



**City of Deadwood
Special Event
Permit Application and
Facility Use
Agreement for**

Instructions:

To apply for a Special Event Permit, please read the Special Event Permit Application Instructions and then complete this application. Submit your application, including required attachments, no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

EVENT INFORMATION

Type of Event:

- Run Walk Bike Tour Bike Race Parade Concert
 Street Fair Triathlon Other

Event Title: The Big Mick 2022

Event Date(s): June 11, 2022 (month, day, year) Total Anticipated Attendance: 150
 (# of Participants 125 # of Spectators 25)

Actual Event Hours: (from): 4:30am AM / PM (to): 7am AM / PM

Location / Staging Area: Mickelson Trail - Trailhead in Deadwood

Set up/assembly/construction Date: June 10-1 Start Time: 4:30am AM / PM

Please describe the scope of your setup / assembly work (specific details):

passing out registration packets the evening of June 10 - sending riders onto trail June 11

Dismantle Date: June 11, 2022 Completion time: 7am AM / PM

List any street(s) requiring closure as a result of this event. Include **street name(s), day, date** and **time** of closing and time of re-opening:

none

- Any request involving 25 or less motor vehicles will utilize Deadwood Street and will be barricaded at both ends of Deadwood Street.
- Any request involving 25-50 motor vehicles (not including motorcycles) - will park on the north side of Main Street, which will not require street closure.
- Any request involving 50 or more vehicles (which would require an entire street closure From Wall Street to Shine Street and security must be provided at Shine Street and Main Street and Wall Street and Main Street to direct traffic.

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

- Commercial (for profit) Noncommercial (nonprofit)

Sponsoring Organization: Mickelson Trail Affiliates

Chief Officer of Organization (NAME): Ann Morrow

Applicant (NAME): Ann Morrow Business Phone: 605 440-2400

Address: PO Box 6038 Custer SD 57730
 (city) (state) (zip code)

Daytime phone: (605) 440-2400 Evening Phone: (605) 440-2400 Fax #: ()

Please list any **professional event organizer** or **event service provider** hired by you that is authorized to work on your behalf to produce this event.

Name: ANN MORROW

Address: PO BOX 6038 CUSTER SD 57730
(city) (state) (zip code)

Contact person "on site" day of event or facility use ANN MORROW Pager/Cell #: 440-2400

(Note: This person must be in attendance for the duration of the event and immediately available to city officials)

REQUIRED: Attach a written communication from the Chief Officer of the organization which authorizes the applicant or professional event organizer to apply for this Special Event Permit on their behalf.

FEES / PROCEEDS / REPORTING

- | NO | YES | |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Is your organization a "Tax Exempt, nonprofit" organization? If YES , you must attach a copy of your IRS 501C Tax Exemption Letter to this Special Event Permit application (providing proof and certifying your current tax exempt, nonprofit status). |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Are admission, entry, vendor or participant fees required? If YES , please explain the purpose and provide amount(s): |

Participants prepay for the event NO MONIES to be exchanged onsite

OVERALL EVENT DESCRIPTION: ROUTE MAP / SITE DIAGRAM / SANITATION

Please provide a **detailed description** of your proposed event. Include details regarding any components of your event such as use of vehicles, animals, rides or any other pertinent information about the event:

The Big Mick is a century ride on the George S. Mickelson Trail. Riders begin in Deadwood and ride to Edgemont.

Participants will be parking in the parking lot at the Deadwood trailhead.

Trailhead/lot space to be used evening of June 10 from 5pm - 7pm so riders can pick up registration packets. And from 4:30am to 7am on June 11 to send riders out onto the trail. All riders and organizers are required to be out of Deadwood by 7am