

OFFICE OF
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MEMORANDUM

Date: January 08, 2024
To: Deadwood Historic Preservation Commission
From: Mike Runge, City Archivist
Re: 2024 City of Deadwood Ledger Indexing Project

The City Archives is requesting permission to enter into a contract with Donald Toms of Lead, South Dakota to index the Lawrence County Tax Records (1910 — 1920) as part of the 2024 ledger indexing project. In the 2024 Archives budget, the Deadwood Historic Preservation Commission allocated \$8,000.00 to index the next installment of the Lawrence County ledgers that were microfilmed and digitized in 2022.

These tax ledgers provide a tremendous amount of insight into the families that once lived in Deadwood and Lawrence County. If approved, the City Attorney will develop a contract for this project.

RECOMMENDATION:

Move to allow the City Archives to enter into a contract with Donald Toms, independent contractor, to index the Lawrence County Tax Records (1910 — 1920) as part of the 2024 ledger indexing project. The cost for this project will not exceed \$8,000.00. This is a 2024 City Archives budgeted project.