



Lifeguard 2 (Full-time) POSITION DESCRIPTION

FULL-TIME LIFEGUARD JOB DESCRIPTION

GENERAL PURPOSE

Responsible for providing safe and effective recreational services to the users of the Recreation and Aquatic Center, including the supervision of the pool, gym, and weight room. This position also includes overseeing the safe daily operations and ensuring the enforcement of all rules and policies. In the absence of management, the employee may be tasked with overseeing the daily operations of the Recreation and Aquatic Center to ensure seamless facility management.

SUPERVISION RECEIVED

Works under the general supervision of the Recreation & Aquatic Center Managers.

SUPERVISION EXERCISED

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Supervise and enforce all Recreation and Aquatic Center rules, policies, and regulations fairly and consistently.
- Responsible for the safe daily operation of the pool, gym, and weight room.
- Assist in coordinating, implementing, and supervising various programs and activities within the Recreation and Aquatic Center.
- Perform lifeguard duties, including providing surveillance of the pool, conducting water rescues, and maintaining a safe environment for all patrons.
- Provide swimming instruction and ensure that all swimming lessons are delivered safely and effectively.
- Perform and record regular water quality tests (chlorine, pH, and temperature), reporting any irregularities to the appropriate personnel.
- Conduct light cleaning and assist with the custodial needs of the pool and surrounding facilities.
- Respond promptly to emergencies and administer first aid, CPR, and other necessary life-saving techniques.
- Attend and participate in mandatory in-service training and staff meetings.
- Complete and submit required reports for accidents, incidents, and other operational issues.
- In the absence of management, oversee daily operations to ensure that all facility procedures are followed, and address any issues that arise.
- Perform other related duties as assigned by the Recreation & Aquatic Center Managers.

PERIPHERAL DUTIES

DESIRED MINIMUM QUALIFICATIONS

Education and Experience

- Must possess a high school diploma or a GED equivalent.
- Two years of experience in a position requiring certifications listed below, or an equivalent combination of education and experience.

Necessary Knowledge, Skills, and Abilities

- Must possess knowledge and skills in preventative lifeguarding and pool safety procedures.
- Must demonstrate strong leadership, communication, and public relations skills.
- Must have the ability to provide effective supervision of the pool area and other recreational facilities.
- Ability to communicate clearly and concisely both orally and in writing.
- Must possess the ability to respond promptly and professionally in emergency situations.
- Must have a strong ability to relate to children and adults of all ages.

SPECIAL REQUIREMENTS

- Must be at least 18 years of age.
- Must be certified in Lifeguard Training, CPR, and First Aid.
- Water Safety Instructor (WSI) and Certified Pool Operator (CPO) certifications are recommended but not required.

TOOLS AND EQUIPMENT USED

- Computers, pool and video equipment, and other technology associated with the Recreation and Aquatic Center.
- Janitorial supplies and equipment.

PHYSICAL DEMANDS

The physical demands attached hereto must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- The employee must be able to lift or move up to 50 pounds.
- Specific vision abilities required include close, distant, color, peripheral vision, depth perception, and the ability to focus.

WORK ENVIRONMENT

- Lighting: natural or fluorescent.
- Space: open spaces or small spaces for repairs.
- Temperatures: moderate indoors, extreme hot or cold outdoors may be encountered.

- Flooring: concrete, wood, snow, ice, etc.
- Lifting: up to 25 pounds.

The work environment characteristics attached hereto are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is exposed to pool chemicals and cleaning supplies. The employee occasionally works near moving mechanical parts. The noise level in the work environment is usually moderate to noisy.

SELECTION GUIDELINES

Formal application, rating of education and experience, oral interviews, and reference check; job-related tests may be required.

This job description does not constitute an employment agreement between employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

FUNCTIONAL JOB DESCRIPTION

DATE: _____

Position: Life Guard 2

Employee Name: _____

Physician Approval: _____

Date Developed: 03/25/05 Revisions: 11/07/2022**PHYSICAL DEMANDS**

Note: In terms of an eight hour workday.

ACTIVITY	HOURS AT ONE TIME	TOTAL IN AN 8 HOUR DAY	COMMENTS
Sit	< 1	4	
Stand	1	1	
Walk	< 1	3	

Occasionally = 1% - 33% Frequently = 34% - 66% Continuously = 67% - 100%

ACTIVITY	NON E	OCCASIONAL	FREQUENTLY	CONTINUOUSLY	COMMENTS
Bend/Stoop		X			Check pool chemicals.
Squat		X			
Crawl	X				
Climb	X				
Reach		X			
Reach above shoulder level		X			
Crouch		X			
Kneel		X			
Balance		X			
Push/Pull		X			

PHYSICAL DEMANDS

ACTIVITY	MAXIMUM	FREQUENTLY	CONTINUOUSLY	COMMENTS
Carry (pounds)	50 pounds			
Lift (pounds)	50 pounds			

ACTIVITY	RIGHT	LEFT	COMMENTS
Use of foot controls.			
Simple hand grasping	X	X	
Firm hand grasping	X	X	
Fine manipulating	X	X	

SENSORY PERCEPTIONS

ITEM	YES	NO	COMMENTS
Hearing: Less than 40db loss @ 500 Hz, 1000 Hz, and 2000 Hz with or without correction. Ability to receive detailed information through oral communication, and to make fine discriminations in sounds, such as when making fine adjustments on machined parts.	X		
Color Perception	X		Check chemicals
Depth Perception	X		
Less than arm's length work.	X		
70 ° field of vision.	X		
Potential Safety hazard.	N/A		
Requires protective clothing or personal protective devices.	X		
Correctable vision to 20/40 Near/Far	X		

ESSENTIAL FUNCTIONS

WORKING CONDITIONS	YES	NO	COMMENTS
Worker is subject to inside environmental conditions; protection from weather conditions but not necessarily from temperature changes.	X		Humidity from pool.
The worker is subject to outside environmental conditions; no effective protection from weather.	X		Weather Related – Shoveling,
The worker is subject to both environmental conditions; activities occur inside and outside.		X	
Worker is subject to extreme cold, temperatures below 32° for periods of more than one hour.		X	
Worker is subject to extreme heat, temperatures above 100° for periods of more than one hour.		X	
Worker is subject to noise. There is sufficient noise to cause the worker to shout in order to be heard above the ambient noise level.	X		
Worker is subject to vibration; exposure to oscillating movements of the extremities or whole body.		X	
Worker is subject to hazards. Includes a variety of physical conditions, such as proximity to moving mechanical parts, electrical current, working on high places, exposure to heat or chemicals.	X		
Worker is subject to atmospheric conditions; one or more of the following conditions that affect the respiratory system or the skin: fumes, odors, dusts, mists, gases, or poor ventilation.	X		Pool chemicals, cleaning supplies.
Worker is subject to oils. There is air and/or skin exposure to oils and other cutting fluids.		X	
Worker is subject to scheduled overtime.	X		
Worker is subject to unscheduled overtime.	X		
Worker is subject to emergency situations involving hazards, elements, and limited response time, creating stressful situations.	X		

Worker is subject to night work hours.	X	Rarely, if called in for emergency.
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MENTAL DEMANDS

MENTAL DEMANDS	YES	NO	INTENSITY/COMMENTS
Public Contact:			
Routine	X		
Complaint	X		
Emergency	X		
Handling Conflict	X		
Handling multiple priorities	X		
Make decisions with limited information.	X		
Make non-routine or unexpected judgments.	X		
Operate in absence of clear expectations or procedures.	X		
Operate under short time frames; deadlines	X		
Serious consequences of error.	X		
Use of tact and diplomacy.	X		
Reasoning:			
Apply procedure	X		
Develop new procedure	X		
Information ordering: arrange things or actions in a certain order.	X		
Visualization: imagining how something will work.	X		
Comparison of letters, numbers, or patterns quickly and accurately.	X		
Communication Skills:			
Develop written communications requiring grammar skills.	X		
Interact with customers on an explanatory basis.	X		
Interact with groups of people.	X		
Math Skills:			
Basic skills of addition, subtraction, and multiplication.	X		
Advanced math skills.		X	
Reading Skills:			
Basic instructions material	X		
Technical information	X		

**JOB DESCRIPTION EMPLOYEE AGREEMENT
FOR LIFE GUARD 2**

I, _____, have read and understand that the duties listed above are intended only as an illustration of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from this position if the work is similar, related or a logical assignment to the position.

Employee Signature

Date

Updated and approved by the City Commission on October 7th, 2024.