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## MEMORANDUM

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**Date:** May 16, 2024  
**To:** Deadwood City Commission  
**From:** Kevin Kuchenbecker, Historic Preservation Officer  
**Re:** De-Accession of City of Sturgis Track Index Books

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The City of Deadwood Archives is requesting permission to de-accession (4) four ledgers, more specifically track index books for the City of Sturgis from the City Archives. An itemized list is as follows:

1. 16 x 11.10" Spine Label: Listing Blanks 1886. Cover Label: Sturgis City District School District #12
2. 16 x 11.10" Spine Label: Numerical Index Lots. Cover Label: Sturgis; Fr. Meade; Dudley & Caldwell Addition; McMillan's Addition to Sturgis; Roadbank
3. 16 x 11.10" Spine Label: Numerical Index Lots Scellaneo. Cover Label: Ash; Bossworth; McMillans; Centennial; Potters 1st; Potters 2nd•
4. 16 x 11.10" Spine Label: Numerical Index Lots Lead City. Cover Label: McMillan's Southern; Comstock; Ash Continued; Allens; Schnells; Fairview; McMillians SW. Book #4 may be Sturgis despite spine being labeled "Lead.

These track index books pertain to the townsites within the City of Sturgis in Meade County, South Dakota and do not fit under the City Archives Mission Statement, "The mission of the City of Deadwood - Archives (CODA) is to preserve the historical records and artifacts of Deadwood for present and future generations. "

The provenance of these books is unclear, since they were originally stored in the archives receiving room. After checking the City Archives archival records, I was unable to determine when or where the ledgers originated from. I then reached out to the Meade County Register of Deeds, who expressed interest in the books (see email attachment). After discussing with Kevin Kuchenbecker, he and I agreed that the ledgers should be digitized before leaving the City of Deadwood. This could be accomplished this summer utilizing a student intern.

The Historic Preservation Commission reviewed this at their May 8, 2024 meeting and recommend approval.

### RECOMMENDATION

Move to de-accession the four track index books from the City of Deadwood Archives upon scanning their contents to the Meade County Register of Deeds.