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MEMORANDUM

Date: January 12, 2023
To: Deadwood City Commission
From: Kevin Kuchenbecker, Planning, Zoning & Historic Preservation Officer
Re: **2023 City of Deadwood Ledger Indexing Project**

The City Archives is requesting permission to enter into a contract with Donald Toms of Lead, South Dakota to index the Lawrence County Tax Records (1906 – 1915) as part of the 2023 ledger indexing project. In 2023 Archives budget, the Deadwood Historic Preservation Commission allocated \$8,000.00 to index the next installment of the Lawrence County ledgers that have been microfilmed and digitized in 2022.

These tax ledgers provide a tremendous amount of insight into the families that once lived in Deadwood and Lawrence County. If approved, the City Attorney will develop a contract for this project.

This Historic Preservation Commission reviewed this request at their January 11, 2023 meeting and recommend entering into a contract with Donald Toms to index the Lawrence County Tax Records.

RECOMMENDATION:

Move to allow the City Archives to enter a contract with Donald Toms, independent contractor, to index the Lawrence County Tax Records (1906 – 1915) as part of the 2023 ledger indexing project. The cost for this project will not exceed the amount of \$8,000.00. This is a 2023 City Archives budgeted project.