

City of Del Rey Oaks

**City Hall
650 Canyon Del Rey Blvd
Del Rey Oaks, CA 93940**



Action Minutes

Tuesday, January 27, 2026

6:00 PM

City Council – Regular Meeting

Del Rey Oaks City Council

**Scott Donaldson – Mayor
Jeremy Hallock – Vice Mayor
John Uy – Councilmember
Kim Shirley – Councilmember
Mike Burger – Councilmember**

6:00 PM – Called to Order:

The meeting was called to order by Vice Mayor Hallock

Roll Call: Present: Vice Mayor Hallock, Councilmember Shirley, and Councilmember Burger

Absent: Councilmember Uy and Mayor Donaldson

Also Present: City Manager Guertin, City Attorney Lorca, City Clerk Minami, Administrative Services Technician Matthews

Pledge of Allegiance:

Led by Vice Mayor Hallock

Public Comment:

Helen Birdsong: Wants a letter from the city to be sent out to all Oaks residents regarding the no-smoking ordinance.

Chris Fuggit: Wants to know how long the FORTAG project will take, especially on Carlton. Asks the city to reconsider closing Carlton onto Seaside to reduce traffic in front of his house.

PRESENTATION:

Chief Bourquin to give Annual Update on 2025 Police Statistics:

Monthly breakdown for the City - January to June

January: 149 calls for service. 26 reports. 4 arrests. 3 in-field cite and releases
February: 155 calls for service. 24 reports. 4 arrests. 1 in-field cite and releases
March: 204 calls for service. 15 reports. 2 arrests. 1 in-field cite and releases
April: 195 calls for service. 22 reports. 2 arrests. 6 in-field cite and releases
May: 199 calls for service. 17 reports. 3 arrests. 1 in-field cite and release
June: 139 calls for service. 15 reports. 4 arrests. 3 in-field cite and releases

Monthly breakdown for the City – July to December

July: 150 calls for service. 18 reports. 0 arrests. 2 in-field cite and releases
August: 168 calls for service. 23 reports. 2 arrests. 1 in-field cite and release
September: 160 calls for service. 20 reports. 0 arrests. 3 in-field cite and releases
October: 181 calls for service. 15 reports. 4 arrests. 3 in-field cite and releases
November: 138 calls for service. 22 reports. 3 arrests. 0 in-field cite and releases
December: 148 calls for service. 34 reports. 3 arrests. 3 in-field cite and releases

Monthly breakdown for the Airport – January to June

January: 70 calls for service. 4 reports
February: 90 calls for service. 10 reports
March: 86 calls for service. 5 reports
April: 68 calls for service. 6 reports
May: 82 calls for service. 5 reports. 1 arrest
June: 54 calls for service. 6 reports

Monthly breakdown for the Airport – July to December

July: 58 calls for service. 3 reports

August: 89 calls for service. 12 reports

September: 70 calls for service. 5 reports

October: 70 calls for service. 10 reports. 1 in-field cite and release

November: 72 calls for service. 8 reports. 1 in-field cite and release

December: 83 calls for service. 5 reports

Arrests by violations

Stolen Vehicles: 2

Probation violations: 14

Unlicensed drivers: 19

Conspiracy: 4

Petty theft with priors (666.1 PC): 9

Grand theft: 4

2025 versus 2024 Statistics

2025
Aggravated Assault: 3
Simple Assault: 7
Robbery: 1
Burglary/Breaking and Entering: 1
Theft Offenses: 18
Motor Vehicle theft: 2

2024
Aggravated Assault: 3
Simple Assault: 11
Robbery: 0
Burglary/Breaking and Entering: 2
Theft Offenses: 36
Motor Vehicle theft: 1

Partnership with DEA

July 2025: Task Force members made an undercover purchase of 500 counterfeit M30 pills that were found to contain deadly Fentanyl. The subject, a local resident, was arrested on Federal drug trafficking charges.

July 2025: Task Force members made multiple undercover purchases of cocaine from a local resident. An arrest and search warrant was served which led to the arrest and seizure of over \$80,000 of cash.

August 2025: Task Force members received information of a vehicle traveling with narcotics. A traffic stop was coordinated that led to the arrest of the driver and led to discovery of a pound of methamphetamine and unregistered handgun.

Chief Bourquin: Reviewed some of the 2025 Case Highlights and shared pictures and videos of the public details of some cases.

Questions and Comments:

City Attorney Lorca: How do they obtain the video from a Tesla?

Chief Bourquin: Through the owner of the vehicle.

City Manager Guertin: As of December, the PD had a 70% closure rate, that's great!

Chief Bourquin: Because of good people, hard work, and technology.

City Manager Guertin: This PD is the poster child for doing the right thing, according to our joint powers group for insurance. First in the area to be trained and to become trainers, in the "ABLE" (Active Bystandership for Law Enforcement) program. Helps with liability coverage.

Vice Mayor Hallock: Thanks them for excellence in duty.

Councilmember Shirley: Asks about less dumping. How about speeding on Portola?

A discussion between the Council, the public and the Chief follows regarding perceived speeding cars on Portola, Work, and once FORTAG finishes, Carlton Drive. The implications of doing a traffic speed survey. There is simply no easy answer. Both Del Rey Oaks residents and non-residents can be speeding on the streets of Del Rey Oaks and running through stop signs. The desire for speed bumps and the implications of having speed bumps. Again, the desire to have Carlton closed and the issues that came up when the city closed it years ago.

Chief Bourquin: Explains what the Vision Zero group does in the county.

Councilmember Shirley: Asks the Chief what the biggest challenge is in the police department?

Chief Bourquin: Lack of administrative staff, like all of the other police departments. Everyone here pitches in on every case.

CONSENT AGENDA:

A. MINUTES: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. December 16, 2025 City Council Meeting Minutes

B. MONTHLY REPORTS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. Fire Department Response Report, December 2025
2. Police Activity Report, December 2025
3. Financial Reports, December 2025

C. MISCELLANEOUS: (CEQA: as to all, not a project per Guidelines Article 20, Section 15378)

1. **Consider Adoption of the Revision of the 2025-26 Salary Schedule**
2. **Consider approval of the appointment of Councilmember Mike Burger as Vice Mayor starting on February 1, 2026 for the rest of 2026 calendar year.**

PUBLIC COMMENT:

None

A motion was made by **Councilmember Shirley**, seconded by **Councilmember Burger**, to approve the Consent Agenda as presented.

Motion passed unanimously 3-0

OLD BUSINESS: None

NEW BUSINESS:

Consider Approval of the FY 2024-25 Annual City Audit

Paul Pham from Shevon and Associates Auditing firm: He reviewed the fiscal year 2024 annual city audit, which showed a strong financial position with a net position increase of \$100,000. The audit results included an unmodified opinion on financial statements and no significant concerns, though there was one finding related to data compliance, which was addressed and won't be repeated. Thanks to Karen and her team, and to Beth and her team, for a job well done.

City Manager Guertin: The one finding in the audit was not anyone's fault. We all wear a lot of hats, and the team just digs in and does the tasks at hand.

Councilmember Burger: Thanks everyone.

Councilmember Shirley: Wants to look at spending some of the unappropriated fund balance.

PUBLIC COMMENT:

None

A motion was made by **Councilmember Burger** and seconded by **Councilmember Shirley** to approve the FY 2024-25 Annual City Audit, as presented.

Motion passed unanimously 3-0

STAFF REPORTS: In the packet with the correspondence

ADJOURNMENT to Closed Session: 7:05 pm

Closed Session: As permitted by Government Code Section 54956 et. seq. the Council may adjourn to a Closed Session to consider specific matters dealing with certain litigation, personnel, or labor/real property negotiations.

A. Public Comment on Closed Session Items: Anyone wishing to address the City Council on an item to be discussed in closed session may do so now. There will be a time limit of not more than three minutes for each speaker. No action will be taken on matters brought up under this public comment period.

B. Closed Session Items:

- 1. Conference with Legal Counsel – Existing Litigation (Gov't Code § 54956.9)
Brian Perez v. City of Del Rey Oaks United States District Court Northern District of California Case No: 5:25-cv-07592**

PUBLIC COMMENT:

None

The meeting came back to open session:

City Attorney Lorca reported that the item was considered with Special Council, direction was given, and no reportable action was taken.

NEXT MEETING DATE: Tuesday, February 24, 2026 at 6:00 pm

ADJOURNMENT: 7:55 pm

Attest: _____

Date:-----