



MEMORANDUM

Date: January 31, 2025
To: City Commission
From: Kevin Kuchenbecker, Historic Preservation Officer
Re: 2025 ESRI GIS Software Maintenance Schedule

The maintenance for the ESRI GIS software is due for 2025 (attached). The maintenance agreement runs from April 5, 2025, through April 4, 2026. This is the annual fee and provides upgrades, maintenance, and technical support for the software. This office is working closely with Avid4 Engineering and ESRI to utilize current technology by converting our licenses to an on-line platform which will allow greater integration into other departments and additional users within those departments. The breakdown, shown below, represents the current configuration but may change slightly as this transformation to on-line usage develops. This represents the maximum price for this year's annual maintenance agreement.

Below is a breakdown of the City Departments and users of GIS. The maintenance fees for each department are the responsibilities of that department per the budgeting process. The Fire Department contracts directly with ESRI for their GIS maintenance and upgrades.

Historic Preservation

| | | |
|-----------------|-----------------------------|-------------------|
| Server | ArcGIS for Desktop Advanced | \$3,475.00 |
| Single | P, Z & HP Officer | \$460.00 |
| Concurrent | Archivist | \$580.00 |
| ArcGIS | Business Analyst | \$500.00 |
| Server | ArcGIS Enterprise Server | <u>\$5,900.00</u> |
| <i>Subtotal</i> | | \$10,915.00 |

Public Works

| | | |
|-----------------|-----------------------|-----------------|
| Concurrent | Public Works Station | \$810.00 |
| Single | Public Works Director | <u>\$460.00</u> |
| <i>Subtotal</i> | | \$1,270.00 |

Planning & Zoning

| | | |
|-----------------|--------------------|-----------------|
| Concurrent | Building Inspector | \$580.00 |
| ArcGIS | Online Viewer | \$125.00 |
| Concurrent | Zoning Coordinator | <u>\$580.00</u> |
| <i>Subtotal</i> | | \$1,285.00 |

Parking & Transportation

| | | |
|--------|-----------------------------------|------------|
| ArcGIS | GeoEvent Server (Trolley Tracker) | \$5,725.00 |
|--------|-----------------------------------|------------|

GIS Maintenance Total \$19,195.00

Recommended Motion: *Move to approve the various departments share of the GIS Maintenance package for 2025 at a total cost of \$19,195.00, as budgeted.*