



**City of Deadwood
Special Event
Permit Application and
Facility Use
Agreement for**

KOOL DEADWOOD NITES August 24 - 28 2022

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

EVENT INFORMATION

Type of Event:

- Run Walk Bike Tour Bike Race Parade Concert
 Street Fair Triathlon Other

Event Title: Kool Deadwood Nites

Event Date(s): 8/24-28-2022 Total Anticipated Attendance: _____
(month, day, year)

(# of Participants _____ # of Spectators _____)

Actual Event Hours: (from): 6am AM / PM (to): 10pm AM / PM

Location / Staging Area: Main Street/Interpretive/Welcome Center

Set up/assembly/construction Date: 8/24/2022 Start Time: 2.15pm AM / PM

Please describe the scope of your setup / assembly work (specific details):

Dismantle Date: Sunday August 28th Completion time: 2am AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s)**, **day**, **date** and **time** of closing and time of re-opening:

Wall to Deadwood 8.24. 2.15pm thru 8.28.22 2am Deadwood-Pine 8.25-26-27 3pm-10pm

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

Commercial (for profit) Noncommercial (nonprofit)

Sponsoring Organization: The Deadwood Chamber of Commerce

Chief Officer of Organization (NAME): Lee Harstad

Applicant (NAME): sarah Kryger Business Phone: (605-) 578-1876

Address: 501 Main Street Deadwood SD 57732
(city) (state) (zip code)

Daytime phone: (605) 578 1876 Evening Phone: (605) 863-1249 Fax #: (605) 578-2429

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: _____

Address: _____ (city) _____ (state) _____ (zip code)

Contact person "on site" day of event or facility use Sarah Kryger Pager/Cell #: 605-863-1249

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

REQUIRED: Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

FEES / PROCEEDS / REPORTING

NO	YES	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Is your organization a "Tax Exempt, nonprofit" organization? If YES , you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status).

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are admission, entry, vendor or participant fees required? If YES , please explain the purpose and provide amount(s):
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Car registration

OVERALL EVENT DESCRIPTION: ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

Please attached

KDN Street and Parking Lot Closures:

Request Street Closure Wednesday Aug 24 at 2:15pm and to remain closed thru Aug 28th at 2am from Wall-Deadwood St. (For early stage set up and concerts) To include side Streets and one-way directional traffic from Wall to Four Aces.

Request to close Interpretive Lot Thursday Aug 25 at 2am and to remain closed thru Sunday Aug 28 at 2pm for Sock Hop and Classic Car Parking. Request KDN signs to be put up starting Tuesday Aug 23.

Request to close the entire Lower Main Parking lot Wednesday 6am Aug 24 thru Saturday 10pm Aug 27 for Registered Cars Only. Registration will once again be held at the New Visitor Center/Chamber offices.

Request Street Closure Thursday Aug 25 thru Saturday 27th at 10pm)

Request St Closure Sunday Aug 28 8am-3pm Tin Lizzies to Pine for Parade and Show and Shine parking.

Request parking in Front of Mineral Palace and Wild Bill Bar-Nugget Saloon Thursday Aug 25-27 from 10am-10pm for classic car parking only.

Request Open Container Wednesday Aug 24 in Zone 1 & 2 From 5pm-10pm

Request Open Container Thursday Aug 25 in Zone 1 & 2 from Noon-10pm

Request Open Container Friday Aug 26 in Zone 1 & 2 from Noon-10pm

Request Open Container Saturday Aug 27 in Zone 1 & 2 from Noon - 10pm

Request Open container Sunday Aug 28 in Zone 1 & 2 From Noon-10pm

Request to waive Banner Fees for Event Sponsors, KDN Banners Directional Banners, and Chamber Banners.

Request to waive vending fees to sell KDN & Band Merchandise Wednesday, Aug 24 Thursday Aug 25, Friday, Aug 26 and Saturday, Aug 27.

Request to waive vending Fees for American Legion to sell concessions during Sock Hop Thursday, Aug 25-27.

Request to waiver vending fees for Napa Aug 24-28 / KDN Sponsor

Request Police Escort Friday, Aug 26 at 10am for Rod Run/Event Complex

Request Police Departments help with traffic flow during Judging at Event Complex/Highway on Sat Aug 27, 8am-Noon.

Request Police Escort Sun Aug 28, 9am for Parade.