

REGULAR MEETING, MAY 3, 2021

SWEAR IN COMMISSIONERS

Mayor David Ruth Jr. administered the Oath of Office to City Attorney Quentin L. Riggins.

City Attorney Riggins administered the Oath of Office to newly elected City Commissioners Sharon Martinisko and Gary Todd.

The Regular Session of the Deadwood City Commission convened on Monday, May 3, 2021 at 5:00 p.m. in the Deadwood City Commission Chambers, 102 Sherman Street, Deadwood, South Dakota. Mayor David Ruth Jr. called the meeting to order with the following members present: Department Heads, City Attorney Quentin L. Riggins, and Commissioners Michael Johnson, Sharon Martinisko, Charlie Struble and Gary Todd. All motions passed unanimously unless otherwise stated.

COMMISSION DEPARTMENTAL APPOINTMENTS

Mayor Ruth Jr. announced the following Commission appointments:
David Ruth Jr. – Finance Commissioner, Chamber of Commerce Representative;
Sharon Martinisko – Public Works, Parks & Recreation, Safety Commissioner and Black Hills Council of Local Governments Representative;
Gary Todd – Police and Fire Commissioner and Commission President;
Charlie Struble – Planning and Zoning, Historic Preservation Commissioner, Deadwood History Inc. Board Member, and Event Committee Representative;
Michael Johnson – Library Representative, Public Buildings, and Trolley Commissioner.

APPROVAL OF MINUTES

Todd moved, Martinisko seconded to approve the minutes of April 19, 2021. Roll Call: Aye-All. Motion carried.

APRIL, 2021 PAYROLL: COMMISSION, \$2,730.76; FINANCE, \$20,120.61; PUBLIC BUILDINGS, \$13,612.63; POLICE, \$65,932.94; FIRE, \$5,850.88; BUILDING INSPECTION, \$4,383.20; STREETS, \$31,285.77; PARKS, \$21,845.58; PLANNING & ZONING, \$4,548.18; LIBRARY, \$6,621.26; RECREATION CENTER, \$19,109.06; HISTORIC PRESERVATION, \$18,313.42; WATER, \$15,941.78; PARKING METER, \$9,857.78; TROLLEY, \$20,234.54; PARKING RAMP, \$998.20. **PAYROLL TOTAL: \$261,386.59.**

APRIL, 2021 PAYROLL PAYMENTS:

Internal Revenue Service, \$62,063.72; S.D. Retirement System, \$30,042.24; Delta Dental, \$4,510.00.

APPROVAL OF DISBURSEMENTS

Struble moved, Johnson seconded to approve the May 3, 2021 disbursements. Roll Call: Aye-All. Motion carried.

A & B BUSINESS SOLUTIONS	CONTRACT	523.70
ACE HARDWARE	SUPPLIES	248.55
ACE INDUSTRIAL SUPPLY	SUPPLIES	3,419.66
ALL ASPECTS	SERVICE	600.00
ALSCO	SUPPLIES	1,475.10
AMAZON CAPITAL	SUPPLIES	190.71
AMAZON	SERVICE	517.11
AMERICAN LEGAL PUBLISHING	SERVICE	1,625.64
AT&T MOBILITY	SUPPLIES	280.38
ATCO INTERNATIONAL	SUPPLIES	264.00
BALCO UNIFORM	UNIFORMS	321.94
BARCO MUNICIPAL PRODUCTS	SUPPLIES	1,351.67
BHSS FOUNDATION	BID#8	20,000.00
BH CHEMICAL	SUPPLIES	1,163.74
BH WINDOW CLEANING	SERVICE	190.50
BOMGAARS	SUPPLIES	246.98
BRANDON INDUSTRIES	SUPPLIES	2,730.00
CENTURION TECHNOLOGIES	SERVICE	40.00
CHAINSAW CENTER	SERVICE	493.65
DEADWOOD ALIVE	SPRING SEASON	34,000.00
DEADWOOD CHAMBER	BILL LIST	178,175.68
DEADWOOD CHAMBER	BID #9 OUTLAW SQUARE	40,000.00
DVFD	REIMBURSEMENT	525.00
DEADWOOD GAMING	BID #8	10,000.00
FIRST INTERSTATE BANK	TIF#8	6,625.22
FISH, VERONICA	SERVICE	117.00
FLOYD'S TRUCK CENTER	SUPPLIES	72.12
GALLS	UNIFORMS	107.72
HAWKINS	SUPPLIES	1,982.79
HEIL MECHANICAL	696 MAIN DEADWOOD MAIN LLC	45,560.05
HI-VIZ SAFETY WEAR	SUPPLIES	646.50
HILLYARD	SUPPLIES	488.57
HOMETOWN MANUFACTURING	SUPPLIES	1,482.21
INGRAM LIBRARY	SUPPLIES	31.20
KARL'S	SUPPLIES	899.99
KNECHT	SUPPLIES	173.96
KNECHT	GRANTS	2,024.35

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KNIGHT SECURITY	SERVICE	450.00
KONE	REPAIRS	1,345.10
KUBOTA LEASING	PAYMENT	1,504.00
LAWRENCE CO. REGISTER	SERVICE	30.00
LEAD DEADWOOD ARTS CENTER	SERVICE	380.00
LEAD-DEADWOOD BASEBALL	SIGN	250.00
LEASE SERVICING CENTER	PAYMENT	32,207.32
LEONE, JOSEPH	PROJECT	700.00
MENARD'S	SUPPLIES	455.18
METERING & TECHNOLOGY	SUPPLIES	320.03
MID-AMERICAN RESEARCH	PROJECT	790.56
MIDWEST TAPE	SUPPLIES	39.99
MDU	SERVICE	8,498.88
MUNICODE	SERVICE	5,850.00
MUTUAL OF OMAHA	INSURANCE	248.47
NORTHWEST PIPE FITTINGS	SUPPLIES	483.75
OFFICE DEPOT	SUPPLIES	120.03
PETE LIEN & SONS	SERVICE	224.25
PETTY CASH	MT. MORIAH	500.00
PITNEY BOWES	POSTAGE	500.00
QUIK PAVE PRODUCTS	SUPPLIES	1,974.30
QUIK SIGNS	SERVICE	40.68
QUILL	SUPPLIES	159.48
RAPID SPA	SUPPLIES	9.99
RASMUSSEN MECHANICAL	SERVICE	204.75
RCS CONSTRUCTION	PROJECT	3,163.27
S AND C CLEANERS	SERVICE	8,563.00
SD DEPT. OF MOTOR VEHICLES	SERVICE	21.20
SD DEPT. OF TRANSPORTATION	PROJECT	26,488.00
SD MUNICIPAL LEAGUE	TRAINING	50.00
SD PUBLIC HEALTH LAB	TESTING	30.00
SD STATE HISTORICAL	MEMBERSHIP	180.00
SETON	SERVICE	379.59
STRETCH'S	SERVICE	397.38
SUMMIT SIGNS	SERVICE	1,445.00
TCF EQUIPMENT FINANCE	TROLLEYS	9,400.86
THE LORD'S CUPBOARD	RECYCLING	70.67
TOMS, DON	PROJECT	600.00
TRIPLE K	SERVICE	2,389.00
TTG ENTERPRISES	PROJECT	10,000.00
TWIN CITY HARDWARE	SUPPLIES	3,677.47
TWIN CITY HARDWARE	GRANT	393.89
VAST	SERVICE	3,342.99
VERIZON WIRELESS	SERVICE	685.16
VIEHAUSER ENTERPRISES	SERVICE	336.84
WELLMARK	INSURANCE	54,910.47
WESTERN STATES FIRE	SUPPLIES	622.50
WHISLER BEARING	SUPPLIES	5.67
WL CONSTRUCTION SUPPLY	SUPPLIES	499.98

Total \$543,535.39

CONSENT

Struble moved, Todd seconded to approve the following consent items. Roll Call: Aye-All.
Motion carried.

- a. Resolution 2021-10 In Support of Application to Occupy SD Department of Transportation Highway Right of Way for Days of '76 Parade July 30 and 31, 2021

**RESOLUTION 2021-10
RESOLUTION IN SUPPORT OF APPLICATION TO OCCUPY
S.D. DEPARTMENT OF TRANSPORTATION HIGHWAY RIGHT-OF-WAY
WITHIN DEADWOOD CORPORATE LIMITS**

WHEREAS, the City of Deadwood (CITY) will be home to the 99th Annual Days of ’76 Celebration on July 30th through July 31st, 2021; and,

WHEREAS, the Days of ’76 Parade is a time honored tradition during the Celebration; and,

WHEREAS, the size and popularity of the parade is such that CITY deems it necessary to block traffic along the parade route; and,

WHEREAS, State of South Dakota Highways 14A and 85 are located within the corporate limits of CITY and are affected by said closure; and,

WHEREAS, CITY herewith is submitting an application to the South Dakota Department of Transportation (SDDOT) for permit to occupy right-of-way for those portions of S.D. Highways 14A and 85 within the corporate limits of CITY on July 30, 2021, beginning at

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1:15 p.m. until the end of the parade, and on July 31, 2021, beginning at 9:45 a.m. until the end of the parade; and,

WHEREAS, by submission of the application for permit to occupy right-of-way, CITY agrees to provide protection to highway traffic during occupancy by use of proper signs, barricades, flag persons, and lights as prescribed in the “Manual of Uniform Traffic Control Devices”; and,

WHEREAS, CITY further agrees to indemnify, hold and save harmless the State of South Dakota, its Department of Transportation, its Officers and Employees, from any and all suits, actions or claims of any kind or nature brought because of any injuries or damage received or sustained by any person or property on account of the use or occupancy of right-of-way designated in this Resolution;

NOW, THEREFORE, BE IT RESOLVED, that the City of Deadwood hereby supports the submission of the South Dakota Department of Transportation Application for Permit to Occupy Right-of-Way for the purpose described herein.

Dated this 3rd day of May, 2021

ATTEST:

/s/ Jessica McKeown, Finance Officer

CITY OF DEADWOOD

/s/ David Ruth Jr., Mayor

- b. Permission to pay Sacrison Paving \$3,500.00 for asphalt repairs as a result of water main break on 2/28/21 on Cliff Street. To be paid from Public Works Water Division Professional Services.
- c. Permission to pay G&H Distributing in the amount of \$19,300.00 for down payment on mezzanine structure approved on April 19th commission meeting. (To paid from HP capital assets budget.)
- d. Acknowledge deed transfer of School Lot 8 from City of Deadwood to Deadwood Historic Preservation Commission.
- e. Appoint Historic Preservation Commissioner Trevor Santochi and Planning & Zoning Commissioner John Martinisko as members of the City of Deadwood's Capital Improvement Committee.
- f. Permission to pay Municode in the amount of \$5,850.00 for annual hosting and 2nd (and final) installment payment for new website. (To be paid from IT budget line item.)
- g. Permission to purchase 5,500 gallons of fuel from Southside Oil, at a price of \$2.47 per gallon.
- h. Permission to hire Tom Riley as a Community Service Officer at \$18.83 per hour effective May 5, 2021 pending pre-employment screening.
- i. Permission to hire Tyler Williams for Parks seasonal position at a rate of pay of \$12.88 per hour effective June 1, 2021 pending pre-employment screening.
- j. Accept letter of retirement from Officer Kip Mau effective June 12, 21. Permission to advertise for police officer position in-house for 5 days and then in official newspaper, if needed.
- k. Request free parking at all meter areas except the Broadway Parking Garage for registered cars from noon Wednesday, August 25 through 2:00 p.m. Sunday, August 29, 2021 for Kool Deadwood Nites.
- l. Permission for Mayor to sign Oakridge Cemetery Certificate of Purchase and Warranty Deed for Penny Paddack.
- m. Allow use of public property at the Event Complex April 5 through July 18, 2021 for Lead Deadwood Youth Baseball.
- n. Allow use of public property at Sherman Street Parking Lot Sunday, July 4, 2021 from 7:00 a.m. to 11:00 a.m. for Firecracker 5K.
- o. Allow use of public property at northern end of Welcome Center parking lot from 4:00 p.m. to 8:00 p.m. on Wednesday, July 21, 2021 for National Impala Event.
- p. Allow use of public property at the Event Complex on Thursday, September 23 through Saturday, September 25, 2021 for Black Hills Jeep Jamboree.
- q. Permission to waive banner fees and allow free parking for participants in Interpretive Lot 6:00 a.m. to 3:00 p.m. on Saturday, October 16, 2021 for Polar Plunge Event.
- r. Permission to engage Quik Signs to fabricate and install utility wraps at a cost not to exceed \$2,535.53 to be paid from the HP Public Education line item.

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- s. Permission for the Mayor to sign loan agreements with Hot Springs Public Library for the display of Theodore Roosevelt/Seth Bullock exhibit and Watertown Public Library for the Baseball of the Mining Camps exhibit.
- t. Renew grant software subscription with Foundant Technologies for 2021-2022 in the amount of \$10,000.00. Permission to pay first of two installment payments of \$5,000.00. (To be paid from Historic Preservation Revolving Loan Fund Professional Services budget.)
- u. Permission to pay Eagle Enterprises, LLC in the amount \$7,785.00 for lighting enhancements in the Days of 76 Rodeo Grounds as part of the previously approved \$65,000.00 improvement budget.
- v. Resolution 2021-12 Interfund Cash Transfers, as budgeted, for 2021

RESOLUTION 2021-12 A RESOLUTION TO MAKE THE FOLLOWING INTERFUND CASH TRANSFERS FOR THE YEAR 2021

Be it resolved by the Deadwood City Commission that the City of Deadwood approve the following inter-fund cash transfers, as budgeted, for the year 2021.

From Historic Preservation (Fund 0215) to General Fund (Fund 0101) for impact funds \$1,322,356.00. From Historic Preservation (Fund 0215) to Water Fund (Fund 0602) for impact funds \$160,814.00.

Dated this 3rd day of May, 2021

ATTEST:

/s/ Jessica McKeown, Finance Officer

CITY OF DEADWOOD

/s/ David Ruth Jr., Mayor

BID ITEMS

Results

Mayor Ruth stated bids were opened for 40 Jefferson Retaining Wall project as advertised. Bid bonds was included in the following bid submittal:

CAI 2 Construction: \$72,000.00

RCS Construction: \$64,000.00

Historic Preservation Officer Kuchenbecker stated two bids were received. Johnson moved, Struble seconded to approve recommendation and award 40 Jefferson Retaining Wall project to RCS Construction in the amount of \$64,000.00. Roll Call: Aye-All. Motion carried.

Results

Mayor Ruth stated bids were opened for Denver Street Retaining Wall project as advertised. Bid bonds was included in the following bid submittal:

CAI 2 Construction: \$266,000.00 plus Bid Alternate #1 \$20,500.00

RCS Construction: \$349,000.00 plus Bid Alternate #1 \$80,000.00

Kuchenbecker stated two bids were received. Martinisko moved, Struble seconded to approve recommendation and award Denver Street Retaining Wall project to CAI Construction in the amount of \$286,500.00. Roll Call: Aye-All. Motion carried.

Set

Finance Officer McKeown spoke about the auction. Martinisko moved, Johnson seconded to set City slot machine auction date at 2:00 p.m. on June 16, 2021 for lease of forty (40) city slot machines, to be auctioned in eight blocks of five. Roll Call: Aye-All. Motion carried.

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PUBLIC HEARINGS

PBR

Public hearing was opened at 5:12 p.m. by Mayor Ruth Jr. Sarah Kryger, Deadwood Chamber was available to answer questions, hearing closed.

Todd moved, Martinisko seconded to approve open container from noon to 10:00 p.m. on Friday, June 11 and Saturday, June 12, 2021 at Event Complex. Roll Call: Aye-All. Motion carried.

Kool Deadwood Nites

Public hearing was opened at 5:13 p.m. by Mayor Ruth Jr. Sarah Kryger, Deadwood Chamber, was available to answer questions, hearing closed.

Martinisko moved, Johnson seconded to approve Main Street from Wall to Deadwood 2:15 p.m. Wednesday, August 25 through 2:00 a.m. Sunday, August 29. Main Street from Deadwood to Pine 3:00 p.m. to 10:00 p.m. Thursday, August 26, Friday, August 27 and Saturday, August 28. Main Street from Wall to Pine 10:00 a.m. to 3:00 p.m. Sunday, August 29. Main Street from Lower Main at Pioneer Way to Pine 9:00 a.m. to 10:00 a.m. Sunday, August 29 for parade. Siever street 5:00 p.m. to 10:00 p.m. Thursday, August 26.; Open container: Zones 1 and 2 5:00 p.m. to 10:00 p.m. Wednesday, August 25, noon to 10:00 p.m. Thursday, August 26 through Sunday, August 29.; Waiver of banner fees: Wednesday, August 25 through Sunday August 29 for Event Sponsors, Chamber, and Kool Deadwood Nites directional banners.; waiver of vending fees for the following non-profits, Deadwood Chamber and American Legion Thursday, August 26 to Sunday, August 29, waiver of vending fees, Thursday, August 26 through Saturday, August 28 for Napa Auto Parts at Lower Main lot; use of Interpretive lot 2:00 a.m. Thursday, August 26 through 2:00 p.m. Sunday, August 29, use of Lower Main Lot 8:00 a.m. Thursday, August 26 through 10:00 p.m. Saturday, August 28, use of Event Complex 7:00 a.m. through 2:00 p.m. Friday, August 27, 5:00 a.m. through 2:00 p.m. Saturday, August 28 and 5:00 a.m. to 10:00 a.m. Sunday, August 29 for parade line up. Main street Parking from Wild Bill Bar to Nugget Saloon and Celebrity to Mineral Palace 10:00 a.m. to 10:00 p.m. Thursday, August 27 through Saturday, August 29, 2021. Roll Call: Aye-All. Motion carried.

Days of '76

Public hearing was opened at 5:16 p.m. by Mayor Ruth Jr. Sarah Kryger, Deadwood Chamber, was available to answer questions, hearing closed.

Johnson moved, Todd seconded to approve waiver of user fees Wednesday, July 21 through Wednesday, August 4, open container Saturday, July 24 through Saturday, July 31 from 7:00 a.m. to 2:00 a.m., special liquor license for Days of '76 Committee Tuesday July 27 through Saturday, July 31 from 2:00 p.m. to 10:00 p.m. at event complex, and street closure on Main Street for parades, Friday, July 30 and Saturday, July 31, 2021. Roll Call: Aye-All. Motion carried.

Steer Roping

Public hearing was opened at 5:18 p.m. by Mayor Ruth Jr. Sarah Kryger, Deadwood Chamber, was available to answer questions, hearing closed.

Martinisko moved, Johnson seconded to approve waiver of user fees Friday, August 20 through Tuesday, August 24, open container 10:00 a.m. to 2:00 a.m. Friday, August 20 through Monday, August 23, and special liquor license to Days of '76 Committee from Saturday, August 21 through Monday, August 23, 2021 from 10:00 a.m. to 6:00 p.m. at Event Complex. Roll Call: Aye-All. Motion carried.

Siever Street

Public hearing was opened at 5:19 p.m. by Mayor Ruth Jr. No one spoke in favor or against, hearing closed.

Struble moved, Martinisko seconded to approve closure of Siever Street during the concert events for the Deadwood Live Series at Outlaw Square. Dates are: Saturday, May 29, Sunday, May 30, Sunday, June 13, Friday, July 2, Saturday, July 3, Sunday, July 11, Sunday, July 25, Sunday, August 1, and Saturday, September 4, 2021. Roll Call: Aye-All. Motion carried.

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Gold Street

Public hearing was opened at 5:21 p.m. by Mayor Ruth Jr. No one spoke in favor or against, hearing closed.

Johnson moved, Martinisko seconded to approve street closure on Gold Street between Main Street and Broadway Alley, Monday, May 17 to Monday, September 20, 2021. Broadway Alley will be one way from Wall Street to Shine Street. Roll Call: Aye-All. Motion carried.

Set Hearings

Martinisko moved, Struble seconded to set public hearing on May 17 for Moonshine Festival Events Roll Call: Aye-All. Motion carried.

Martinisko moved, Struble seconded to set public hearing on May 17 for July 4th Parade. Roll Call: Aye-All. Motion carried.

Struble moved, Martinisko seconded to set public hearing on May 17 for Deadwood Live Event. Roll Call: Aye-All. Motion carried.

Martinisko moved, Johnson seconded to set public hearing on May 17 for What Women Want Event. Roll Call: Aye-All. Motion carried.

Johnson moved, Struble seconded to set public hearing on May 17 for Family Concert Event. Roll Call: Aye-All. Motion carried.

Todd moved, Struble seconded to set public hearing on May 17 for Deadwood Live Event. Roll Call: Aye-All. Motion carried.

Martinisko moved, Johnson seconded to set public hearing on May 17 for Mustang Rally Event. Roll Call: Aye-All. Motion carried.

Todd moved, Struble seconded to set public hearing on May 17 for Deadwood Jam Event. Roll Call: Aye-All. Motion carried.

NEW BUSINESS

Easement

Kuchenbecker spoke about the easement, which will protect the viewshed of the National Historic Landmark. Commission acknowledged and recognized Historic Preservation Commissions acceptance of voluntary conservation easement of Tract B, McGovern Hill addition from ZCN, LLC (dba Deadwood Mountain Grand.) Commission thanked ZCN for the easement.

Permission

Chief Mertens spoke about the purchase and possible grant. Struble moved, Todd seconded to expend up to \$12,500.00 with Lights & Siren to equip new police vehicle. (2021 Police budgeted item.) Roll Call: Aye-All. Motion carried.

Purchase

Transportation and Facilities Director Kruzel spoke about the purchase. Johnson moved, Martinisko seconded to purchase and pay Rapid Spa for a new sauna (to be placed on pool deck) for the Recreation Center in the amount of \$5,999.00. (To be paid from Rec Center Improvement 2021 budget.) Roll Call: Aye-All. Motion carried.

Change Order

Public Works Director Nelson Jr. spoke about the change order. Todd moved, Martinisko seconded to approve change order #4 for Lower Main Improvement Project PCN X04P – deduction from contract in the amount of \$56,099.43 bringing total contract to \$1,260,905.38. Roll Call: Aye-All. Motion carried.

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Contract

Nelson Jr. spoke about the contract. Martinisko moved, Struble seconded to enter into contract with Black Hills Asphalt to perform asphalt maintenance on Miller Street Parking lot in the amount of \$9,951.04. Two quotes were received with the second being from L and N Asphalt and Striping in the amount of \$14,808.48. Contract shall not include any painting of the parking enforcement lines. (to be paid from P&T Improvement budget.) Roll Call: Aye-All. Motion carried.

Contract

Martinisko moved, Johnson seconded to enter into contract with Black Hills Asphalt to perform asphalt maintenance on History and Information Center Parking Lot in the amount of \$7,797.46. Two quotes were received with the second being from L and N Asphalt and Striping in the amount of \$10,155.29. Contract shall not include any painting of the parking enforcement lines. (To be paid from P&T Improvement budget.) Roll Call: Aye-All. Motion carried.

Purchase

Kuchenbecker spoke about the purchase. Martinisko moved, Johnson seconded to purchase five (5) outdoor interpretive panels from Pannier Graphics at a cost not to exceed \$3,600.00 from the 2021 HP Archives budgeted line item. Roll Call: Aye-All. Motion carried.

Contract

Kuchenbecker spoke about Phase II. Johnson moved, Struble seconded to enter into contract with Ferber Engineering for Phase II of the City Archives Online Search Engine in the amount not to exceed \$8,500.00 as budgeted in the 2021 HP Archives budget. Roll Call: Aye-All. Motion carried.

Ordinance

Attorney Riggins spoke about the Ordinance. He stated State statute allows City to restrict use of cannabis in areas of public transportation and public places open to the public. Discussion was held concerning possession. Martinisko moved, Struble seconded to approve first reading of Ordinance #1324 Amending Chapter 9.12.040 Conduct prohibited in public. Roll Call: Aye-All. Motion carried.

INFORMATIONAL ITEMS AND ITEMS FROM CITIZENS

- a. Raffle permit received from Black Hills Shootist Assoc. LTD. Drawing will be held September 11, 2021. No action approves.
- b. Tri-City Spring Clean Up will be held Monday, May 17th thru Saturday May 22nd.

Attorney Riggins requested Executive Session for legal matters per SDCL 1-25-2(3) and personnel matters per SDCL 1-25-2 (1) with possible action.

Finance Officer McKeown thanked staff for clean-up around City Hall.

Mayor Ruth Jr. congratulated Martinisko and Todd for another three years of service.

ADJOURNMENT

Martinisko moved, Johnson seconded to adjourn the regular session at 5:52 p.m. and convene into Executive Session for legal matters per SDCL 1-25-2(3) and personnel matters per SDCL 1-25-2 (1) with possible action. The next regular meeting will be on Monday, May 17, 2021.

After coming out of executive session at 6:35 p.m., Martinisko moved, Johnson seconded to adjourn.

ATTEST:

DATE: _____

Jessica McKeown, Finance Officer

BY: _____
David Ruth Jr., Mayor

Published once at the total approximate cost of _____