

OFFICE OF
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MEMORANDUM

Date: February 26, 2026
To: Deadwood City Commission
From: Kevin Kuchenbecker, Planning, Zoning and Historic Preservation Officer
Re: 2026 Retainer for Professional Services, Renee Boen

The City Archives is requesting permission to enter a retainer with Renee Boen of Rapid City, South Dakota for professional services as related to the City's archaeological collections. Ms. Boen was the South Dakota State Archaeologist, Native American Graves Protection and Repatriation Act (NAGPRA) liaison and Collections Manager for the South Dakota Archaeological Research Center.

As part of this agreement, Ms. Boen will review and make recommendations concerning the City's Native American collections at the Days of 76 Museum. She would also review and make recommendations on the archaeological storage facility, aide and assist in the development of policies and procedures for the archaeological storage facility and its holdings and provide technical assistance in the long-term storage of archeological collections at City Hall. Funding for this retainer would come from the 2026 HPC Archaeology budget.

The Historic Preservation Commission reviewed this request at their February 25, 2026 meeting and recommend approval.

Motion:

Move to enter into a retainer with Renee Boen for professional services as related to the City's Native American and archaeological collections. This retainer will not exceed \$5,000.00 and will come from the 2026 HPC Archaeology budget.