



City of Deadwood Special Event Permit Application and Facility Use Agreement for

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

EVENT INFORMATION

Type of Event:

- ☐ Run ☐ Walk ☒ Bike Tour ☐ Bike Race ☐ Parade ☐ Concert
☐ Street Fair ☐ Triathlon ☒ Other Century Ride on the Mickelson Trail

Event Title: The Big Mick

Event Date(s): 9/11/2021 (month, day, year) Total Anticipated Attendance: 215
(# of Participants 200 # of Spectators 15)

Actual Event Hours: (from): 5:00 am AM / PM (to): 7:30 AM AM / PM

Location / Staging Area: Mile 109 - Mickelson Trail - trailhead

Set up/assembly/construction Date: 9/11/2021 Start Time: 5:00am AM / PM

Please describe the scope of your setup / assembly work (specific details):

Personal vehicle and registration table for riders to pick up packets and check in.

Dismantle Date: 9/11/2021 Completion time: 7:30am AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s)**, **day**, **date** and **time** of closing and time of re-opening:

None

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

☒ Commercial (for profit)

☐ Noncommercial (nonprofit)

Sponsoring Organization: Mickelson Trail Affiliates

Chief Officer of Organization (NAME): Ann Morrow

Applicant (NAME): Mickelson Trail Affiliates, LLC Business Phone: (605) 440-2400

Address: PO Box 6038 Custer SD 57730
(city) (state) (zip code)

Daytime phone: (605) 440-2400 Evening Phone: (____) _____ Fax #: (____) _____

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: _____

Address: _____ (city) _____ (state) _____ (zip code)

Contact person "on site" day of event or facility use Ann Morrow Pager/Cell #: 440-2400

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

REQUIRED: Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

FEES / PROCEEDS / REPORTING

NO



YES



Is your organization a "Tax Exempt, nonprofit" organization? If **YES**, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status).



Are admission, entry, vendor or participant fees required? If **YES**, please explain the purpose and provide amount(s):

Riders will prepay for event - NO Money will be exchanged the day of event.

OVERALL EVENT DESCRIPTION: ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

Cyclists will ride the entire length of the Mickelson Trail, starting in Deadwood at the trailhead on September 11, 2021. Riders will check in, pick up wrist bands and depart.

Riders will arrive and depart between 5:30 am and 7:15am -- not all will depart at the same time.

We would like to serve coffee - NOT sell coffee - please advise of any additional forms we need to complete to do so.