



## Proposal for Services

**Project: 2023-040 – Deadwood Hill Trailhead Parking**

**Date: May 09, 2025**

Jason Hinds, P.E.  
FMG Engineering  
3700 Sturgis Road  
Rapid City, SD 57702

**RE: Fee Proposal for Construction Period Services**

Dear Jason,

We appreciate the partnership with FMG on the Deadwood Hill Trailhead Parking Lot and were glad to see the interest in the project was good and the project was recently awarded. As previously discussed, we prepared a fee proposal for the construction period services for the project. The proposed scope is as follows:

**Task 1 – Construction Period Services:**

- A. Attend Pre-construction Meeting
- B. Review Contractor submittals and shop drawings relating to our portions of the work.
- C. Perform four (4) Site Observations during construction activities
- D. Prepare site observation reports
- E. Respond to RFI's as needed during construction for work included in design scope
- F. Provide items/descriptions for Proposal Requests/Change Orders
- G. Coordinate with Contractor during construction.
- H. Review items on Applications for Payment (3-4 anticipated) for our scope of work.
- I. Perform Substantial Completion walk-through (1 Site Visit) and develop punch list for our scope of work
- J. Perform Final Acceptance Walk-through (1 Site Visit)
- K. Perform Warranty Walk-through (1 Site Visit)

**Compensation:**

Based upon our understanding of the project, our proposed total Lump Sum is noted below. Modifications to the scope or modifications to the schedule that significantly impact the working schedule and effort to complete the work may require modifications to the fee.

Task 1 - Construction Period Services	\$6,390.00
Reimbursables (Mileage)	\$573.00
<b>Total Fees This Contract</b>	<b>\$6,963.00</b>

**Tallgrass Proposal for Construction Period Services  
Deadwood Hill Trailhead Parking**

Our proposed fees are based upon our hourly rates which are as follows:

Principal Landscape Architecture	\$142.00
Senior Landscape Architect	\$142.00
Landscape Architect	\$115.00
Landscape Architect-in-training	\$85.00

**Billing:**

Tallgrass Landscape Architecture, LLC bills at the end of each month.

We look forward to continuing to work with you on this project through the construction period. If you have any questions, reach out at your earliest convenience.

Thanks again!



Tanya Olson, PLA

**Tallgrass Landscape Architecture, LLC**

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[tanya@tallgrasslandscapearchitecture.com](mailto:tanya@tallgrasslandscapearchitecture.com)

**Authorization to Proceed with the Work Proscribed Herein**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Services not in contract

**Additional Services (Not in this contract)**

1. The following services are not part of this contract.
  - a. Full-time on-site construction observation services
  - b. Detailed project scheduling (critical path, milestone completion dates, or other methods)
  - c. Topsoil sampling/testing services
  - d. Archeological investigations or monitoring
  - e. Special studies or reports

If needed, these services may be negotiated later.