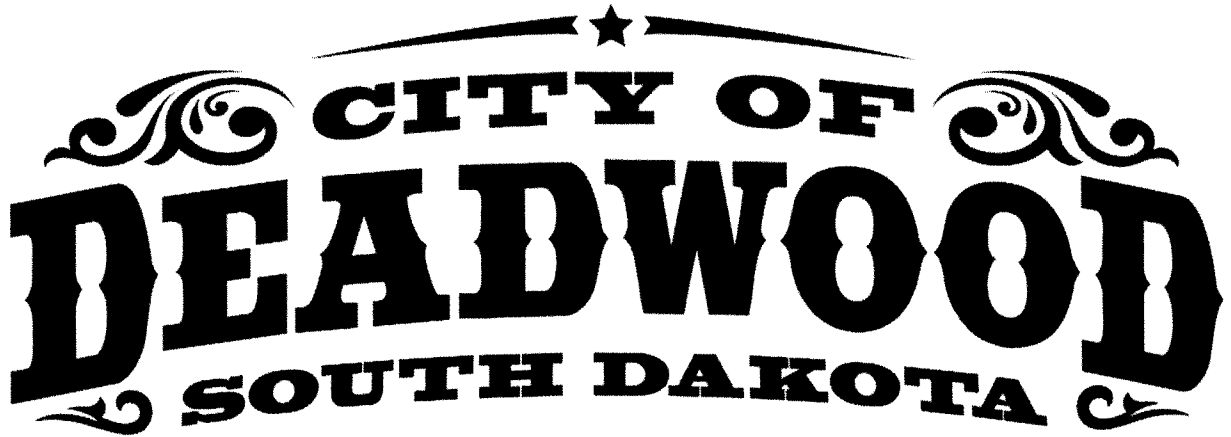




City of Deadwood Special Event Permit Application and Facility Use Agreement for

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

☐ Commercial (for profit)

☒ Noncommercial (nonprofit)

Sponsoring Organization: Lead-Deadwood Schools

Chief Officer of Organization (NAME): Gary Linn - Student Council - L-D Schools

Applicant (NAME): Gary Linn / L-D School Business Phone: (605) 777-3890

Address: 320 S main Lead SD 57754
605-580-1541 - Gary (city) (state) (zip code)

Daytime phone: (605) 777-3899 Evening Phone: () Fax #: ()
School

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: NA

Address: _____
(city) (state) (zip code)

Contact person "on site" day of event or facility use Gary Linn Pager/Cell #: 605-580-1541

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

REQUIRED: Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

FEES / PROCEEDS / REPORTING

NO

YES

☐☒

Is your organization a "Tax Exempt, nonprofit" organization? If **YES**, you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status).

☒☐

Are admission, entry, vendor or participant fees required? If **YES**, please explain the purpose and provide amount(s): _____

EVENT INFORMATION

☐ Run	☐ Walk	☐ Bike Tour	☐ Bike Race	☒ Parade	☐ Concert
☐ Street Fair	☐ Triathlon	☐ Other			

Event Title: Lead-Deadwood HS Homecoming Parade

Event Date(s): 9-26-25 Total Anticipated Attendance: 1,000
(month, day, year)

(# of Participants 100 # of Spectators 900)

Actual Event Hours: (from: 2:00 AM / PM (to): 2:45 AM / PM)

Location / Staging Area: Deadwood Football Field

Set up/assembly/construction Parade lineup Start time: 12:00 AM / PM

Please describe the scope of your setup / assembly work (specific details): Floats will line-up around the Football field. Band will line up in the Visitor's Center and join the parade there.

Dismantle Date: 9-26-25 Completion time: 2:45 AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s), day, date** and **time** of closing and time of re-opening: Lower main ST, Historic main ST
all: 9-26-25, Friday, 2:00 PM 2:45 PM

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles which would require an entire street closure from Wall Street to Deadwood Street will require security be provided at Deadwood Street and Main Street and Wall Street and Main Street to direct traffic.
- Additional security may be required at the discretion of the Event Committee.

OPEN CONTAINER

NA <https://www.cityofdeadwood.com/planning/page/special-event-open-container-information-and-maps>

Date: _____	Times: _____	Zone: _____
Date: _____	Times: _____	Zone: _____
Date: _____	Times: _____	Zone: _____
Date: _____	Times: _____	Zone: _____
Date: _____	Times: _____	Zone: _____

In addition to the route map required above, please attach a diagram showing the overall lay-out and set-up locations for the following items:

NA ➤ Alcoholic and Non-alcoholic Concession and / or Beer Garden Areas.

➤ Food Concession and / or Food Preparation Area(s).

Please describe how food will be served at the event: _____

If you intend to cook food in the event area, please specify the method to be used:

☐ GAS

☐ ELECTRIC

☐ CHARCOAL

☐ OTHER(SPECIFY): _____

➤ First Aid Facilities and Ambulance locations.

➤ Tables and Chairs.

➤ Fencing, Barriers and / or Barricades.

➤ Generator Locations and / or Source of Electricity.

➤ Canopies or Tent Locations.

Tent Rental with Approved Special Event, which is set and amended by resolution, paid to the City of Deadwood:

10' by 10' Set up and take down\$200.00

20' by 30' Set up and take down\$400.00

20' by 40' Set up and take down\$600.00

➤ Booths, Exhibits, Displays or Enclosures.

➤ Scaffolding, Bleachers, Platforms, Stages, Grandstands or Related Structures.

➤ Vehicles and / or Trailers.

➤ Trash Containers and Dumpsters.

(NOTE): You must properly dispose of waste and garbage throughout the term of your event and immediately upon conclusion of the event, the area must be returned to a clean condition.

Number of trash cans: _____ Trash Containers w / lids: _____

Describe your plan for clean-up and removal of waste and garbage during and after the event or use of facility: _____

Other Related Event Components not covered above. _____

SAFETY / SECURITY / ACCESSIBILITY

Please describe your procedures for both **Crowd Control** and **Internal Security**: _____

Please describe your Accessibility Plan for access at your event by individuals with disabilities: _____

REQUIRED: It is the applicant's responsibility to comply with all City, County, State and Federal Disability Access Requirements applicable to this event.

NO YES



Have you hired any Professional Security organization to handle security arrangements for this event? If **YES**, please list:

Security Organization: _____

Security Organization Address: _____
(city) (state) (zip code)

Security Director (Name): _____ Business phone: _____

NO YES



Is this a night event? If **YES**, please state how the event and surrounding area will be illuminated to ensure the safety of the participants and spectators: _____

Please indicate what arrangements you have made for providing **First Aid Staffing and Equipment**?

Number _____ Ambulance(s) – How provided? _____

Number _____ Emergency Medical Technicians – How provided? _____

APPLICANT specifically acknowledges and agrees that it shall be solely responsible for any damage to personal property located in or stored in or upon DEADWOOD's property pursuant to the activity for which approval is being sought and that DEADWOOD shall not be responsible for any damage or loss to or of APPLICANT's property which results from any cause or reason with regard to personal property owned by APPLICANT stored or located on DEADWOOD's property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: _____

APPLICANT agrees to hold DEADWOOD harmless and indemnify DEADWOOD from any sums of money which DEADWOOD might have to pay to any person as a result of property damage, personal injury or death resulting from APPLICANT's use of the City property pursuant to approval of the activity for which approval is being sought herein.

Acknowledge acceptance with initial: _____

Adopted October 7, 2024

NA

PARKING PLAN / SHUTTLE PLAN / MITIGATION OF IMPACT

Please describe your plans to notify all residents, businesses and churches impacted by the event: _____

NA
YES

ENTERTAINMENT / ATTRACTIONS / RELATED EVENT ACTIVITIES

NO

☐

YES

☐

Are there any **musical entertainment** features related to your event or facilities rental? If **YES**, please state the number of bands and type of music.

Number of Stages: _____

Number of Bands: _____

Type of Music: _____

☐☐

Will **sound amplification** be used?

If **YES**, please indicate: Start Time: _____ AM / PM – Finish Time: _____ AM / PM

☐☐

Will **sound check** be conducted prior to the event?

If **YES**, please indicate: Start Time: _____ AM / PM – Finish Time: _____ AM / PM

Please describe the sound equipment that will be used for your event: _____

☐☐

Will any fireworks, rockets or other pyrotechnics be used? If **YES**, please attach a copy of your permit (issued by the State Fire Marshall's office) to this application.

☐☐

Are any signs, banners decorations or special lighting be used? If **YES**, please describe: _____

NA

PROMOTION / ADVERTISING / MARKETING / INTERNET INFORMATION

NO

☐

YES

☐

Will this event be promoted, advertised or marketed in any manner? If **YES**, please describe:

NO

☐

YES

☐

Will there be any live media coverage during your event? If **YES**, please explain:

Refer all event public inquiries and / or media inquiries for this event to:

NAME: _____ PHONE: _____

Adopted October 7, 2024

OVERALL EVENT DESCRIPTION:
ROUTE MAP/ SITE DIAGRAM/ SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

Parade line-up will be around the football field
Parade will start at 2:00pm and go up lower
main st.
Band will line-up at the Visitor's Center
it will join the parade at this point.
Parade will continue up Historic main st
past Elementary School and go up Upper
main st.
The band will get on buses on Pine st and
go up to head.

OVERALL EVENT / FACILITIES RENTAL DESCRIPTION (CONTINUED)

- | NO | YES | |
|-------------------------------------|-------------------------------------|---|
| ☒ | ☐ | Does the event involve the sale or use of alcoholic beverages? If YES , please provide your liquor liability insurance information to the last page of this application. |
| ☒ | ☐ | Will Items or services be sold at the event? If YES , please describe: _____

_____ |
| ☐ | ☒ | Does this event involve a moving route of any kind along streets, sidewalks, or highways? If YES , attach a detailed map of your proposed route, indicating the direction of travel and provide written narrative to explain your route. |
| ☒ | ☐ | Does this event involve a fixed venue site? If YES , attach a detailed site map showing all street impacted by the event. |

INSURANCE REQUIREMENTS/LIQUOR LIABILITY

REQUIRED: Insurance for your event will be required before final permit approval.

Name of Insurance Company: EMC HUB
Agent's Name: Chris Roberts
Business Phone: (605) 578-3456 Policy Number: 6E2-18-57-2 Policy Type: Property/Liability/Crime
Address: 132 E. Illinois Street Spokane SD 57783
(city) (state) (zip code)

For final permit approval, you will need commercial general liability insurance that names "the City of Deadwood, its officers, employees and agents" as an additional insured. Insurance coverage must be maintained for the duration of the event. To determine the amount of insurance coverage necessary, please contact the Finance Office at (605) 578-2600 – Fax # (605) 578-2084.

The City must be named as an "additional insured." Please obtain the required insurance and mail an original insurance certificate to: City of Deadwood, Finance Office, 102 Sherman Street, Deadwood, SD 57732.

AFFIDAVIT OF APPLICANT

Advance Cancellation Notice Required: If this event is cancelled, notify the Deadwood Police Department. Otherwise, City personnel and equipment may be needlessly dispatched.

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event and I understand that this application is made subject to the rules and regulations established by the City Commission of Deadwood. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Deadwood.

Name of Applicant (PRINT): Gary Linn Title: HS Student Council Advisor
Mary Linn Date: 6-2-25
(Signature of Applicant/Sponsoring Organization)

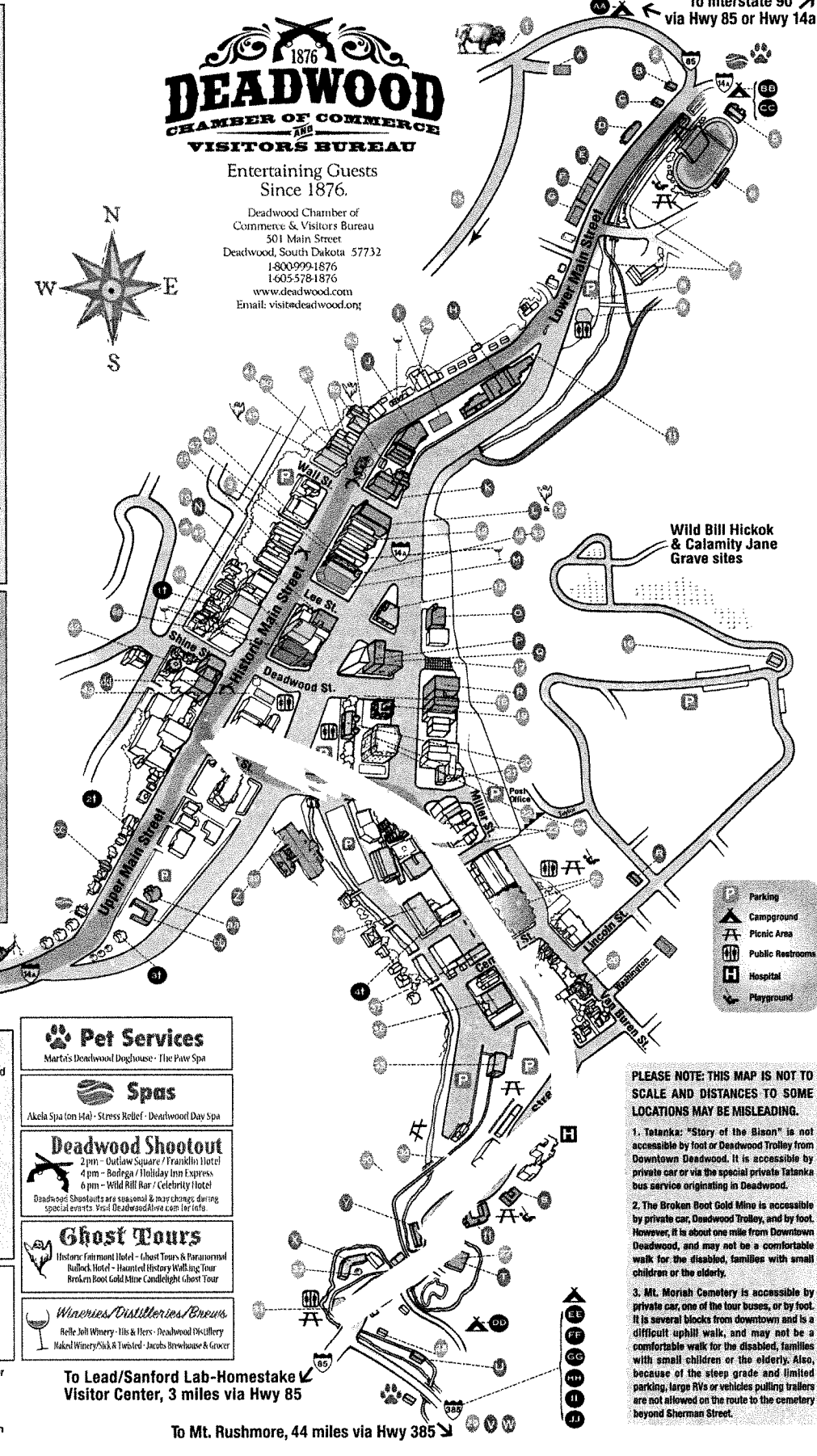
WELCOME TO HISTORIC DEADWOOD

POINTS OF INTEREST	
1. Totanka: Story of the Bison	21. Minuteman Statue
2. Deadwood Laundry	22. Black Hills Control Reservations - Post Office
3. Gold Street Park (May 15 - October 15)	23. Lawrence County Courthouse / Sheriff's Dept.
4. Leavenworth's Paved Walking Tour	24. Deadwood City Stage
5. Days of '78 Western Museum	25. Recreation Center and City Park / Dog Park / Playground
6. Events Complex	26. Adeline House
7. Whitewood Creek Trail	27. Deadwood Mine Golf
8. Deadwood Historic Tours	28. Cheyenne Cheyenne Hand-Dipped Chocolate
9. Deadwood Welcome Center / Chamber of Commerce / Trolley Stop	29. Beautiful Woodland Cave (May 30th)
10. Deadwood Escape Room	30. Homestead Trail (Access via Mckinstry Trail, follow signs)
11. Wild Bill Hickok Memorial Statue	31. Pluma Visitor Center
12. Woody's Wild West Old Time Photos / Happy Days	32. City Shot Golf
13. Historic Bullock Ghost Tours	33. Historic History Walking Ghost Tour
14. Re-enactment of Wild Bill's poker game (Season #16)	34. George S. Mickelson Trailhead
15. Deadwood Custom Cycles	35. C.R. & G. Emporium House
16. Mt. Moriah Cemetery	36. Homestead Adams Research & Cultural Center
17. Stat of Wild Bill Hickok Courtyard	37. Jerry Greer's Engraving
18. Bull Hill Tower	38. Deadwood City Hall / Police Dept.
19. Deadwood's Adams Museum	39. Deadwood Mountain Grand Events Center
20. History and Information Center	40. Broken Boot Gold Mine Tour
	41. Trail of Jack McCall
	42. Deadwood Public Library
	43. Outdoor Square
	44. Junior Gallery
	45. Original Deadwood Tour
	46. Big Bertha in the Rodeo
	47. Saloon #10
	48. Mead & Co.
	49. Deadwood Tobacco / The Historic Fremont Hotel Ghost Tours
	50. Deadwood's Wild Bill's Bar and Trading Post
	51. Northern Hills Railway Society
	52. Deadwood Stage Coach / Lucky Horse Stage Stop
	53. The Railroad Deadwood
	54. Dahl's Chausser Art
	55. Friendship Towns/Mount Rosewood

LODGING	
A. The Lodge at Deadwood	1. St. John's Episcopal Church
B. Deadwood Suites	2. St. Ambrose Catholic Church
C. Travelodge Inn & Suites Deadwood	3. Grace Lutheran Church
D. First Gold Hotel & Casino	4. 1st Baptist Church of the Northern Hills
E. Spring Hill Suites by Homewood	
F. Comfort Suites Gaming Resort/Residence, Tree by Hilton	
G. Tree by Hilton	
H. Hampton at The Lodge	
I. Four Points by Sheraton	
J. Mineral Palace	
K. Colony	
L. Historic Bullock Hotel	
M. Holiday Inn Express	
N. The Hotel by Old Dead	
O. The Branch House	
P. Rock House Inn	
Q. The Historic Mount Hotel	
R. 1888 Inn On Leavenworth Street	
S. Cedar Wood Inn	
T. Deadwood Comfort Inn & Suites	
U. Black Hills Inn & Suites	
V. Mesa Inn & Suites by Hilton	
W. Cafe Calais	
X. Deadwood South Gaming Resort	
Y. Deadwood Super 8	
Z. Deadwood Mountain Grand	
aa. The Trolley Inn	
ab. Gold Country Inn	
ac. Dorian City	
ad. Historic Fremont Hotel	
ae. Hudson's Hotel & Casino	
af. Deadwood Minors Hotel	

CAMPGROUNDS
NORTH
AA Elkhorn Ridge RV Park & Campground
BB Days of '78 Museum & Campground
CC Rush-No-More
SOUTH
DD Whistler's Gulch Campground
EE Fish N Fry Campground
FF Steel Wheel Campground
GG Custer Crossing Campground
HH Mystic Hills Campground
II Creekside Campground
JJ Nemo Guest Ranch
WEST
KK KOA Deadwood Campground
LL Whitetail Creek Resort
MM Wickiup Village

CHURCHES
1. St. John's Episcopal Church
2. St. Ambrose Catholic Church
3. Grace Lutheran Church
4. 1st Baptist Church of the Northern Hills



Pet Services
Martie's Deadwood Doghouse - The Paw Spa

Spas
Akela Spa (on Hwy) - Stress Relief - Deadwood Day Spa

Deadwood Shootout
2pm - Outlaw Square / Franklin Hotel
4pm - Badger / Holiday Inn Express
6pm - Wild Bill Bar / Celebrity Hotel
Deadwood Shootouts are seasonal & may change during special events. Visit DeadwoodAlive.com for info.

Ghost Tours
Historic Fremont Hotel - Ghost Tours & Paranormal
Bullock Hotel - Haunted History Walking Tour
Broken Boot Gold Mine Candlelight Ghost Tour

Wineries/Distilleries/Brews
Relix Jolt Winery - H&S - Deadwood Distillery
Naked Winery/Pick & Twist - Jacobs Brewhouse & Co.

To Lead/Sanford Lab-Homestake
Visitor Center, 3 miles via Hwy 85

To Mt. Rushmore, 44 miles via Hwy 385

To Interstate 90
via Hwy 85 or Hwy 14a

Wild Bill Hickok
& Calamity Jane
Grave sites

PLEASE NOTE: THIS MAP IS NOT TO SCALE AND DISTANCES TO SOME LOCATIONS MAY BE MISLEADING.

1. Totanka: "Story of the Bison" is not accessible by foot or Deadwood Trolley from Downtown Deadwood. It is accessible by private car or via the special private Totanka bus service originating in Deadwood.

2. The Broken Boot Gold Mine is accessible by private car, Deadwood Trolley, and by foot. However, it is about one mile from Downtown Deadwood, and may not be a comfortable walk for the disabled, families with small children or the elderly.

3. Mt. Moriah Cemetery is accessible by private car, one of the tour buses, or by foot. It is several blocks from downtown and is a difficult uphill walk, and may not be a comfortable walk for the disabled, families with small children or the elderly. Also, because of the steep grade and limited parking, large RVs or vehicles pulling trailers are not allowed on the route to the cemetery beyond Sherman Street.