

OFFICE OF  
PLANNING, ZONING AND  
HISTORIC PRESERVATION  
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## MEMORANDUM

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**Date:** July 23, 2021  
**To:** Deadwood Historic Preservation Commission  
**From:** Kevin Kuchenbecker, Historic Preservation Officer  
**Re:** Vacant Home Program, Cara Potter, 152 Charles Street

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Cara Potter has recently acquired the property at 152 Charles Street. The applicant plans to restore the property using the Historic Preservation grants and loan programs.

Due to the moratorium she is unable to apply for the programs but because of the requirements of the Vacant Home Program, the applicant must apply within three months of purchasing a vacant property. The applicant will apply for the remaining programs when they become available.

The Loan Committee reviewed this issue at their July 20, 2021 meeting and recommend accepting Cara Potter in the Vacant Home Program for property located at 152 Charles Street.

**Recommend Motion:** *Move to accept Cara Potter in the Vacant Home Program for property located at 152 Charles Street.*