

OFFICE OF  
PLANNING, ZONING AND  
HISTORIC PRESERVATION  
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Historic Preservation Officer  
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## MEMORANDUM

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**DATE:** February 17, 2026  
**TO:** City Commission  
**FROM:** Kevin Kuchenbecker, Planning, Zoning  
and Historic Preservation Officer  
**RE:** Christmas Decoration Quote

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### STAFF FINDINGS:

A quote to purchase Christmas decorations to place on Main and Sherman Streets has been presented by Holiday Outdoor Décor. The quote includes pre-lit wreaths, garland, red bows, plugs, ties and extra bulbs. The total cost of the decorations is estimated at \$23,365.28.

These decorations will be displayed along Main and Sherman Streets throughout the holiday season.

Staff recommends approval of the quote.

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### RECOMMENDED ACTION:

Approval / denial of the quote for Christmas decorations submitted by Holiday Outdoor Décor in the amount of \$23,365.28.