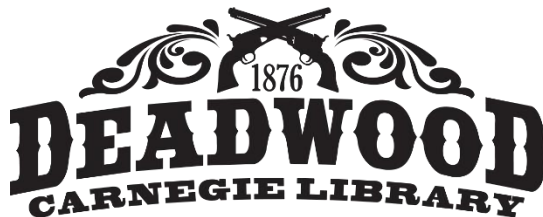


Deadwood Public Library
435 Williams Street
Telephone (605)-578-2821



Kennedy Penk
Library Director
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kennedy@cityofdeadwood.com

MEMORANDUM

Date: 8/13/26
To: Deadwood City Commission
From: Kennedy Penk
Re: Library Staff Certification

Receiving a certification award from the South Dakota State Library Certification Committee highlights the library staff's commitment to delivering high-quality library service, continually strengthening their professional skills, and having a certified director is considered one of the Essential Standards for South Dakota public libraries under the SDSL's library accreditation program. SDSL certification guidelines for staff are as follows:

Requirements for Library Directors

Grade 1: Master's degree in library science from an ALA-accredited program, or master's degree in a related field approved by the SDSL plus five years of library experience, or master's degree in a related field approved by the SDSL plus 30 hours of library-related continuing education (CE) in the past three years

Grade 2: Bachelor's degree with at least 18 credit hours of library coursework from a college or university such as a minor in library science, or bachelor's degree plus 30 hours of SDSL-approved library-related CE in the past three years.

Grade 3: Associate degree with at least 18 credit hours of library coursework from a college or university, or high school diploma or GED plus at least five years of library experience, or high school diploma or GED plus 30 hours of SDSL-approved library-related CE in the past three years.

Requirements for Library Staff (Non-Director)

Grade 1: Master's degree in library science from an ALA-accredited program, or bachelor's degree plus five years' library experience, or bachelor's degree with at least 18 credit hours of library coursework from a college or university such as a minor in library science, or bachelor's degree plus 30 hours of SDSL-approved library-related continuing education in the past three years.

Grade 2: Associate degree plus five years' library experience, or associate degree with at least 18 credit hours of library coursework from a college or university, or associate degree plus 30 hours of SDSL-approved library-related CE in the past three years.

Grade 3: High school diploma or GED certificate plus a minimum of 15 hours of SDSL-approved library-related continuing education in the past three years.

Awards:

Jessica – Library Staff Grade 2
Monica – Library Staff Grade 3
Kathy – Library Staff Grade 2
Shanai – Library Staff Grade 3
Kennedy – Library Director Grade 1