

OFFICE OF  
PLANNING, ZONING AND  
HISTORIC PRESERVATION  
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Kevin Kuchenbecker  
Historic Preservation Officer  
Telephone (605) 578-2082  
kevin@cityofdeadwood.com

## ***MEMORANDUM***

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**Date:** June 25, 2020  
**To:** Deadwood City Commission  
**From:** Kevin Kuchenbecker, Historic Preservation Officer  
**Re:** "Deadwood Notables" Informational Brochure

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The Deadwood Historic Preservation Office is requesting permission to print 50,000 copies of "Deadwood Notables" informational brochure to be distributed at the Deadwood Information/Visitor Center and Welcome Center. The brochure will be purchased from MS Mail in Deadwood.

This brochure will replace several brochures used at the History and Information Center and Deadwood Welcome Center. Staff has been working with the Chamber to have the cost of this brochure shared with the South Dakota Department of Tourism in the future (2022 forward). The quote showing the cost to print this brochure is attached and will not exceed \$12,000.00.

This Historic Preservation Commission reviewed this request at their May 23, 2021 meeting and recommend to the City Commission to print 50,000 copies of "Deadwood Notables" informational brochure for the 2021 tourist season. Funds to pay for this expenditure will come out of the Public Education line item.

### **RECOMMENDATION:**

Move to print 50,000 copies of "Deadwood Notables" informational brochure for the 2021 tourist season for a cost not to exceed \$12,000.00. Funds to be paid out of the Public Education line item.



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140 SHERMAN STREET, DEADWOOD, SD 57732 ♦ BLACKHILLMAIL.COM ♦ 605.578.1429

June 15, 2021

Thank you for the opportunity to bid on printing the Notables booklet.

Printing Cost:

16 page, 4x9 finish, 80# gloss text, collate, fold and stitch

50,000 - \$11,900

Time needed to print is about 7-10 working days.

Please let me know if you have any questions and thanks for the opportunity.

Sincerely,

Lynn Milos