

OFFICE OF
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MEMORANDUM

Date: May 31, 2023
To: Deadwood Historic Preservation Commission
From: Kevin Kuchenbecker, Historic Preservation Officer
Re: Renew Grant Software Subscription with Foundant Technologies

The City of Deadwood entered into an agreement with Foundant Technologies in June 2017 for use of the web-based grant program for all of the Historic Preservation grants. This program has been very successful in keeping track of all the grant recipients and providing reports for meetings, budgets and grant numbers.

The software license is renewed every two years. The current subscription is up in June 2023 and therefore the license subscription will need to be renewed. The previous software license was \$10,000.00 for a two-year period. The 2023 and 2024 subscription will total \$10,800.00 with \$5,400.00 being paid each year. Funds will be paid out of the Professional Services Revolving Loan line item.

The Historic Preservation Commission reviewed this request at their May 24, 2023 meeting and recommend to the City Commission to approve the purchase of a two-year licensing subscription from Foundant Technologies in the amount of \$10,800.00 with half being paid in 2023 and the other half in 2024. The funds will come out of the Professional Services Revolving Loan line item.

RECOMMENDED MOTION:

Move to enter into an agreement with Foundant Technologies for a two-year licensing subscription for services in the amount \$10,800.00 with half (\$5,400.00) being paid in 2023 and the other half (\$5,400.00) in 2024 to come out of the Professional Services Revolving Loan line item.