

OFFICE OF  
PLANNING, ZONING AND  
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Historic Preservation Officer  
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## MEMORANDUM

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**Date:** July 13, 2023  
**To:** Deadwood City Commission  
**From:** Kevin Kuchenbecker, Planning, Zoning and Historic Preservation Officer  
**Re:** Permission to Purchase Mocha Adjustable Height Bow Front U-Shaped Desk w/Hutch

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To match the furniture in the other offices, staff is requesting permission to purchase a Mocha Adjustable Height Bow Front U-Shaped Desk w/Hutch from Modern Office for the new Zoning Coordinator office in the amount of \$3,199.00 including shipping to be paid from HP supplies line item.

**Recommended Motion:**

*Permission to purchase a Mocha Adjustable Height Bow Front U-Shaped Desk w/Hutch from Modern Office for the new Zoning Coordinator office in the amount of \$3,199.00 including shipping to be paid from HP supplies line item.*