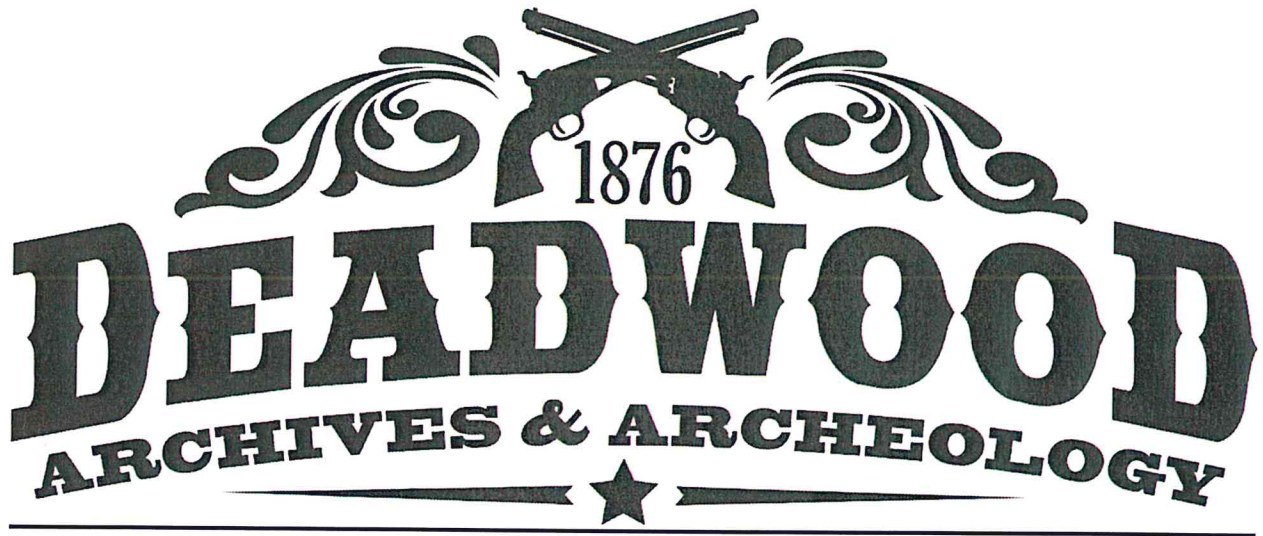




2026 BUDGET

August 11, 2025

In 2025 the Deadwood Historic Preservation and City Commissions allocated \$35,750.00 towards archival and archaeological projects and programs managed by the City Archives.

The following budget provides an overview and explanation of archival and archaeological related projects slated for the 2026 calendar year. Supporting documentation for the City Archives budget is attached to this proposal.

1. Archival & Archaeological Collection Supplies:

The City Archives is requesting funds to purchase archival supplies for the City's archival and archaeological collections. Following professional collections management guidelines, acid free products help stabilize and protect the City's archival and archaeological collections. Unfortunately, the cost of these items is continually rising.

The City Archives is requesting \$12,000.00 be allocated towards archival supplies for the City and Historic Preservation's archival and archaeological collections.

2. PHASE VIII of the Lawrence County Indexing Project, Tax Records (1917 – 1919):

As of August 2025, the City Archives has transcribed ten Lawrence County tax ledgers from 1913 to 1916. This equates to 25,929 entries in the form of town lots, personal property and agricultural and mineral lands. There are 18 more years (1916-1934) with four ledgers per year (or remaining 72 ledgers) before completion of this project.

City Archives would like to budget \$8,000.00 for the transcribing of PHASE VIII of the Lawrence County Tax Records for the years 1916 to 1919.

3. Oral History Project:

As of 2025, the City Archives oral history project contains 206 oral histories. The City Archives would like to continue its oral history project by collecting ten new interviews in 2026. An independent contractor will work with city staff, interview and prepare a transcription of the interview for payment.

The City Archives would like to collect ten new oral histories in 2026 for the allotted price of \$6,750.00 or \$675.00 dollars per collected and transcribed oral history.

4. PastPerfect Collections Software Support / Online Hosting:

The City Archives would like to budget \$1,000.00 for annual support and hosting of the City Archives online collections through PastPerfect Museum software.

The City Archives would like to budget \$1,000.00 for the annual PastPerfect Software Support.

5. Special Needs and Proposed 2026 Projects

A. Laptop Replacement \$4,800.00

The City Archives would like to replace the second of three laptops. The City Archives old laptops (ARCHIVES II and III) do not meet the requirements for Microsoft Windows 11 and Adobe Creative Cloud updates.

B. Microfilm Reader \$5,700.00

The City Archive currently possesses 1,185 rolls of microfilm and owns an antiquated film reader that is part of the William R. Whiteside collection (2023.12). If approved, this new microfilm reader would be the only one within the Deadwood city limits.

C. Stabilization / Digitization of 8mm Motion Film \$4,700.00

The City Archives recently obtained forty-nine, 8mm motion picture film in 2025 (2025.11 Houlette Family Film Collection). The City Archives would like to have this film professionally cleaned and digitized. Upon completion, portions will be featured in the City's online GIS Historic Media Map:

(<https://gis.cityofdeadwood.com/portal/apps/webappviewer/index.html?id=9fc6864908aa4ed48dedee01e5f5be8>.)

D. Digitization of Oral History Cassettes (PHASE I of III) \$7,241.54

The City Archives would like to digitize 50 of the 148 oral history recordings from the 1990s and 2000s on audio cassettes. To keep the price down, the City Archives would divide the project into three phases.

Proposed Funding for the 2026
City of Deadwood – Archives / Archaeology

1. Archival & Archaeological Collection Supplies	\$12,000.00
2. Indexing Project, PHASE VIII – LC Tax Records	\$8,000.00
3. Oral History Project	\$6,750.00
4. PastPerfect Annual Support / Online Support	\$1,000.00

Sub-Total: \$27,750.00

5. Special Needs & Proposed 2026 Projects

A. Laptop Replacement	\$4,800.00
B. Microfilm Reader	\$5,700.00
C. Stabilization / Digitization of 8mm Film	\$4,700.00
D. Digitization of Oral History Cassettes (PHASE I)	\$7,241.54

Sub-Total: \$22,441.54

TOTAL	\$50,191.54
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2026 City Archives budget 4.

Michael Runge

From: HelpDesk <helpdesk@museumsoftware.com>
Sent: Monday, August 4, 2025 3:03 PM
To: Michael Runge
Subject: RE: City of Deadwood Archives Annual subscription

Hello,

Thanks for reaching out! As long as you maintain your membership with the American Association of State and Local History, your **PastPerfect Online renewal** will be \$380 due 12/15/2025 and your optional Annual Support will be \$432 also due on 12/15/2025. In previous years you have paid for both in one transaction, **totaling \$812**. I hope this helps, please let me know if you have any questions.

Thank you. Have a great day!

Madeline Okuniewski
Office Assistant/Receptionist
madeline@museumsoftware.com
800-562-6080 x1101
610-363-7844 x1101

PastPerfect Software, Inc.
300 N. Pottstown Pike, Suite 200
Exton, PA 19341
www.museumsoftware.com

From: Michael Runge <Michael@cityofdeadwood.com>
Sent: Monday, August 4, 2025 4:39 PM
To: sales@museumsoftware.com
Subject: City of Deadwood Archives Annual subscription

Hi:
What will be the annual subscription in 2026 for the City of Deadwood Archives?
Thanks,
Mike

Michael Runge
City Archivist / Collections Manager
108 Sherman Street
Deadwood, SD 57732

P: (605) 578-2082
F: (605) 578-2084

2026 City Archives budget 5A

\$4,005.50

Product	Quantity	Price	Amount
 HP ZBook Power G11 16" Mobile Workstation - WQXGA - Intel Core Ultra 7 155H - 32GB RAM - 1TB SSD - NVIDIA RTX1000 6GB - HDMI (\$ 2,695.95/Amazon)	1	\$2,859.00	\$2,859.00
 Verbatim Wireless Keyboard and Mouse - Bluetooth	1	\$23.50	\$23.50
 HP E32k G5 32" Class 4K UHD LCD Monitor - 16:9 - Black Silver (\$ 565.00/Amazon)	1	\$639.00	\$639.00
 HP Thunderbolt Dock 280W G4 with Combo Cable (\$ 289.99/Amazon)	1	\$484.00	\$484.00

System Configuration and Installation

\$720.00

Subtotal	\$4,725.50
Shipping	\$0.00
Tax	\$0.00
Total	\$4,725.50

2026 City Archives budget 5A

Michael Runge

From: Chris Bernard <ChrisBernard@GoldenWest.com>
Sent: Thursday, August 7, 2025 8:17 AM
To: Michael Runge
Subject: Re: Mobile workstation for Historic Preservation. from Golden West Technologies

Mike,

You are correct. Win11 requires more processing power than previous versions. Something that runs well on windows 10 will show a noticeable performance drop when running win11.

Chris Bernard
Phone: 605.719.3638
Email: ChrisBernard@GoldenWest.com



From: Michael Runge <Michael@cityofdeadwood.com>
Sent: Wednesday, August 6, 2025 9:44 AM
To: Chris Bernard <ChrisBernard@GoldenWest.com>
Subject: RE: Mobile workstation for Historic Preservation. from Golden West Technologies

Good morning Chris:

Thanks again for the quote. I was wondering if you could help me understand the Microsoft 11 updates/software and why its not going to be compatible with older laptops/computers. When I present my budget this most likely is going to be one of the things I will need to explain to the HP/City Commission. Last year, I explained that Adobe Creative Cloud software was eating though the processing power of the old laps. Is Microsoft 11 acting in the same way?

Thanks for your help on this.

Best,
Mike

Michael Runge
City Archivist / Collections Manager
108 Sherman Street
Deadwood, SD 57732

P: (605) 578-2082
F: (605) 578-2084

2026 City Archives budget 5B



2705 Twin City Drive
Mandan, ND 58554
701-663-8930

EDGE ONE

Sales Quote

Date: 8/6/2025

Quote #: DQM6656

Mike Runge
City of Deadwood
108 Sherman Street
Deadwood, SD
605-578-2082

Ship To: Mike Runge
City of Deadwood
108 Sherman Street
Deadwood, SD
605-578-2082

DATRUE REP.	PHONE	FAX	EMAIL
Terry Fields	701-391-7728	701-663-2308	tfields@edgeone.com

ITEM	DESCRIPTION	QTY	UNIT PRICE	AMOUNT
2-1060-736-ST	ST ViewScan IV - 9 mp Camera - Motorized Universal Carrier 16/35mm 7x-105x Zoom	1	\$5,695.00	\$5,695.00
2-8020-010-ST	ST ViewScan - Perfect View Standard Software License	1	\$0.00	\$0.00
ST-2YE	ST ViewScan 3-Year Extended Warranty	1	\$0.00	\$0.00

Purchase price does not include applicable sales tax or freight.	Total:	\$5,695.00
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A 5% Surcharge will be added for credit card payments. All purchases exceeding \$5,000 require a 50% down payment with signed agreement.

The customer acknowledges that they have reviewed this quote, understands and agrees to be bound by its terms and further agrees that it is the complete and exclusive statement of agreement between the parties which supersedes all proposals oral or written and all other communications and prior agreements between the parties related to the subject matter of this quote. The terms of this agreement may not be amended, modified, or rescinded except by a written instrument signed by both parties.

Customer Name & Title (Printed)

Customer Signature & Date



ViewScan 4 Microfilm Scanner



18 Megapixel Image Sensor

Our industry leading 18 megapixel color image sensor brings unmatched scanning capability to the ViewScan 4. Custom designed by ST Imaging to deliver precise and accurate scans of your micrographics.

Optimum Capture Environment

The ViewScan 4 uses a bright, energy efficient LED light source that is ideal for scanning black and white, as well as color microfilm. The crystal-clear glass field is precisely designed and manufactured to minimize distortion and noise.

Discover, Save and Share

Easy-to-use software tools allow users more access to their microfilm files and even more ways to share. Save to USB, email, Google Drive, Dropbox, OCLC and FamilySearch all from just one scan!

Installations

The ViewScan line of microfilm scanners are installed at the most prestigious universities and the world's best libraries.

Multi Platinum Award Winner

The Modern Library Awards (MLA) recognizes elite products for the library community judged by librarians. The ViewScan line of scanners is the only microfilm scanner to be recognized with the Platinum distinction four times! Discover why. Request a demo today.

"Previously I would have considered searching microfilm to be an intimidating process. Thanks for making it fun!"

"The really rewarding thing is to see patrons adjust so easily to the new microfilm reader."

"A bit in love with the LoC's [Library of Congress] microfilm machines. You can crop and scan and adjust images on a computer screen and then save them."

"This scanner has the tools to enhance images so that you'd never know the film was old."



2026 City Archives SC

Michael Runge

From: Buck Bito - Movette <buck@movettefilm.com>
Sent: Tuesday, August 5, 2025 5:09 PM
To: Michael Runge; Buck Bito
Subject: Re: City of Deadwood Archives, formal quote for digitizing Houlette Film Collection - EST22797

Hi Michael,

The rough estimate I punched in assumes all film is in Fair or better condition and does not require our special warp gate. Film requiring the warp gate is charged at twice the normal rate. The estimate also takes into account that many families loaded reels beyond their rated capacity - often 50 additional feet are found on 200 and 400 foot capacity reels. The 5 inch diameter reels were intended for a maximum of 200 feet but we do find 250 feet of film loaded on these reels so I estimated for 15 x 250' and up to 450 feet on the 7 inch / 400 foot capacity reel.

Bearing in mind the above, my ballpark estimate is \$4703.40 (plus shipping costs).

If the actual footage is within the neighborhood of the 5850 feet in my cost estimate the project would produce around 2.8TB of files. However 200 foot capacity reels could be holding less than 50 feet rather than the 250 feet I used for the cost estimate which would drop the cost and file sizes to 1/5 of what I am estimating - this is why we are loathe to produce estimates without physically inspecting the reels.

We can certainly break the project into multiple sub-projects.

-Sincerely,
--Buck Bito

Lawrence "Buck" Bito
Movette Film Transfer
1407 Valencia St.
San Francisco, CA 94110
(Valencia at 25th St.)
415-558-8815
By Appointment Only: Tuesday - Saturday
www.movettefilm.com

On 8/4/2025 12:41 PM, Michael Runge wrote:

Good afternoon Buck:

Hope all is well in San Fransico. We received that large collection of 8mm film and would like to get a quote from you to digitize it. The breakdown is as follows:

1. (29) 3" 8mm films
2. (4) 3" 8mm news films
3. (15) 5" 8mm films. Owner stated he spliced them together.
4. (1) 7" 8mm film. Owner stated he spliced them together.

AIRSHOW

MASTERING + RESTORATION

August 8, 2025
Michael Runge
City of Deadwood Archives
Via email

Dear Michael:

Thank you for contacting Airshow regarding digitization of the final section of your oral history archive that is stored on cassette tapes.

Of the 148 items remaining, you have asked us to quote the first 50 cassettes for digital transfer in 2026.

Our rates for cassette transfers are a combination of a per-item charge and a per-hour charge for the actual minutes of audio contained on a cassette. For example, a 60-minute cassette that holds a 15-minute interview would be billed as follows: \$18 per item + \$20 for ¼ of an hour of audio, total \$38.

The purpose of this letter is to give you a "not to exceed" estimate for the first 50 cassettes based on the tape capacity, since we won't know the actual duration of the audio until we play them back.

1. 6 qty 60-minute cassettes @ \$80	\$ 480
2. 35 qty 90-minute cassettes @ \$120	4,200
3. 9 qty 110-minute or longer cassettes @ \$146.30	1,317
4. 50 qty items @ \$18	900
5. Transfer hard drive	TBD
6. Contingency 5% for media repairs	<u>344</u>

Total \$7241 + hard drive

As we discussed, the final cost is likely to be lower than this figure; this estimate should be viewed as a "not to exceed" quote.

We're looking forward to working with your collection.

Best wishes,



Ann Blonston
General Manager
303 247 9035
ann@airshowmastering.com