

OFFICE OF
PLANNING, ZONING, AND
HISTORIC PRESERVATION
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Mike Runge
Archivist
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"The Historic City of the Black Hills"
Deadwood, South Dakota 57732

MEMORANDUM

Date: May 2, 2024
To: Deadwood City Commission
From: Mike Runge City Archives
Re: **Submit Grant to the Mary Chilton DAR Foundation for Digitization Project**

The City Archivist is looking for permission to submit a grant to the Mary Chilton DAR Foundation for \$4,000.00 on behalf of the Deadwood Historic Preservation Office. If awarded, this grant will help pay for the digitization of forty-six (46) bank ledgers from Collection 1998.01 Black Hills Trust & Saving Bank records located in the City Archives receiving area.

In March of 2024, city staff and volunteers began the task of arranging and inventorying the contents of this collection. It became apparent to staff that digitization, through an online platform (search engine), would provide the best access to this collection. This goal would be accomplished through scanning the ledgers and placing portions of the digital records on the Historic Preservation's online search engine located at: <https://archives.cityofdeadwood.com:4433/>. Attached to this memorandum is the notice for the grant.

RECOMMENDATION

Allow the City Archivist permission to submit a grant to the Mary Chilton DAR Foundation for \$4,000.00 on behalf of the Deadwood Historic Preservation Office.