



**City of Deadwood
Special Event
Permit Application and
Facility Use
Agreement for**

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

EVENT INFORMATION

Type of Event:

- Run Walk Bike Tour Bike Race Parade Concert
 Street Fair Triathlon Other Motorcycle parking

Event Title: Bev's Boys Poker Run

Event Date(s): June 26, 2022 Total Anticipated Attendance: 50 to 100
(month, day, year)

(# of Participants 50 to 100 # of Spectators _____)

Actual Event Hours: (from): 5 pm AM / PM (to): 10 pm AM / PM

Location / Staging Area: Saloon #10 657 Main St Deadwood, SD

Set up/assembly/construction Date: _____ Start Time: _____ AM / PM

Please describe the scope of your setup / assembly work (specific details):

N/A

Dismantle Date: _____ Completion time: _____ AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s)**, **day**, **date** and **time** of closing and time of re-opening:

None required

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

- Commercial (for profit) Noncommercial (nonprofit)

Sponsoring Organization: Saloon #10

Chief Officer of Organization (NAME): Clay Sprague

Applicant (NAME): Clay Sprague Business Phone: (605) 591-9765

Address: 657 main st **Deadwood** SD 57732
(city) (state) (zip code)

Daytime phone: (605) **591-9765** Evening Phone: (____) same Fax #: (____) _____

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: _____

Address: _____ (city) _____ (state) _____ (zip code)

Contact person "on site" day of event or facility use Clay Sprague Pager/Cell #: 605-591-9765

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

REQUIRED: Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

FEES / PROCEEDS / REPORTING

- | NO | YES |
|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> Is your organization a "Tax Exempt, nonprofit" organization? If YES , you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status). |
| <input type="checkbox"/> | <input type="checkbox"/> Are admission, entry, vendor or participant fees required? If YES , please explain the purpose and provide amount(s):. |

OVERALL EVENT DESCRIPTION: ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

Bev's Boys Poker Run is the annual motorcycle event that is a fund raiser for Relay for Life.

Motorcyle Parking is being requested on June 26, 5 pm until 10 pm from Lee street to Wall street as the last part of the event takes place at the Saloon #10, 657 Main Street.

Parking on East side only