

PLANNING, ZONING AND  
HISTORIC PRESERVATION

108 Sherman Street  
Telephone (605) 578-2082  
Fax (605) 578-2084



Mike Runge  
Archivist  
Telephone (605) 578-2082

**MEMORANDUM**

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**Date:** April 23, 2026  
**To:** Deadwood Historic Preservation Commission  
**From:** Mike Runge, City Archivist  
**Re:** **Purchase of Microfilm Scanner / Reader**

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The City Archives is requesting permission to purchase the ST Imaging V Microfilm Scanner from Edge One of Bismarck, North Dakota. In July of 2025, the Deadwood Public Library transferred over 500 rolls of microfilm to the City Archives. This assemblage consists of Deadwood and early Black Hills newspapers. This is in addition to the 924 rolls of microfilm housed in the City Archives. These rolls consist of ledgers, tax records and miscellaneous ledgers, including the Mount Moriah Cemetery burial records.

Since the library has disposed of their microfilm reader, the proposed acquisition will be the only reader/scanner within the Deadwood city limits. The quote and brochure are attached to this memorandum.

**RECOMMENDATION:**

Grant the City Archives permission to purchase the ST Imaging V Microfilm Scanner from Edge One of Bismarck, North Dakota. The cost will not exceed the amount of \$6,800.00 and will come out of the 2026 Archives budget. This project is a 2026 City Archives budgeted project.



2705 Twin City Drive  
Mandan, ND 58554  
701-663-8930

**EDGE ONE**

**Sales Quote**

Date: **12/15/2025**  
Quote #: **DOM6757**

Mike Runge  
City of Deadwood  
108 Sherman Street  
Deadwood, SD  
605-578-2082

**Ship To:** Mike Runge  
City of Deadwood  
108 Sherman Street  
Deadwood, SD  
605-578-2082

DATRUE REP.	PHONE	FAX	EMAIL
Terry Fields	701-391-7728	701-663-2308	tfields@edgeone.com

ITEM	DESCRIPTION	QTY	UNIT PRICE	AMOUNT
<b>ST Imaging ViewScan V Microfilm Scanner</b>				
2-1060-820	ST ViewScan V - 10 mp Camera - Motorized Universal Carrier 16/35mm 7x-105x Zoom	1	\$6,549.00	\$6,549.00
<b>Base Software</b>				
2-8020-010-ST	ST ViewScan - Perfect View Standard Software License	1	\$0.00	\$0.00
<b>Advanced Replacement Warranty</b>				
ST-2YE	ST ViewScan 3-Year Extended Warranty	1	\$0.00	\$0.00
<b>Remote Installation and Training</b>				
Remote Labor	Remote Labor	1	\$175.00	\$175.00
Purchase price does not include applicable sales tax or freight.			<b>Total:</b>	<b>\$6,724.00</b>

**A 5% Surcharge will be added for credit card payments. All purchases exceeding \$5,000 require a 50% down payment with signed agreement.**

*The customer acknowledges that they have reviewed this quote, understands and agrees to be bound by its terms and further agrees that it is the complete and exclusive statement of agreement between the parties which supersedes all proposals oral or written and all other communications and prior agreements between the parties related to the subject matter of this quote. The terms of this agreement may not be amended, modified, or rescinded except by a written instrument signed by both parties.*

\_\_\_\_\_  
Customer Name & Title (Printed)

\_\_\_\_\_  
Customer Signature & Date

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-  Trusted by libraries, archives, and academic institutions

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ViewScan 5 makes every scan smarter

# Let's Bring Microfilm Into the Future – Together.

ST Imaging is a leading provider of digital microfilm scanning systems. For over 20 years, we've helped libraries, archives, and institutions preserve and explore history through smarter technology.



## PerfectView Software

### Intuitive. Fast. Beautiful.

PerfectView software makes it easy to scan, enhance, and manage your images with just a few clicks. Designed for researchers and archivists who value simplicity and power in one clean interface.

ViewScan 5 supports all major microform formats — including **Microfilm, Microfiche, and Aperture Cards** — ensuring maximum flexibility for libraries and research institutions.

- 719 N. Principle Pl. Suite 130, Meridian, ID 83642
- [www.stimaging.com](http://www.stimaging.com)
- [sales@stimaging.com](mailto:sales@stimaging.com)

- 208-514-4000
- Facebook: @STImagingViewScan
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At the heart of ViewScan 5 is a 20MP color image sensor, ensuring high-resolution scans every time. We've repositioned the camera to the scanner's base for extra security and usability — now with a solid light-bar handle for easy transport.

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-  Comfortable Ergonomic Handle
-  Physical and Virtual Film Buttons
-  No Annual Software Fees

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I highly recommend the ST ViewScan to any institution or organization that routinely uses microfilm and or microfiche.

**Lucia Flaim** | Kansas Room Librarian