



# **City of Deadwood Special Event Permit Application and Facility Use Agreement for**

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## **Instructions:**

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

## EVENT INFORMATION

### Type of Event:

☐ Run ☒ Walk ☐ Bike Tour ☐ Bike Race ☐ Parade ☐ Concert  
☐ Street Fair ☐ Triathlon ☐ Other

Event Title: Naja Shriners 1/2k Beer-A-Thon

Event Date(s): 08/21/2021 Total Anticipated Attendance: 300  
(month, day, year)  
(# of Participants 300 # of Spectators \_\_\_\_\_)

Actual Event Hours: (from): 12PM AM / PM (to): 6PM AM / PM

Location / Staging Area: #10 Saloon to Outlaw Square

Set up/assembly/construction Date: 08/21/2021 Start Time: 8:00AM AM / PM

Please describe the scope of your setup / assembly work (specific details):

We will be working in conjunction with the businesses and Outlaw Square event.

Dismantle Date: 08/21/2021 Completion time: 6PM AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s)**, **day**, **date** and **time** of closing and time of re-opening:

No street closures requested.

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.

## APPLICANT AND SPONSORING ORGANIZATION INFORMATION

☐ Commercial (for profit) ☒ Noncommercial (nonprofit)

Sponsoring Organization: Naja Shriners

Chief Officer of Organization (NAME): Kevin Wagner

Applicant (NAME): Kevin Wagner Business Phone: (605) 645-8789

Address: 775 Stage Run Rd Deadwood SD 57732  
(city) (state) (zip code)

Daytime phone: (605) 645-8789 Evening Phone: (\_\_\_\_) SAME Fax #: (\_\_\_\_) \_\_\_\_\_

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: NONE

Address: \_\_\_\_\_  
(city) (state) (zip code)

Contact person "on site" day of event or facility use \_\_\_\_\_ Pager/Cell #: \_\_\_\_\_

**(Note):** This person must be in attendance for the duration of the event and immediately available to city officials)

**REQUIRED:** Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

### FEES / PROCEEDS / REPORTING

- | NO                       | YES   |
|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> Is your organization a "Tax Exempt, nonprofit" organization? If <b>YES</b> , you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status). |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> Are admission, entry, vendor or participant fees required? If <b>YES</b> , please explain the purpose and provide amount(s):  |

Fundraising event for the Naja Shrine. \$30 registration fee.

### OVERALL EVENT DESCRIPTION: ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

Naja Shrine 0.5k Beer-A-Thon will start at the #10 Saloon then the Bodega, an elevation change at Diamond Lils, an even steeper elevation change at The Elks, over to Hickocks, and finished up at The Silverado Deck.

A detailed event map will be provided to the Event Committee.