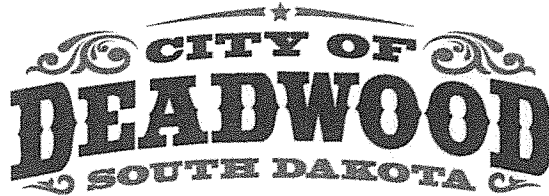


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Archivist  
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## **MEMORANDUM**

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**Date:** January 20, 2021  
**To:** Deadwood Historic Preservation Commission  
**From:** Mike Runge, City Archivist  
**Re:** **2021 City of Deadwood Ledger Indexing Project**

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The City Archives is requesting permission to enter into a contract with Donald Toms of Lead, South Dakota to index the Lawrence County Tax Records (1898 – 1915) as part of the 2021 ledger indexing project. In 2021 Archives budget, the Deadwood Historic Preservation Commission allocated \$8,000.00 to index the next installment of the Lawrence County ledgers that have been microfilmed and digitized in 2020.

These tax ledgers provide a tremendous amount of insight into the families that once lived in Deadwood and Lawrence County. If approved, the City Attorney will develop a contract for this project.

### **RECOMMENDATION:**

Allow the City Archives to enter a contract with Donald Toms, independent contractor, to index the Lawrence County Tax Records (1898 – 1915) as part of the 2021 ledger indexing project. The cost for this project will not exceed the amount of \$8,000.00. This is a 2021 City Archives budgeted project.