

7.13 Holidays:

The City recognizes and observes the following as paid holidays for eligible employees. Eligible employees are full-time, part-time, temporary employees who are scheduled to work. Seasonal employees are not included. Rec employees are not eligible to receive holiday pay unless the Rec Center is open, and they work the holiday. It is up to the discretion of the City Commission as to which holidays the Rec Center will be open. If a Rec Center employee works a holiday, they will be paid 2-1/2 times their hourly rate.

New Year's Day, January 1
Martin Luther King Jr. Day, 3rd Monday in January
Presidents' Day, 3rd Monday in February
Memorial Day, Last Monday in May
Independence Day, July 4
Labor Day, 1st Monday in September
Native American Day, 2nd Monday in October
Veteran's Day, 11th day of November
Thanksgiving Day, 4th Thursday in November
Friday after Thanksgiving Day, day following 4th Thursday in November
Christmas Day, December 25

When a holiday falls on a Saturday, the preceding Friday is observed as the paid holiday for eligible City employees. If a holiday falls on a Sunday, it is observed on the following Monday. For payroll purposes, City departments working a seven-day per week schedule shall observe all holidays on the day the holiday falls. (Updated and approved by City Commission on October 16, 2017)

In the case of trolley drivers, the New Year's Holiday will be considered to begin at 5:00 p.m. on New Year's Eve through 5:00 p.m. New Year's Day and is to be compensated at the holiday rate of two and one-half (2-1/2) times their regular hourly rate for the hours worked.

Regular Full-Time employee's ineligible for paid holiday leave will be granted a day off without pay in observance of a holiday.

7.13.1 Work on a Holiday

An employee required to work on a paid holiday observed by the City will receive two and one-half (2-1/2) times their regular hourly rate for the hours worked.

7.13.2 Paid Holiday on Regular Day Off

For those departments that operate on a seven-day-work week, and a paid holiday recognized by the City falls on an employee's regularly scheduled day off, the employee shall be granted another day within the same week off.