



"The Historic City of the Black Hills"
Deadwood, South Dakota 57732

MEMORANDUM

Date: February 17, 2022
To: Historic Preservation and Deadwood City Commissions
From: City of Deadwood Archives
Re: Spring Internship, Shyne Addison, Box Elder Job Corp

The City of Deadwood Archives is requesting permission to hire Shyne Addison from the Box Elder Job Corp as a spring intern beginning on March 8, 2022 and ending on June 8, 2022.

The City Archives internship program is an eight-week program that provides high school and college students a *"hands on"* experience working in an archives and collections repository.

The primary task of this internship is to digitize the City's rolled architectural plans and Fire Department's fire suppression plans.

RECOMMENDATION

Hire Shyne Addison from the Box Elder Job Corp as the Archives spring intern at \$13.27 to begin on March 8, 2022 and ending on June 8, 2022.