

City of Deadwood
Parking and Transportation
108 Sherman Street
Deadwood, SD 57732



Justin Lux
Director
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MEMORANDUM

Date: May 15, 2026
To: Deadwood City Commission
From: Justin Lux
Re: New website, agenda, and meeting management software

The City of Deadwood's website, and agenda and meeting management software operates through CivicPlus on the Drupal 7 content management system (CMS). In 2025 we learned Drupal was at its end-of-life with support completely ending in 2026 to 2027 which requires us to transition to a new system. CivicPlus created a proprietary solution to transition customers but did not have the integration for agenda and meeting management we currently have.

CivicPlus has created a new platform for agenda and meeting management that is integrated with their proprietary (CMS). This will provide real-time support with enhanced security. The new website offers user friendly interface for website design and content, which will allow staff to make changes to the website more quickly and easily. The City's current website will remain live and accessible until the new website is complete.

The cost for assistance with migration and training is \$4,341.50. The annual fee for the website is \$2,341.50 with a %5 uplift starting in year 2. The cost for the agenda and meeting management software is \$5,300.00 per year, also with a %5 uplift starting in year 2. The term will automatically renew each year until either party provides 60 days' written notice to terminate the agreement.

Staff have reviewed several options and recommends approval.

Thank you for your consideration regarding this matter.