



MEMORANDUM

Date: July 15, 2021
To: Deadwood City Commission
From: Kevin Kuchenbecker, Historic Preservation Officer
Re: Digitization of Lawrence County Tax Records PHASE IV

The City of Deadwood Archives is requesting permission to enter into a contract with DocuTek of Englewood, Colorado to microfilm and PDF the following items:

- (8) State's Attorney Office Criminal Dockets (1955-1979)
- ((12) Lawrence County Tax Records (1931-1934)

These dockets and ledgers provide a wonderful amount of genealogical information and will be incorporated into the City Archives online search engine at: [Deadwood \(cityofdeadwood.com\)](http://Deadwood.cityofdeadwood.com). The proposal for this project is attached to this memorandum.

This Historic Preservation Commission reviewed this request at their July 14, 2021 meeting and recommend entering into a contract with DocuTek of Englewood, Colorado to microfilm and PDF (8) State's Attorney Office criminal records and (12) historic Lawrence County tax ledgers on file in the Case Library at Black Hills State University. The cost for this project will not exceed \$2,300.00 dollars. Money for this project will come out of the 2021 Archives Budget.

MOTION:

Move to enter into a contract with DocuTek of Englewood, Colorado to microfilm and PDF (8) State's Attorney Office criminal records and (12) historic Lawrence County tax ledgers on file in the Case Library at Black Hills State University. The cost for this project will not exceed \$2,300.00 dollars. Money for this project will come out of the 2021 Archives Budget.

