



MEMORANDUM

Date: March 26, 2021
To: Deadwood City Commission
From: Kevin Kuchenbecker, Historic Preservation Officer
Re: Mt. Moriah Brochures

The Deadwood Historic Preservation Office is requesting permission to print 100,000 Mt. Moriah brochures from MS Mail in Deadwood to be distributed at Mt. Moriah. The cost to print these brochures is \$13,359 and shipping is \$1,800 for a total of \$15,159. The proposed quote is attached to this memorandum.

This is a necessary expenditure to provide information to visitors at Mt. Moriah. The funds will come out of the Historic Cemeteries Enterprise Fund.

MOTION:

Move to approve the printing of 100,000 Mt. Moriah brochures from M.S. Mail at a cost of \$15,159 including shipping to be paid out of the Historic Cemeteries Enterprise Fund.