

**City of Deadwood  
Special Event  
Permit Application and  
Facility Use  
Agreement for**

**Deadwood Live Concert - September 2nd, 2023**

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**Instructions:**

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

## EVENT INFORMATION

**Type of Event:**

- Run     Walk     Bike Tour     Bike Race     Parade     Concert  
 Street Fair     Triathlon     Other

Event Title: Deadwood Live Concert - September 2nd, 2023

Event Date(s): 9/2/2023    Total Anticipated Attendance: 2600  
(month, day, year)    (# of Participants 100    # of Spectators 2500)

Actual Event Hours: (from): 4pm AM / PM (to): 10pm AM / PM

Location / Staging Area: Outlaw Square and Deadwood Street

Set up/assembly/construction Date: 8/8/23 Start Time: 7am AM / PM

Please describe the scope of your setup / assembly work (specific details):

Setup would consist of fencing around the perimeter of Outlaw Square and Deadwood Street from Main St to Hwy 14A.

Dismantle Date: 9/2/23 Completion time: 1:00am AM / PM

List any street(s) requiring closure as a result of this event. Include street name(s), day, date and time of closing and time of re-opening:

Deadwood Street from Main St to Hwy 14A closes from 7am until midnight.

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.
- Additional security maybe required at the discretion of the Event Committee.

## APPLICANT AND SPONSORING ORGANIZATION INFORMATION

- Commercial (for profit)     Noncommercial (nonprofit)

Sponsoring Organization: Oswald Entertainment Group (OEG)

Chief Officer of Organization (NAME): Marc Oswald

Applicant (NAME): Randy Brown for OEG Business Phone: (605) 415-2946

Address: 2455 Long Hollow Pike    Hendersonville    TN    37075  
(city)    (state)    (zip code)

Daytime phone: (605) 415-2946 Evening Phone: (605) 415-2946 Fax #: ( )

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: Same as above

Address: \_\_\_\_\_  
(city) (state) (zip code)

Contact person "on site" day of event or facility use Randy Brown Pager/Cell #: 605-415-2946

**(Note:** This person must be in attendance for the duration of the event and immediately available to city officials)

**REQUIRED:** Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

### FEES / PROCEEDS / REPORTING

- | NO                                  | YES                                 |  |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Is your organization a "Tax Exempt, nonprofit" organization? If <b>YES</b> , you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status). |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Are admission, entry, vendor or participant fees required? If <b>YES</b> , please explain the purpose and provide amount(s):   |

Ticketed event with attendees purchasing reserved or GA tickets.

### OVERALL EVENT DESCRIPTION: ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

A third season of the Deadwood Live Open Air concert series is planned with two shows, this is the second one planned for 9/2/23 (a separate application was submitted for the one on 8/8/23). For this event we are requesting the 'small' footprint from previous years which includes Outlaw Square and Deadwood Street from main to Hwy 14A, but no part of Main Street.

A map of the proposed layout is attached.

## OVERALL EVENT / FACILITIES RENTAL DESCRIPTION (CONTINUED)

- NO YES  
  Does the event involve the sale or use of alcoholic beverages? If YES, please provide your liquor liability insurance information to the last page of this application.
- Will items or services be sold at the event? If YES, please describe:  
Beer and Wine and artist merchandise.

- NO YES  
  Does this event involve a moving route of any kind along streets, sidewalks or highways? If YES attach a detailed map of your proposed route, indicating the direction of travel and provide written narrative to explain your route.
- Does this event involve a fixed venue site? If YES, attach a detailed site map showing all streets impacted by the event.

In addition to the route map required above, please attach a diagram showing the overall lay-out and set-up locations for the following items:

- Alcoholic and Non-alcoholic Concession and / or Beer Garden Areas.
- Food Concession and / or Food Preparation Area(s).  
Please describe how food will be served at the event:

If you intend to cook food in the event area, please specify the method to be used:

GAS  ELECTRIC  CHARCOAL  OTHER (specify):

- First Aid Facilities and Ambulance locations.
- Tables and Chairs.
- Fencing, Barriers and / or Barricades.
- Generator Locations and / or Source of Electricity.
- Canopies or Tent Locations.
- Booths, Exhibits, Displays or Enclosures.
- Scaffolding, Bleachers, Platforms, Stages, Grandstands or Related Structures.
- Vehicles and / or Trailers.
- Trash Containers and Dumpsters.

**(NOTE):** You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event, the area must be returned to a clean condition.



APPLICANT specifically acknowledges and agrees that it shall be solely responsible for any damage to personal property located in or stored in or upon DEADWOOD's property pursuant to the activity for which approval is being sought and that DEADWOOD shall not be responsible for any damage or loss to or of APPLICANT's property which results from any cause or reason with regard to personal property owned by APPLICANT stored or located on DEADWOOD's property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: OEG

APPLICANT agrees to hold DEADWOOD harmless and indemnify DEADWOOD from any sums of money which DEADWOOD might have to pay to any person as a result of property damage, personal injury or death resulting from APPLICANT's use of the City property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: OEG

### **PARKING PLAN / SHUTTLE PLAN / MITIGATION OF IMPACT**

Please describe your plans to notify all residents, businesses and churches impacted by the event:  
Attendees will utilize Deadwood City Parking.

### **ENTERTAINMENT / ATTRACTIONS / RELATED EVENT ACTIVITIES**

NO YES

Are there any **musical entertainment** features related to your event or facilities rental? If **YES**, please state the number of bands and type of music.

Number of Stages: 1 Number of Bands: 2

Type of Music: Country

Will **sound amplification** be used?  
If **YES**, please indicate: Start Time: approx 4p AM / PM – Finish Time: approx 8:30 AM / PM

Will **sound checks** be conducted prior to the event?  
If **YES**, please indicate: Start Time: TBD AM / PM – Finish Time: TBD AM / PM

Please describe the sound equipment that will be used for your event:  
**Similar system from previous years by Powerhouse Sound**

Will any fireworks, rockets or other pyrotechnics be used? If **YES**, please attach a copy of your permit (issued by the State Fire Marshall's office) to this application.

Will any signs, banners, decorations or special lighting be used? If **YES**, please describe:

**PROMOTION / ADVERTISING / MARKETING / INTERNET INFORMATION**

NO YES

Will this event be promoted, advertised or marketed in any manner? If YES, please describe:  
Television, radio, solcial media and web

Will there be any live media coverage during your event? If YES, please explain:  
It will be requested.

Applicant acknowledges and agrees to allow the City to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the Calendar of Upcoming Events in the City of Deadwood. If you have a home page and want us to link with our Calendar, please provide the Internet address for your homepage:

Refer all event public inquiries and / or media inquiries for this event to:

NAME: Randy Brown PHONE: 605-415-2946

**INSURANCE REQUIREMENTS**

**REQUIRED:** Insurance for your event will be required before final permit approval.

Name of Insurance Company: Allianz (Frost Specialty) Agent's Name: Melissa Day

Business Phone: 615-312-7904 Policy Number: UST020292220 Policy Type: Gen Liability

Address: 1117 17th Ave S Nashville TN 37212  
(city) (state) (zip code)

For final permit approval, you will need commercial general liability insurance that names "the City of Deadwood, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact the Finance Office at (605) 578-2600 – Fax # (605) 578-2084.

The City must be named as an "additional insured." Please obtain the required insurance and mail an original insurance certificate to: City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.

*Gen liability declaration attached - "additional insured" certificate has been requested.*

DHH, LLC will provide ASAP

**LIQUOR LIABILITY INSURANCE**

**REQUIRED:** This insurance coverage is required if you are planning to sell alcoholic beverages at your event or facilities rental.

Name of Insurance Company: \_\_\_\_\_ Agent's Name: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Policy Number: \_\_\_\_\_ Policy Type: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_ (city) \_\_\_\_\_ (state) \_\_\_\_\_ (zip code)


Please obtain the required insurance and mail an original insurance certificate to: **City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.**

**AFFIDAVIT OF APPLICANT**

**ADVANCE CANCELLATION NOTICE REQUIRED:** If this event is cancelled, notify the Deadwood Police Department. Otherwise, City personnel and equipment may be needlessly dispatched.

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event and I understand that this application is made subject to the rules and regulations established by the City Commission of Deadwood. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Deadwood.

Name of Applicant (PRINT): Randy Brown Title: OEG Rep

 Date: 5/23/23

(Signature of Applicant / Sponsoring Organization)

(Signature of Professional Event Organizer or Renter of City-owned Facilities)



## GENERAL LIABILITY COVERAGE SECTION – DECLARATIONS

- These Declarations, together with the Common Policy Declarations and Policy Conditions, Coverage Form(s) and any Endorsement(s), complete this policy.
- If one or more numbers are shown in the Location(s) column of these Declarations, then each number represents that specific **location(s)** as displayed on the Common Policy Declarations. If the word **"ALL"** is shown in the Location(s) column shown in these Declarations, then such word means all **locations** as displayed on the Common Policy Declarations **except** operations at locations that are specifically excluded.

**Audit Period**  
Annual

### Commercial General Liability Coverage Form (CG 00 01 04 13)

Coverage Description	Limits of Insurance
Commercial General Liability Coverage Part	
General Aggregate Limit (Other than Products – Completed Operations)	\$ 2,000,000
Products-Completed Operations Aggregate Limit	\$ 1,000,000
Personal & Advertising Injury Limit	\$ 1,000,000
Each Occurrence Limit	\$ 1,000,000
Damage To Premises Rented To You Limit-Any One Premises	\$ 100,000
Medical Expense Limit- Any One Person	Excluded

### Classification(s)

Location(s)	Coverage(s)	Class Code(s)	Classification Description(s)	Basis of Premium	Exposure
2	Premises/Operations (Products Included)	81036	Event Producer / Planner (Admissions)	Admissions	19,000

### Endorsements

#### Blanket Additional Insured Endorsement (ENTGL 019 01 19)

Name of Additional Insured Person(s) or Organization(s)
Person's or organizations as described in this endorsement

#### Exclusion - Designated Professional Services (CG 21 16 04 13)

Description Of Professional Services
All Professional Services

#### Exclusion-Coverage C-Medical Payments (CG 21 35 10 01)

Description And Location Of Premises Or Classification
All

**Blanket Waiver of Subrogation Endorsement (ENTGL 020 01 19)**

Name of Person(s) or Organization(s)
Any person or organization where you have agreed in writing before the loss to waive any of all rights of recovery

**Fungi or Bacteria Exclusion (CG 72 77 03 19)**

Specified Location (If Applicable)
All

**Activities Exclusion - Promoter and Live Events (ENTGL 005 01 19)**

Activities Excluded (Only the Exclusions in this Endorsement that are stated in this Schedule shall apply)
A. Throwing Objects Exclusion
B. Stage Diving / Crowd Surfing Exclusion
C. Moshing Exclusion

**Animal Exclusion (ENTGL 015 01 19)**

Description of Production or Event
All Productions and Events

Animals Excluded (Only the Exclusions in this Endorsement that are stated in this Schedule shall apply)
A. Animal Exclusion

**Exclusion - Designated Operations or Activities (ENTGL 025 01 19)**

Description of Designated Operations or Activities
The following activities whether incidental or ongoing of the Insured, any Additional Insured, vendor, concessionaire, or independent contractor using any premises owned, operated, rented or maintained by the Insured:
1. Hang Gliding, Pools, Bodies of Water, Lakes, Ponds or any other water or related activity, Parasailing, Parachuting, Tobogganing, Luge, Go-Carts, Motorized Racing of any kind, Monster Truck Events, Skateboarding, Snowboarding, Skiing, Trampolines, Bungee Jumping, Zip Line, Waterslides, Inflatable attractions, Haunted Houses, Hot Air Balloon Rides, Sky Coaster, Roller Coasters and all Amusement Park devices, rides or games, Hay Rides, Rodeo, Mechanical Bulls and Saddle Animals, or any similar activity unless prior written approval has been granted by us.
2. Any performance, production or event designed to include or results in "Camping" unless specifically declared and endorsed hereon. For purposes of this exclusion: "Camping" includes, but is not limited to A)The use of a tent, a temporary structure or no shelter at all; andB)Spending one or more nights at an outdoor impromptu or dedicated area; andC)Any onsite or offsite outdoor area used for the purpose of sleeping, resting or meetings.
3. Any temporary or permanent bridge or similar structure used by spectators or to transport spectators, if such bridge or similar structure is not controlled by or was not constructed by the Named Insured.
4. All Filming and Video Operations
5. All operations and activities at TGL Farms.
6. Business & Talent Management
7. All operations of the artists, musicians and performers represented by our insured.
8. All touring and related operations
9. Branding, Marketing, Event Planning & Production and related activities

**Coverage for Designated Events (ENTGL 034 01 19)**

Designated Covered Events
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Deadwood Live! 2022 Music Series
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