



City of Deadwood Special Event Permit Application and Facility Use Agreement for

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

EVENT INFORMATION

Type of Event:

☐ Run
 ☒ Walk
 ☐ Bike Tour
 ☐ Bike Race
 ☐ Parade
 ☐ Concert
☐ Street Fair
 ☐ Triathlon
 ☒ Other 1/2k charity "pubcrawl" with tasting event in Outlaw Square.

Event Title: Naja 1/2k Beer-A-Thon and Craft Beer Tasting

Event Date(s): 07/22-07/23 (month, day, year) Total Anticipated Attendance: 300

(# of **Participants** 300 # of **Spectators** _____)

Actual Event Hours: (from): 07/22:5pm | 07/23:12pm AM / PM (to): 07/22:8pm | 8pm AM / PM

Location / Staging Area: Outlaw Square

Set up/assembly/construction Date: 07/22/22 Start Time: 12pm AM / PM

Please describe the scope of your setup / assembly work (specific details):

Set up registration area. Set up pubcrawl check-in points at businesses. Vendor set up tastin areas in Outlaw Square.

Dismantle Date: 07/23/22 Completion time: 9:00pm AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s)**, **day**, **date** and **time** of closing and time of re-opening: None.

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.
- Additional security maybe required at the discretion of the Event Committee.

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

☐ Commercial (for profit)
 ☒ Noncommercial (nonprofit)

Sponsoring Organization: Naja Shriners

Chief Officer of Organization (NAME): Rick Holloway

Applicant (NAME): Kevin Wagner Business Phone: (605) 645-8789

Address: 775 Stage Run Rd Deadwood SD 57732
 (city) (state) (zip code)

Daytime phone: (____) SAME Evening Phone: (____) SAME Fax #: (____) _____

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: None - Event is in conjunction with Bobby Rock & Outlaw Square.

Address: _____
(city) (state) (zip code)

Contact person "on site" day of event or facility use _____ Pager/Cell #: _____

(Note): This person must be in attendance for the duration of the event and immediately available to city officials)

REQUIRED: Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

FEES / PROCEEDS / REPORTING

- | NO | YES |
|--------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Is your organization a "Tax Exempt, nonprofit" organization? If YES , you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status). |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Are admission, entry, vendor or participant fees required? If YES , please explain the purpose and provide amount(s): |

*Participants in tasting & marathon pay a fee. This is an annual fundraiser for the Naja Shriners

OVERALL EVENT DESCRIPTION: ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

Route map attached with application

Requesting open container: Friday July 22nd 5pm-10pm & Saturday: July 23rd 12pm - 10pm

Participants & attendees will be using Deadwood Chamber event cups for open container

We will ID all beer tasting and 1/2k event participants

1/2k participants will be signified by their event issued landyard

Beer tasting participants will be signified by their event issued landyard and/or Naja logo hand stamp