasia Loan
65203	Interest - Measure X
65204	Interest-Motorola Lease-Cameras
65310	Land Payments To Fora
65740	Principal-Auto Lease
65741	Interest-Auto Lease
65750	Mbasia Principal Payments
65751	Principal-PG&E
65971	Interest Expense
65972	LAIF Interest Exp
66000	Capital Outlays and Projects
66210	Storage Shed
66300	Furniture & Equipment
66302	Equipment
66305	Mobile Data Terminals
66306	Portable Radios
66308	Capital Outlay Ecogreen (PG&E)
66310	Habitat Management Planning
66322	Repairs and Improvements
66323	Technology Upgrades
66324	Technology Replacement

## Chart of Accounts

<b>Account Code</b>	<b>Account Title</b>
66327	Curb and Gutter Repair
66410	Street Improvements
66411	Road Construction
66420	Park Improvements
66425	Parking Lot Improvements & Repairs
66426	City Hall Sewer Upgrades
66427	City Hall Chamber Renovations
66428	City Hall Fence Replacement
66429	City Hall Parking Lot Improvements
66430	Adair Stairs Repairs
66735	Vehicle Replacement
66736	PD Radio Replacement
66905	Contingency
66910	Capital Outlay (Contra Account)
<b>80000</b>	<b>Transfers Out</b>
80100	Capital Outlay Fund
80101	Gain/Loss on Disposal of Capital Assets
80102	Reserve Fund Account
80211	Gain/Loss for debt Forgiveness
81003	Transfers Out to CIP
81004	Transfers Out to Grants
81005	Transfers Out to GF

## RESOLUTION NO. 2025-11

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEL REY OAKS ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2025- 2026PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION

WHEREAS, Article XIII B of the California Constitution provides that the total annual appropriations subject to limitation of each governmental entity, including this City, shall not exceed the appropriation limit of such entity of government for the prior year adjusted for changes in the cost of living or personal income and population, except as otherwise provided for in said Article XIII B and implementing State statutes; and

WHEREAS, pursuant to said Article XIII B of said California Constitution, and 7900 et seq. of the California Government Code, the City is required to set its appropriations limit for each fiscal year; and

WHEREAS, the City Council of the City of Del Rey Oaks has interpreted the technical provisions of said Proposition 4 computations and has caused a technical review to be made of the documentation for the City's said appropriation limitation, and has caused the numbers upon which the City's appropriation limit was and is based to be calculated on the basis of increase/decrease in city or county population; and

WHEREAS, based on such calculations the City Clerk has determined the said appropriation limit and pursuant to Section 7910 of said California Government Code has made available to the public the documentation used in the determination of said appropriation limit;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Del Rey Oaks, California that said appropriation limit for fiscal year 2025-2026 shall be and is hereby set in the amount of \$5,572,676 for said fiscal year. The Appropriations from Proceeds of Taxes Subject to the Limit is \$2,872,975.

Therefore, the City's Appropriations Subject to the Limit are under the Appropriations Limit.

PASSED AND ADOPTED at a regular meeting of the Del Rey Oaks City Council  
duly held on June 24, 2025 by the following vote:

**AYES:**  
**NAYS:**  
**ABSENT:**  
**ABSTAIN:**

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Scott Donaldson,  
Mayor

ATTEST:

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Karen Minami  
City Clerk





# CITY OF DEL REY OAKS

## Staff Report

**DATE:** June 24, 2025

**TO:** Honorable Mayor and City Council

**FROM:** John Guertin, City Manager

**SUBJECT:** Approve City Investment Policy

**CEQA:** This action does not constitute a “project” as defined by the California Environmental Quality Act (CEQA) guidelines section 15378 as it is an organizational activity of the City that will not result in direct or indirect physical changes in the environment.

### RECOMMENDATION

Staff recommends that the City Council approve the City Investment Policy by resolution.

### BACKGROUND

California Government Code Section 53646(a) (2) states that the treasurer or chief fiscal officer of a local agency may render annually to the legislative body of the local agency an investment policy, which the legislative body shall consider at a public meeting. State law further requires the Treasurer or Chief Financial Officer to submit detailed information on all securities, investments, and monies of an agency on a quarterly basis.

### SUMMARY AND DISCUSSION

The recommended action is routine in nature and will become part of our annual budget adoption process. The Investment Policy allows investment in all investment vehicles permitted by State law. However, in actual practice the funds managed by the City have historically been invested in the Local Agency Investment Fund (LAIF). Staff will look for higher yielding investments than LAIF that meet the criteria of Safety, Liquidity, and Yield in that order. Staff does not anticipate making any investment until the end of the Fiscal Year.

### FISCAL IMPACT

The City's LAIF balance of \$4,232,672 is currently returning 4.27%. By becoming a more active, but still conservative, participant in the investment market, the City should net modestly higher yields resulting in more revenue for the City.

### RECOMMENDED ACTION

Staff recommends that the City Council adopt a City Investment Policy by resolution.

### ATTACHMENT(S)

1. Resolution
2. Investment Policy

**RESOLUTION NO. 2025-13**

**A RESOLUTION OF THE CITY OF DEL REY OAKS  
ESTABLISHING THE INVESTMENT POLICY**

**WHEREAS** the City of Del Rey Oaks may invest surplus monies not required for the immediate necessities of the local agency in accordance with the provisions of California Government Code Sections 5921 and 53630 et seq.; and

**WHEREAS** it is necessary to establish the policy and guidelines for the City of Del Rey Oaks City Council to invest public funds in a manner which will provide a high level of safety and security of principal; and

**WHEREAS** the City Manager of the City of Del Rey Oaks shall annually prepare and submit a statement of investment policy and such policy, and any changes thereto, shall be considered by the legislative body at a public meeting; and

**WHEREAS** the City of Del Rey Oaks Investment Policy has been developed and presented to this City Council on June 24, 2025.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Del Rey Oaks City Council that it does hereby adopt the attached Investment Policy, marked "Exhibit A," and authorizes and directs the City Manager to use said Policy in the investment of City funds.

**PASSED AND ADOPTED** by the City of Del Rey Oaks City Council at the regular meeting duly held on the 24<sup>th</sup> day of June 2025 by the following vote:  
AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

\_\_\_\_\_  
Karen Minami  
City Clerk

\_\_\_\_\_  
Scott Donaldson  
Mayor

## **CITY OF DEL REY OAKS INVESTMENT POLICY**

### **PURPOSE**

The purpose of this document is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment process and to organize and formalize investment-related activities. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The ultimate goal is to enhance the economic status of the City while protecting its invested cash.

The investment policies and practices of the City of Del Rey Oaks are based on state law and prudent money management. All funds will be invested in accordance with the City of Del Rey Oaks and the authority governing investments for local governments as set forth in the California Government Code, Sections 53601 through 53686. The provisions of relevant bond documents restrict the investments of bond proceeds.

### **OBJECTIVE**

The City has a fiduciary responsibility to maximize the productive use of all the assets entrusted to its care and to invest and wisely and prudently manage those public funds. As such, the City shall strive to maintain the level of investment of all idle funds as near 100% as possible through daily and projected cash flow determinations, investing in those investment vehicles deemed prudent and allowable under current legislation of the State of California and the ordinances and resolutions of the City of Del Rey Oaks.

### **SCOPE**

It is intended that this policy cover all funds and investment activities of the City of Del Rey Oaks. This investment policy applies to all City transactions involving the financial assets and related activity of all funds. Any additional funds that may be created from time to time shall also be administered with the provisions of this policy and comply with current State Government Code.

The City will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping, and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

### **AUTHORIZATION**

The City of Del Rey Oaks City Council has delegated investment authority to the City Manager. This delegation is further authorized by Section 53600, et seq. of the Government Code of the State of California, which specifies the various permissible investment vehicles, collateralization levels, portfolio limits, and reporting requirements.

## GUIDELINES

Government Code Section 53600.5 states: “When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objective of the trustee shall be to safeguard the principal of funds under its control. The secondary objective shall be to meet the liquidity needs of the depositor. The third objective shall be to achieve a return on the funds under its control.”

Simply stated, *safety of principal* is the foremost objective, followed by *liquidity* and *return on investment* (known as yield). Each investment transaction shall seek to first ensure that capital losses are avoided, whether they are from market erosion or security defaults.

1. Government Code Section 53601 authorizes the following investment vehicles:

<u>Permitted Investments/Deposits</u>	<u>Maximum Percentages of Portfolio</u>	<u>Maximum Maturity</u>	<u>Minimum Quality Requirements</u>
U.S. Treasury Obligations	Unlimited	5 Years*	None
U.S. Agencies Obligations <sup>(g)</sup>	Unlimited	5 Years*	None
Certificates of Deposit	Unlimited	5 Years*	None
Negotiable Certificates	30%	5 Years*	None
Bankers Acceptances	40% <sup>b</sup>	180 Days	None
Commercial Paper	25% <sup>c</sup>	270 Days	A-1/P-1/F-1
L.A.I.F.	40 Million <sup>a</sup>	N/A	None
CalTRUST Investment Pool <sup>(h)</sup>	Unlimited	N/A	None
Repurchase Agreements	Unlimited	1 Year	None
Reverse Repurchase Agreements	20%	92 Days	None
Mutual Funds and Money Market			
Mutual Funds	20%	n/a	Multiple <sup>d, e</sup>
Medium Term Notes <sup>f</sup>	30%	5 Years*	“A” rating

\*Maximum term unless expressly authorized by Governing Body and within the prescribed time frame for said approval

(a) Limit set by LAIF Governing Board, not the Government Code.

(b) No more than 30 percent of the agency’s money may be in Bankers’ Acceptances of any one commercial bank.

(c) 10 percent of the outstanding commercial paper of any single corporate issuer.

(d) A mutual fund must receive the highest ranking by not less than two nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years’ experience investing in instruments authorized by Government Code sections 53601 and 53635.

(e) A money market mutual fund must receive the highest ranking by not less than two nationally recognized statistical rating organizations or retain an investment advisor registered with the SEC or exempt from registration and who has not less than five years’ experience

investing in money market instruments with assets under management in excess of \$500 million.

(f) "Medium-term notes" are defined in Government Code Section 53601 as "all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S."

(g) Includes U.S. Government Sponsored Enterprise Obligations

(h) Investment Trust of California dba CalTRUST

2. Criteria for selecting investments, and the order of priority, are:

- A) Safety. The safety and risk associated with an investment refers to the potential loss of principal, interest or a combination of these amounts. Investments of the City of Del Rey Oaks shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio. The City only invests in those instruments that are considered very safe.
  - B) Liquidity. This refers to the ability to "cash in" at any moment with a minimal chance of losing some portion of principal or interest. Liquidity is an important investment quality especially when the unexpected need for funds occurs. The City of Del Rey Oaks investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements, which might be reasonably anticipated. It is the City's full intent, at the time of purchase, to hold all investments until maturity to ensure the return of all invested principal dollars.
  - C) Yield. Yield is the potential dollar earnings an investment can provide, and sometimes is described as the rate of return. The City of Del Rey Oaks investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints and the cash flow characteristics of the portfolio.
- 3. An amount of money deemed sufficient to meet one payroll and two weeks claims shall be maintained in highly liquid investment vehicles such as the State Local Agency Investment Fund, or other similar investment instrument
  - 4. The City will attempt to obtain the highest yield obtainable when selecting investments, provided that criteria for safety and liquidity are met. Ordinarily, through a positive yield curve, (i.e., longer term investment rates are higher than those of shorter maturities), the City attempts to ladder its maturities to meet anticipated cash maturities that carry a higher rate than is available in the extremely short market of 30 days or less.
  - 5. Most investments are highly liquid, with the exception of certificates of deposit held by banks and savings and loans. Investments in Certificate of Deposit shall be fully insured or collateralized. When insurance is pledged, it shall be through the FDIC. Collateralization shall be in the amount of 110% of principal when government securities are pledged or 150% of principal when backed

by first deeds of trust. Maturities are selected to anticipate cash needs, thereby obviating the need for forced liquidation.

6. When investing in Bankers Acceptances, Treasury Bills and Notes, Government Agency Securities and Commercial Paper, securities for these investments shall be conducted on a delivery-versus-payment basis. Securities are held by a third party custodian designated by the City Manager and evidenced by safekeeping receipts when such delivery directly to the City would be impractical.
7. With the exception of Treasury Notes and other government Agency Issues, the maturity of any given investment shall not exceed 1 year.
8. Bond Proceeds shall include any notes, bonds or other instruments issued on behalf of the City of Del Rey Oaks for which the members of the Board of Directors serve as the governing body. Should the City of Del Rey Oaks elect to issue bonds for any purpose, the Indenture of Trust shall be the governing document specifying allowable investments for the proceeds of the issue as prescribed by law.
9. Investment income shall be shared by all funds on a proportionate ratio of each funds balance to total pooled cash with investment income distributed accordingly on a quarterly basis.
10. Investments in any other vehicle like Repurchase and Reverse Repurchase Agreements shall not be authorized unless the investment is made through the pooled money portfolio of the Local Agency Investment Fund.
11. The City Manager shall annually render to the City Council for consideration at a public meeting, a statement of investment policy. The City Manager will also render an investment report to the City Council within 30 days following the end of each calendar quarter. The quarterly report shall include type of investment, issuer, date of maturity, par and dollar amount invested on all securities, investments and monies held by the City of Del Rey Oaks. The report shall state compliance with the investment policy or manner in which the portfolio is not in compliance. It shall also include a statement denoting the ability to meet the City's expenditure requirement for the next six months or provide an explanation as to why sufficient money shall, or may, not be available.
12. Any State of California legislative action, that further restricts allowable maturities, investment type or percentage allocations, will be incorporated into the City of Del Rey Oaks Policy and supersede any and all previous language.
13. Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or that could impair their ability to make impartial decisions.

The basic premises underlying the City's investment philosophy are, and will continue to be, to safeguard principal, to meet the liquidity needs of the organization and to return an acceptable yield.

June 24, 2025